



MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority.

A row of brick houses with a warm orange glow, serving as a background for the title. The houses are multi-story with gabled roofs and several chimneys. The scene is captured in a monochromatic orange color scheme, giving it a sunset or sunrise feel. The houses are set on a street with young trees and landscaping in front. The overall mood is cozy and residential.

# Extranet Training Manual

# Extranet

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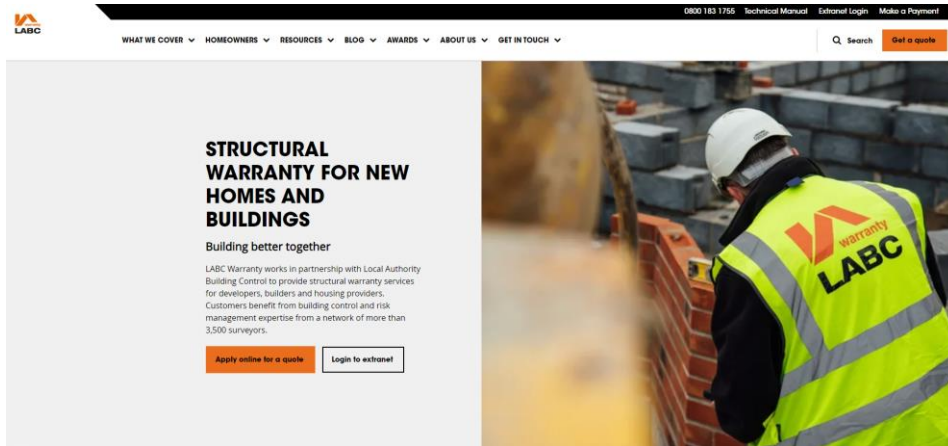
# Extranet

## Features and benefits of the LABC Warranty Extranet:

- New intelligent online quote application form
  - Download / upload Plot Matrix and faster quote turnaround times
  - Issue your own Certificates if available
  - Download technical summary to share with any relevant 3<sup>rd</sup> parties
  - Input plot addresses and final sale prices to speed up the administration
  - View, search and respond to any actions which may block Certificates of Insurance from being issued
  - Plot level summary of actions outstanding or documents issued
  - Respond to actions, upload any documentation required against them and view progress
  - Short cut links to filter any urgent actions related to Plots due to complete to help you prioritise
  - Download all outstanding technical and non-technical actions in Excel format to share with any third parties
  - View, add or update any individual office (except registered office) or employee details and grant Extranet access
  - View technical documents submitted to us and Policy related information issued to you
  - View sites relating to multiple Special Purpose Vehicles (SPV) under one Extranet account
  - View outstanding payment information to ensure there are no nasty surprises at the end of the process
- 
- **If you are a company administrator you will also be able to:**
    - Set other company administrators
    - Add or edit new employees and offices
    - Activate / deactivate Extranet users from company employees registered with LABC Warranty

For best performance, please use Chrome or Edge and ensure that any pop-ups are enabled. Contact us with any training needs

# Welcome to the Extranet



To access the Extranet, click the link on the top right of LABC Warranty website:

[www.labcwarranty.co.uk](http://www.labcwarranty.co.uk)

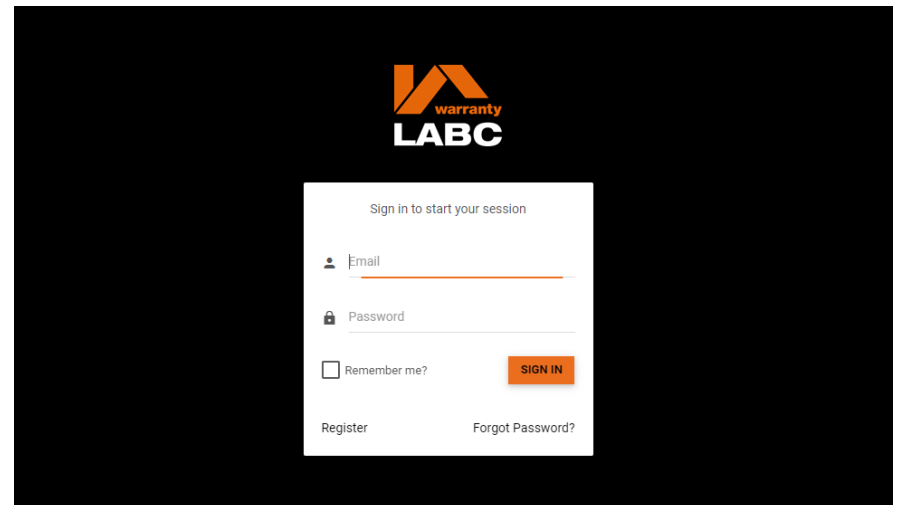
Alternatively, save the following URL into your internet browser favourites list or bookmarks:

<https://extranet.labcwarranty.co.uk>


If you have not received an email granting you access to the Extranet then click the Register link on the log in screen and complete and submit the form as requested.

You will receive an email asking you to click and validate your Extranet access. This will take you through to a new screen where you can set up your password.

Once this is done, if you have forgotten your password, simply go on to the Extranet login page and click the **Forgot Password** link. Enter your email address and click the **Reset my password** button. This will send an email to your inbox for you to click and reset your password. If you have not received this email, please ensure you check your spam filters and junk folder. Please note that this link will expire within 24 hours.



# Home: Quick Access



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#)
[GET A CERTIFICATE](#)
TE

YOUR SITES
1

Search

Reference	Site address	Plots	Actions	Urgent actions
<a href="#">PL-LABC-10024970</a>	Test Site 1, LI18 5UJ	25	<a href="#">10</a>	<a href="#">8</a>

Showing 1 - 1 of 1 entries < 1 >

[INCOMPLETE APPLICATIONS \(1\) >](#)

[ACTIONS FOR PLOTS NEARLY COMPLETE >](#)


[ALL ACTIONS REQUIRED >](#)

[MANAGE COMPANY DETAILS >](#)

[DOWNLOAD ALL TECHNICAL ACTIONS ↓](#)

Registration status ✕

Status	Not Approved
Expiry Date	04/02/2025
Fees Due	£750.00



OUR BLOG

MARKETING MATERIALS

MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority. Registered in England No: 3642459

The Extranet **Home** page provides shortcut links to all the **Quotes, Sites** or **Company** related information you may require. You are also able to access this information via the tabs down the left hand side of the screen.

# Home: Update password and select company to view

Hello Test, need help? Get in touch 0800 083 5293

**GET A QUOTE** **GET A CERTIFICATE** **TE**

Click to change your password or log out

Registr...  
Status  
Expiry D...  
Fees D...

Test Company  
Change password  
**LOGOUT**

**YOUR SITES** 1

Search

Reference	Site address	Plots	Actions	Urgent actions
<a href="#">PL-LABC-10024970</a>	Test Site 1, LI18 5UJ	25	10	8

Showing 1 - 1 of 1 entries

**YOUR QUOTES AND APPLICATIONS** 2

Search

Reference	Site address	Plots	Status
<a href="#">PL-LABC-10024971/1</a>	Test Site 2, Test, LE3 3RT	2	Application Pending
<a href="#">PL-LABC-10024972/1</a>	Test Site 3, Test, B16 9DT	0	Incomplete

Showing 1 - 2 of 2 entries

**INCOMPLETE APPLICATIONS (1)**

**ACTIONS FOR PLOTS NEARLY COMPLETE**

ALL ACTIONS REQUIRED

MANAGE COMPANY DETAILS

DOWNLOAD ALL TECHNICAL ACTIONS

**OUR BLOG**

MARKETING MATERIALS

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PRIVACY POLICY

TERMS OF USE

You can change your Extranet Password or log out of the system by clicking on your initials in the circle in the top right hand corner of the screen. If you are registered under multiple companies, you are able to choose which you want to view from the drop-down list. If this has not been enabled, please email [extranet@labcwarranty.co.uk](mailto:extranet@labcwarranty.co.uk) with the LABC Warranty registration number for each company you wish to be added.

# Home: Update password and select company to view

Logo: warranty LABC

Header: Hello Test, need help? Get in touch 0800 083 5293

Buttons: GET A QUOTE, GET A CERTIFICATE, TE

Navigation: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, TERMS OF USE

**YOUR SITES** 1

Search

Reference	Site address	Plots	Actions	Urgent actions
<a href="#">PL-LABC-10024970</a>	Test Site 1, LI18 5UJ	25	<a href="#">10</a>	<a href="#">8</a>

Showing 1 - 1 of 1 entries

**YOUR QUOTES AND APPLICATIONS** 2

Search

Reference	Site address	Plots	Status
PL-LABC-10024971/1	Test Site 2, Test, LE3 3RT	2	Application Pending
PL-LABC-10024972/1	Test Site 3, Test, B16 9DT	0	Incomplete

Showing 1 - 2 of 2 entries

INCOMPLETE APPLICATIONS (1) >

ACTIONS FOR PLOTS NEARLY COMPLETE >

ALL ACTIONS REQUIRED >

MANAGE COMPANY DETAILS >

DOWNLOAD ALL TECHNICAL ACTIONS ↓

OUR BLOG

MARKETING MATERIALS

Test Employee 1

- Test Company
- Company\_Midlands
- Company\_NorthWest

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Select and click the company you want to view in this session, and the home page and site information will update accordingly. Please note that you will need to repeat the process for each different company by clicking on your initials in the top right hand corner. You are unable to view sites registered under different limited companies together in a consolidated view.



# Home: Get a certificate

The screenshot shows the LABC Warranty website interface. A dark sidebar on the left contains navigation links: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area features a top navigation bar with 'GET A QUOTE' and 'GET A CERTIFICATE' buttons, and a user profile 'TE'. A 'REQUEST CERTIFICATE' modal is open, showing 'CERTIFICATE OF INSURANCE' and 'PLOT INITIAL CERTIFICATE' options. The background shows a 'YOUR SITES' table with one entry and a 'YOUR QUOTES AND APPLICATIONS' table with two entries. A registration status panel on the right shows 'Not Approved' with an expiry date of 04/02/2025 and fees due of £750.00. A blog section titled 'OUR BLOG' and a 'MARKETING MATERIALS' section are also visible.

Logo: warranty LABC

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE TE

**REQUEST CERTIFICATE** X

- CERTIFICATE OF INSURANCE
- PLOT INITIAL CERTIFICATE

**YOUR SITES**

Search

Reference	Site address	Plots	Actions	Urgent actions
<a href="#">PL-LABC-10024970</a>	Test Site 1, LI18 5UJ	25	10	0

Showing 1 - 1 of 1 entries

**YOUR QUOTES AND APPLICATIONS** 2

Search

Reference	Site address	Plots	Status
PL-LABC-10024971/1	Test Site 2, Test, LE3 3RT	2	Application Pending
PL-LABC-10024972/1	Test Site 3, Test, B16 9DT	0	Incomplete

Showing 1 - 2 of 2 entries

INCOMPLETE APPLICATIONS (1) >

ACTIONS FOR PLOTS NEARLY COMPLETE >

ALL ACTIONS REQUIRED >

MANAGE COMPANY DETAILS >

DOWNLOAD ALL TECHNICAL ACTIONS ↓

MARKETING MATERIALS

Registration status X

Status Not Approved

Expiry Date 04/02/2025

Fees Due £750.00

OUR BLOG

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PRIVACY POLICY

TERMS OF USE

You can use the **Get A Certificate** link on the top bar to filter your Sites and Plots to see if a **Plot Initial Certificate** or **Certificate of Insurance (COI)** can be issued. You can also check if there are any **Actions** outstanding which would stop this. Click the relevant option for the type of certificate you require.

# Home: Get a certificate

The screenshot shows the LABC Warranty website interface. A modal window titled "REQUEST CERTIFICATE OF INSURANCE" is open, displaying a search interface for selecting a site. The modal contains a search bar and a table with the following data:

Reference	Address	Plots
PL-LABC-10024970	Test Site 1, Test, LL18 5UJ	25

Below the table, it says "Showing 1 - 1 of 1 entries" and includes a "PREVIOUS" button. The background shows the "YOUR SITES" section with a table:

Reference	Site address
<a href="#">PL-LABC-10024970</a>	Test Site 1, LL18 5UJ

The website also features a navigation menu on the left, a top navigation bar with "GET A QUOTE" and "GET A CERTIFICATE" buttons, and a right sidebar with a "Registration status" section showing "Status: Not Approved", "Expiry Date: 04/02/2025", and "Fees Due: £750.00".

You need to select the relevant **Site** from the list by clicking on the reference number.

# Home: Get a certificate

The screenshot displays a web interface for requesting a certificate of insurance. On the left is a dark sidebar with navigation links: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area is titled 'REQUEST CERTIFICATE OF INSURANCE - PL-LABC-10024970'. It is divided into two panels: 'AVAILABLE PLOTS' and 'SELECTED PLOTS'. The 'AVAILABLE PLOTS' panel contains a search bar, a 'SELECT ALL PLOTS' button, and a table with 8 rows. The 'SELECTED PLOTS' panel contains a search bar, a 'REMOVE ALL PLOTS' button, and a table with 1 row. A 'PREVIOUS' and 'NEXT' navigation bar is at the bottom right. On the far right, a partial view of another interface shows 'Not Approved', '04/02/2025', and '£750.00'.

**AVAILABLE PLOTS**

Plot Reference	Plot name	Plot address	Date certificate issued	
PL-LABC-10024970-2	2			ADD >
PL-LABC-10024970-3	3			ADD >
PL-LABC-10024970-4	4			ADD >
PL-LABC-10024970-5	5			ADD >
PL-LABC-10024970-6	6			ADD >
PL-LABC-10024970-7	7			ADD >
PL-LABC-10024970-8	8			ADD >

**SELECTED PLOTS**

Plot Reference	Plot name	Plot address
PL-LABC-10024970-1	1	

Showing 1 - 1 of 1 entries

PREVIOUS <    NEXT >

Select one or however many Plots for which certificates are needed by clicking the **Add** button against each Plot, then click **Next** to proceed.

# Home: Get a certificate

REQUEST CERTIFICATE OF INSURANCE - PL-LABC-10024970

Plots selected  
1

**OUTSTANDING ITEMS PREVENTING YOUR CERTIFICATES BEING ISSUED**

**Fees outstanding**  
£23,759.92

**Escrow fees outstanding**  
£5,000.00

Action outstanding	Applies to	
Additional security of £5,000.00 escrow is required with regards to New Homes Defects	1 - 6	
Issuance of Warranty Technical Sign Off (Certificate of Approval)	Whole Site	
Receipt of Plot Postal Addresses is required	Whole Site	<a href="#">UPDATE DETAILS</a>
Receipt of a Confirmed Sale Price is required	1 - 6	<a href="#">UPDATE DETAILS</a>
Builder has Outstanding Security Documents	Whole Site	

PREVIOUS <

This will show if there are any outstanding **Actions** which would stop the relevant certificate(s) from being issued.

# Home: Filter plots nearly complete

The screenshot displays the LABC Warranty website interface. A modal window titled "ACTIONS FOR PLOTS NEARLY COMPLETE" is open, allowing users to select a site to view urgent actions. The modal includes a search bar, a table of sites, and a pagination control.

**Modal Window: ACTIONS FOR PLOTS NEARLY COMPLETE**

SELECT A SITE TO VIEW ANY URGENT ACTIONS REQUIRED FOR PLOTS THAT ARE NEARING COMPLETION

**Sites** 1

Entries per page: 10 Search

Reference	Site Address	Plots
PL-LABC-10024970	Test Site 1, LI18 5UJ	25

Showing 1 - 1 of 1 entries

Navigation: < 1 >

**Background Website Elements:**

- Navigation Menu:** HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, TERMS OF USE.
- Header:** LABC warranty logo, "Hello Test", "GET A QUOTE", "GET A CERTIFICATE", "TE".
- Registration Status:** Status: Not Approved, Expiry Date: 04/02/2025, Fees Due: £750.00.
- OUR BLOG:** Image of two workers in safety gear.
- MARKETING MATERIALS:** Section with a "DOWNLOAD ALL TECHNICAL ACTIONS" button.
- Footer:** MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority, Registered in England No: 3642459.

You can use the **Actions For Plots Nearly Complete** link to select a **Site** and view any urgent **Actions** required for Plots nearing completion.

# Home: Download all technical actions

The screenshot shows the LABC Warranty website interface. A modal window titled "DOWNLOAD ALL TECHNICAL ACTIONS" is open, displaying a search bar and a table of technical actions. The table has columns for Reference, Site address, Plots, and Download. One entry is visible: PL-LABC-10024970, Test Site 1, LI18 5UJ, 25 plots, with a "GENERATE DOCUMENT" button. The background shows the website's navigation menu, a sidebar with "YOUR SITES" and "YOUR QUOTES AND APPLICATIONS" sections, and a "OUR BLOG" section.

**DOWNLOAD ALL TECHNICAL ACTIONS**

SELECT A SITE AND DOWNLOAD A LIST OF ALL OUTSTANDING TECHNICAL ACTIONS IN AN EXCEL FORMAT

Search

Reference	Site address	Plots	Download
PL-LABC-10024970	Test Site 1, LI18 5UJ	25	<a href="#">GENERATE DOCUMENT</a>

Showing 1 - 1 of 1 entries

YOUR QUOTES AND APPLICATIONS 2

Reference	Site address	Plots	Status
PL-LABC-10024971/1	Test Site 2, Test, LE3 3RT	2	Application Pending
PL-LABC-10024972/1	Test Site 3, Test, B16 9DT	0	Incomplete

Showing 1 - 2 of 2 entries

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You can use the **Download All Technical Actions** link to download all technical related items or Actions that must be completed before a Plot can be signed off as complete. Select the Site required and click **Generate Document** to produce the report in Excel format.

# Home: Download all technical actions

Technical Overview - PL-LABC-10024970 - Excel

File Home Insert Page Layout Formulas Data Review View Acrobat Tell me what you want to do... Kate Hughes Share

Clipboard Font Alignment Number Styles Cells Editing Create and Share Adobe PDF

D31

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	<b>Summary</b>													
2														
3	This document details all technical items for the development detailed below. There are a number of tabs separating out the requirements;													
4														
5	<b>Design Documents &amp; Items</b>	Any design requirements should be provided as soon as possible.												
6	<b>Risks &amp; Conditions</b>	Areas that may provide additional risk due to their nature. These may require specific inspection by your surveyor.												
7	<b>Defects</b>	Defects identified on site by our surveyor must be satisfactorily resolved prior to sign-off.												
8	<b>Completion Documents</b>	Completion items required towards the end of construction should be provided once available.												
9														
10	If you have any questions regarding your development please contact one of your dedicated people listed below.													
11														
12	<b>Site Information</b>													
13	<b>Site Reference:</b>	PL-LABC-10024970												
14	<b>Site Address:</b>	Test Site 1, Test, LL18 5UJ												
15	<b>Warranty Units:</b>	25												
16	<b>Development Types:</b>	New Homes, Social Housing												
17														
18	<b>Contacts:</b>													
19	<b>Role</b>	<b>Company/Person</b>	<b>Tel</b>	<b>Email</b>										
20	<b>Developer:</b>	Test Company												
21	<b>Builder:</b>	Test Company												
22	<b>Site Report Recipient:</b>	Mr Test Employee 1	01234567891	test@test.co.uk										
23	<b>Warranty Document Recipient:</b>	Mr Test Employee 1	01234567897	test@test.co.uk										
24														
25	<b>Internal Contacts:</b>													
26	<b>Role</b>	<b>Company/Person</b>	<b>Tel</b>											
27	<b>Risk Management Surveyor:</b>	Mr Steven Grant	01234567892											
28	<b>Account Manager:</b>	Miss (L)Olivia Deeny	01234567899											
29	<b>Customer Service Account Handler:</b>	Miss Julie Carr	01234567900											
30														
31														
32														
33														
34														
35														
36														
37														

# Home: All actions required

The screenshot shows the LABC warranty website interface. A modal window titled "ALL ACTIONS REQUIRED" is open, prompting the user to "SELECT A SITE TO VIEW ANY ACTIONS REQUIRED FOR ALL PLOTS". The modal contains a search bar and a table with one entry:

Reference	Site Address	Plots
<a href="#">PL-LABC-10024970</a>	Test Site 1, L118 5UJ	25


Below the modal, a table titled "Details of Actions Outstanding" is visible. It lists various actions that need to be completed before a Certificate of Insurance (COI) can be issued. Each row includes a description of the action, the plots it applies to, and checkboxes for Plot IC and COI. The "Actions" column contains "RESPOND" buttons with checkmarks.

Details of Actions Outstanding	Applies To	Plot IC	COI	Actions
Confirmation of the Housing Association for the Social Housing element	7 - 25	✓	✓	RESPOND ✓
Additional security of £5,000.00 escrow is required with regards to New Homes Defects	New Homes (1 - 6)		✓	RESPOND ✓
As cover has been requested for Insolvency of the Developer (Section 3.1) cover, please provide the actual amount of deposit/s taken against any Home during the building period when sold. At this point, Developer finances will be assessed alongside aggregate insolvency exposures for the Developer group and cover shall only be in place once agreed by the Scheme Administrator and after the Plot Initial Certificate/s have been issued. We may require additional security (such as an indemnity agreement) to be able to provide cover or we may determine that cover cannot be provided.	1 - 6	✓		RESPOND ✓
Builder has outstanding Registration Fee	New Homes, Social Housing (1 - 25)	✓	✓	RESPOND ✓
Builder has Outstanding Security Documents	New Homes, Social Housing (1 - 25)	✓	✓	RESPOND ✓
Developer has outstanding Registration Fee	New Homes (1 - 6)	✓	✓	RESPOND ✓
Developer has Outstanding Security Documents	New Homes, Social Housing (1 - 25)	✓	✓	RESPOND ✓
Issuance of Warranty Technical Sign Off (Certificate of Approval)	1 - 25		✓	RESPOND ✓
Receipt of a Confirmed Sale Price is required	1 - 6	✓	✓	UPDATE DETAILS ✎

You can use the **All Actions Required** shortcut link to view all actions that must be completed before a Certificate of Insurance (COI) can be issued. You must select a **Site** to do this and view the **Action Required** tab for the site chosen and lists all actions outstanding.



# Quote: Site details



LABC warranty

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#)

TE

## Quote application



In order to provide a formal quotation, all sections of this application form must be completed and additional information provided where required. You are able to save and return to the application form as required. The guidance notes section provides additional help and guidance in completing this application form. If you have any questions please do not hesitate to contact us.

**PLEASE NOTE:** Failure to complete all relevant sections of this form fully may result in us being unable to provide a quotation for your site. Incomplete forms may result in delays.

### SITE DETAILS

#### QUOTE RECIPIENT DETAILS

Quote recipient  
Mr Test Employee 1 ▼ i

Quote recipient office  
Test Line 1, LE3 3RT ▼ i

#### SITE ADDRESS

Address line one  
Test Site i


Address line two  
Test Street i

Address line three  
| i

Town/city

Select **Get a Quote** at the top of the screen to open up the quote application form. You can save the form at any time and return to it later, but you will be unable to submit your application without all the mandatory information supplied.

# Quote: Site details



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE





## CONSTRUCTION DETAILS

Expected construction start date  
05/02/2024  

Expected construction end date  
25/08/2024  

Maximum number of storeys above ground  
2  

Maximum number of storeys below ground  
1  

Please answer the following questions:

Will any unit(s) contain any non-traditional construction methods?

Please select an option

Traditional construction is defined as brick or block cavity construction or accredited timber frame (ISO 9001/CE Mark)



Are there any units attached or structurally connected to any other structure not included in this application?

Yes No

Please select an option

Has this site previously been in administration?


Yes No

Please select an option

SAVE  NEXT >

The **Get a Quote** application form is dynamic and will only ask the questions relevant to your project. Support text is provided to help you complete the form by clicking the **(i)** icon. You will be alerted if any required information has not been provided.

# Quote: Site details











LABC warranty


- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

Expected construction start date	05/02/2024	 
Expected construction end date	25/08/2024	 
Maximum number of storeys above ground	2	 
Maximum number of storeys below ground	1	 

**Please answer the following questions:**



Will any unit(s) contain any non-traditional construction methods?   

Are there any units attached or structurally connected to any other structure not included in this application?

Please refer to our technical manual (available for download via [www.labcwarranty.co.uk](http://www.labcwarranty.co.uk) for guidance on new elements connecting to existing structures and ensure you comply with the following:


- A Party Wall Agreement in accordance with the Party Wall Act will be in place (will not be required if you own the adjacent property)
- The separating wall(s) between the existing and new properties meet the relevant Building Regulation requirements
- The existing adjacent foundations and wall structures are suitable to support any proposed increased loading(s)
- The junction of the new and existing wall(s) will be constructed to ensure dampness cannot enter either of the properties
- An effective damp proof course will be present within any shared wall(s)
- Movement joints will be incorporated to allow for limited differential movement

Has this site previously been in administration?

The **Save** button will enable you to save and exit the form. Any saved applications can be accessed via the **Home** page quick link. Click **Next** to proceed to the next page.

# Quote: Plot details



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE



## Quote application PL-LABC-10024973/1




**PLOTS - 0**

We require detailed information about each plot being built. The easiest way to do this is by downloading the Plot Matrix template and uploading this once complete. Alternatively, use our Plot Wizard.

Please select the option required:

Do you want to use the download/upload plot matrix? Yes No

**Please note:** Please ensure you complete all sections of the spreadsheet as required. If you have any questions, relating to the information required, please contact us on 0800 107 8446



Click to download plot matrix template

Drop plot matrix file below or click to upload  
Drag and drop files here or click

SAVE  < PREVIOUS NEXT >

You are able to download and upload an Excel document to provide Plot information as requested, or select the manual option and enter your Plot information on-screen.

# Quote: Plot details



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIALS
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE TE

## Quote application PL-LABC-10024973/1

- STEP 1: SITE DETAILS ✓
- STEP 2: PLOT DETAILS ✎
- STEP 3: PRODUCT DETAILS ✎
- STEP 4: ROLE DETAILS ✎
- STEP 5: DECLARATION DETAILS ✎

### PLOTS - 0

We require detailed information about each plot being built. The easiest way to do this is by downloading the Plot Matrix template and uploading this once complete. Alternatively, use our Plot Wizard.

Please select the option required:

Yes No

Name	Date modified	Type	Size
Folder	08/08/2019 12:00	File folder	
Folder	06/08/2019 15:49	File folder	
Microsoft Excel W...	03/09/2019 17:57	Microsoft Excel W...	333 KB
Shortcut	30/09/2019 15:45	Shortcut	3 KB
Microsoft Excel W...	18/09/2019 17:08	Microsoft Excel W...	30 KB
Microsoft Excel W...	08/08/2019 12:23	Microsoft Excel W...	149 KB
JPEG image	04/09/2019 11:04	JPEG image	113 KB
Adobe Acrobat D...	22/08/2019 12:22	Adobe Acrobat D...	407 KB

on required, please contact us on 0800 107 8446


SAVE < PREVIOUS NEXT >

# Quote: Plot matrix

	A	B	C	D	E	F	G	H	I	J
1	Plot Name	Warranty Product	New Build/Conversion	Unit Type	Stage of Works	Reconstruction Cost	Estimated Sale Price	Block Name	Sq m	
2	1	New Homes	New Build	Detached	No Works Started	150,000.00	200,000.00		152	
3	2	<input type="text" value=""/>								
4	3	<input type="text" value=""/>								
5	4	<input type="text" value=""/>								
6	5	<input type="text" value=""/>								
7	6	<input type="text" value=""/>								
8	7	<input type="text" value=""/>								
9										
10										
11										
12										

If you have downloaded and saved the Plot Matrix, you will need to complete the information required by using the drop-down boxes for each column.

# Quote: Upload



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#)
[GET A CERTIFICATE](#)
TE

## Quote application PL-LABC-10024973/1

[STEP 1: SITE DETAILS ✓](#)
STEP 2: PLOT DETAILS ✓
[STEP 3: PRODUCT DETAILS ✎](#)
[STEP 4: ROLE DETAILS ✎](#)
[STEP 5: DECLARATION DETAILS ✎](#)

**LOTS - 5**

PLOT SUMMARY [RELOAD PLOT DETAILS](#)

Total reconstruction costs: **£710,000.00**

Total estimated sale price: **£200,000.00**

Feel free to alter the table as you wish.


Plot name	Warranty product	New build/conversion	Unit type	Stage of works	Reconstruction cost (£)	Estimated sale price (£)	Block	Area/sqm
1   1	New Homes ▾	New build ▾	Detached ▾	No Works Started ▾	150,000.00 ↑↓	200,000.00 ↑↓		
2   2	Social Housing ▾	New build ▾	Terraced ▾	No Works Started ▾	120,000.00 ↑↓			
3   3	Social Housing ▾	New build ▾	Terraced ▾	No Works Started ▾	120,000.00 ↑↓			
4   4	Social Housing ▾	New build ▾	Terraced ▾	No Works Started ▾	120,000.00 ↑↓			
5   5	Commercial ▾	New build ▾	Shopping Centre ▾	No Works Started ▾	200,000.00 ↑↓			300 ↓

+ Tip! click to add additional rows to the table. - Tip! click the 'x' to delete selected rows from the table.

[SAVE](#)
[← PREVIOUS](#)
[NEXT →](#)

The information uploaded in the Plot Matrix will be automatically totalled and displayed on screen as a summary once the Excel is uploaded. You can amend any of the details uploaded by clicking the drop down arrows, or re-loading the updated Excel using the **Reload plot details** button.

# Quote: Product details



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

## Quote application PL-LABC-10024973/1



### PRODUCTS - 3

#### NEW HOMES

Total number of units  
1  
Total estimated reconstruction cost of units  
£150,000.00  
Total estimated selling price of units  
£200,000.00  
Period of cover  
10 Years ⌵ i

Will you be taking deposits from purchasers? Yes No

If you are taking deposits then we may be able to provide cover under the Insolvency of Developer During the Building Period. Please consider if this cover is required as you may already have a facility for securing these deposits.

Would you like Insolvency of Developer during the Building Period cover, if we can provide it? Yes No i

#### SOCIAL HOUSING

Total number of units  
3  
Total estimated reconstruction cost of units  
£360,000.00

10 Years i

12 Years

You will be asked further questions relating to the products selected e.g. New Homes, Social Housing, Private Rental etc.



# Quote: Role details

The screenshot shows the 'Quote application PL-LABC-10024973/1' interface. At the top, there is a navigation bar with the LABC logo, a user greeting 'Hello Test, need help? Get in touch 0800 083 5293', and buttons for 'GET A QUOTE' and 'GET A CERTIFICATE'. A progress indicator shows six steps: STEP 1: SITE DETAILS, STEP 2: PLOT DETAILS, STEP 3: PRODUCT DETAILS, STEP 4: ROLE DETAILS (highlighted), STEP 5: REGISTRATION DETAILS, and STEP 6: DECLARATION DETAILS. The main content area is titled 'ROLES' and contains a table of external roles to be set for the site. The table has columns for 'Set to me', 'Role', 'Company name', and 'Contact name'. The roles listed are Invoice Recipient, Site Report Recipient, Warranty Document Recipient, Building Control Provider, Developer, and Builder. The Builder role has a 'SET TO ME' button. An 'ADD ROLE' button is located at the top right of the table. At the bottom right, there are buttons for 'SAVE', 'PREVIOUS', and 'NEXT'.

Quote application PL-LABC-10024973/1

STEP 1: SITE DETAILS ✓ | STEP 2: PLOT DETAILS ✓ | STEP 3: PRODUCT DETAILS ✓ | **STEP 4: ROLE DETAILS ✓** | STEP 5: REGISTRATION DETAILS ✎ | STEP 6: DECLARATION DETAILS ✎

### ROLES

Please complete the table below to allocate the correct company and contact (if required) for each role. The guidance notes provide definitions for each role if required. If you / your company is in the role, please select the 'Set role as me' option and this will automatically populate your details. To add a different company or contact to a role or amend, simply select the 'Add new' option. If you wish to add additional roles to the application, please select the 'Add role' option.

#### External roles to be set for this site

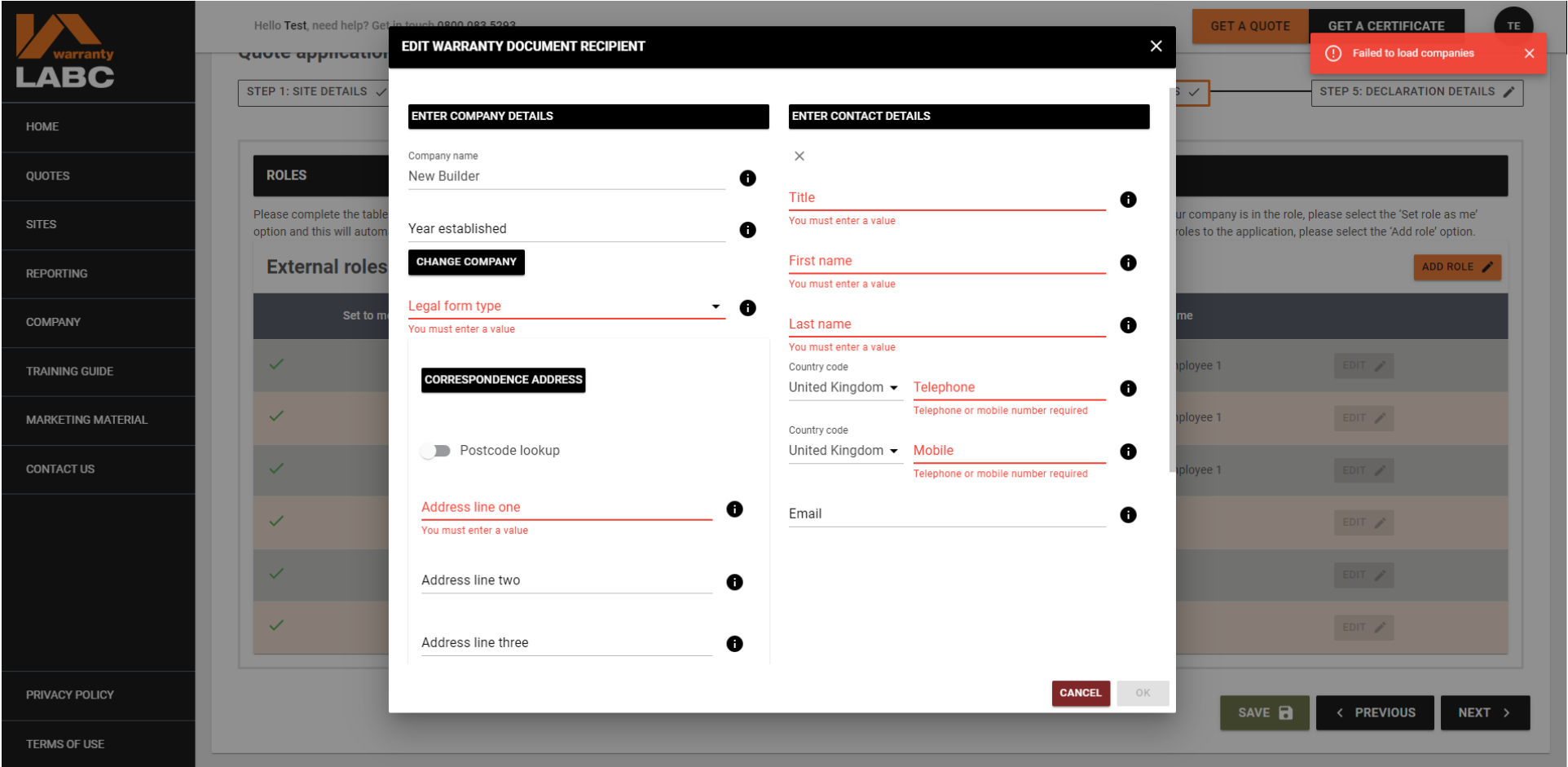
[ADD ROLE ✎](#)

Set to me	Role	Company name	Contact name	
✓	Invoice Recipient	Test Company	Mr Test Employee 1	<a href="#">EDIT ✎</a>
✓	Site Report Recipient	Test Company	Mr Test Employee 1	<a href="#">EDIT ✎</a>
✓	Warranty Document Recipient	Test Company	Mr Test Employee 1	<a href="#">EDIT ✎</a>
✓	Building Control Provider	Cheshire West and Chester Council	N/A	<a href="#">EDIT ✎</a>
✓	Developer	Test Company	N/A	<a href="#">EDIT ✎</a>
✓	<a href="#">SET TO ME</a>	Builder	new	<a href="#">EDIT ✎</a>

[SAVE](#) [PREVIOUS](#) [NEXT](#)

These are the companies and individuals who will have a role on your site. You must allocate a contact to each role in order to proceed, or set these as yourself. **Add Role** enables additional roles to be added, and new companies or contacts can be added via the **Edit** link.

# Quote: Edit role



To edit a role select **Edit** and complete the information in the dialogue box before selecting **OK** to save.

# Quote: Add new developer or builder

The screenshot shows the warrantyLABC website interface. On the left is a navigation menu with links: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The top right has buttons for 'GET A QUOTE' and 'GET A CERTIFICATE', and a user profile icon labeled 'TE'. The main content area displays 'Quote application PL-LABC-10024973/1' with a progress bar showing six steps: STEP 1: SITE DETAILS, STEP 2: PLOT DETAILS, STEP 3: PRODUCT DETAILS, STEP 4: ROLE DETAILS (highlighted), STEP 5: REGISTRATION DETAILS, and STEP 6: DECLARATION DETAILS. A modal window titled 'EDIT DEVELOPER' is open, showing a table of roles. The table has columns for 'Set to me', 'Role', 'Company name', 'Employee name', and 'Action'. The roles listed are Invoice Recipient, Site Report Recipient, Warranty Document Recipient, Building Control Provider, Developer, and Builder. The 'Builder' row has a 'SET TO ME' button. An 'ADD COMPANY DETAILS MANUALLY' button is also visible. A 'ROLES' section above the table asks the user to complete the table and provides 'Yes' and 'No' options.

External roles to be

Set to me	Role	Company name	Employee name	Action
✓	Invoice Recipient	Test Company	Mr Test Employee 1	EDIT
✓	Site Report Recipient	Test Company	Mr Test Employee 1	EDIT
✓	Warranty Document Recipient	Test Company	Mr Test Employee 1	EDIT
✓	Building Control Provider	Cheshire West and Chester Council	N/A	EDIT
✓	Developer	Test Company	N/A	EDIT
✓	Builder	new	N/A	EDIT

If you are using a separate developer or Builder for your project, click **Edit** and start typing the developer's or builder's company name, then select the correct option from the drop-down list. If the company is not already listed, click **Add Company Details Manually**.

# Quote: Add new developer or builder

The screenshot shows the LABC Warranty website interface for a quote application. The left sidebar contains navigation links: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area is titled "Quote application PL-LABC-10024973/1" and features a progress bar with six steps: STEP 1: SITE DETAILS, STEP 2: PLOT DETAILS, STEP 3: PRODUCT DETAILS, STEP 4: ROLE DETAILS, STEP 5: REGISTRATION DETAILS (highlighted with a red box), and STEP 6: DECLARATION DETAILS. Below the progress bar, the "BUILDER REGISTRATION DETAILS" section includes a definition of a Builder and two questions with "Yes" and "No" radio buttons: "Is the Builder company already registered with LABC Warranty?" and "Is the Builder company associated to another company that is already registered with LABC Warranty?". The "COMPANY BACKGROUND" section contains three questions with input fields and "Yes" and "No" radio buttons: "Is property development your full time occupation?", "Number of units constructed in last financial year", and "Number of units to be constructed in the next financial year?". The "DETAILS OF PREVIOUS DEVELOPMENT PROJECTS" section includes the question "Can you provide details of previous development projects?". Error messages in red text are visible: "You must enter a value" for the first three input fields, and "Value must be a valid number" for the second and third input fields. At the top right, there are buttons for "GET A QUOTE" and "GET A CERTIFICATE", and a user profile icon labeled "TE".

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE TE

### Quote application PL-LABC-10024973/1

STEP 1: SITE DETAILS ✓ STEP 2: PLOT DETAILS ✓ STEP 3: PRODUCT DETAILS ✓ STEP 4: ROLE DETAILS ✓ STEP 5: REGISTRATION DETAILS ✎ STEP 6: DECLARATION DETAILS ✎

#### BUILDER REGISTRATION DETAILS

A Builder is the company which constructs properties on behalf of a Developer or Client.

Is the Builder company already registered with LABC Warranty?  Yes  No

Is the Builder company associated to another company that is already registered with LABC Warranty?  Yes  No

#### COMPANY BACKGROUND

Is property development your full time occupation?  Yes  No

You must enter a value

Number of units constructed in last financial year

Value must be a valid number

Number of units to be constructed in the next financial year?

Value must be a valid number

What is the estimated value of land bank held? (£)

Value must be a valid number


#### DETAILS OF PREVIOUS DEVELOPMENT PROJECTS

Can you provide details of previous development projects?  Yes  No

You must enter a value

You must confirm if the developer and/or Builder is registered with LABC Warranty and, if so, provide their seven-digit registration number e.g. REG/LABC/3000000.

# Quote: Declaration



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE



## Quote application PL-LABC-10024973/1



### DECLARATION & SUBMISSION

#### CLAIMS EXPERIENCE & GENERAL INSURANCE QUESTIONS

Please answer the following questions for you or any director or partner / any individual or organisation referenced within this application:

Have you sustained any losses or had any claims in the last three years that would be covered by this insurance?

Please select an option

Have you ever been refused property insurance or had any special terms imposed by any insurer?

Please select an option

Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind?

Please select an option

Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?


Please select an option

Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years

Please select an option


#### ACCOMPANYING DOCUMENTS

Other supporting documents  
Drag and drop files here or click



You are required to complete the claims and general insurance declaration.

# Quote: Declaration



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE

TE

## Quote application PL-LABC-10024973/1



### DECLARATION & SUBMISSION

#### CLAIMS EXPERIENCE & GENERAL INSURANCE QUESTIONS

Please answer the following questions for you or any director or partner / any individual or organisation referenced within this application:

Have you sustained any losses or had any claims in the last three years that would be covered by this insurance?  Yes  No

Additional information ?

You must enter a value

Have you ever been refused property insurance or had any special terms imposed by any insurer?  Yes  No

Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind?  Yes  No

Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?  Yes  No

Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years  Yes  No


#### ACCOMPANYING DOCUMENTS

Other supporting documents  
Drag and drop files here or click



You will be advised if any additional information is required to be uploaded based upon your responses.

# Quote: Supporting documents



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

### DECLARATION & GENERAL INSURANCE QUESTIONS

Please answer the following questions for you or any director or partner / any individual or organisation referenced within this application:

Have you sustained any losses or had any claims in the last three years that would be covered by this insurance?

Have you ever been refused property insurance or had any special terms imposed by any insurer?


Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind?

Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?

Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years

### ACCOMPANYING DOCUMENTS

Other supporting documents  
Drag and drop files here or click

 [Technical Overview - PL-LABC-978390.xlsx](#)

### DECLARATION

It is important that you answer all questions fully, truthfully and accurately. Please remember that the answers you give will be used to determine the terms that we can offer. If incorrect information is provided, this may result in the policy being amended or cancelled and may reduce the amount payable in the event of a claim or may result in the non-payment of a claim.

I/we declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail on behalf of the proposed insured.

[SUBMIT](#) [SAVE](#) [PREVIOUS](#)

You will be required to upload any documentation related to your application before submitting your **Quote** application. You will be able to see on screen if the upload has been successful and delete/re-upload if required. Once all the information required is complete, you will be able to click the Submit button. This will submit the application and you will receive the formal quotation document bundle and terms and conditions via email once it has been formally underwritten.

# Quote: Application pending

The screenshot shows the warrantyLABC website interface. On the left is a dark navigation sidebar with the logo and menu items: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area has a header with the text "Hello Test, need help? Get in touch 0800 083 5293" and buttons for "GET A QUOTE" and "GET A CERTIFICATE". Below the header are three tabs: "YOUR QUOTES 0", "INCOMPLETE APPLICATIONS 2", and "APPLICATIONS PENDING 1". The "APPLICATIONS PENDING" tab is active, showing a table with one entry: "PL-LABC-10024971/1" for "Test Site 2, LE3 3RT" with "2 plots" and "APPLICATION SUBMITTED: 05-02-2024". The table includes a search bar and pagination controls showing "Showing 1 - 1 of 1 entries".

Once submitted, your application will show on the **Quotes** tab under **Applications Pending**. You will be sent your formal quotation via email and also be able to download a copy via the Extranet



# Quote: Incomplete application

Logo: warrantyLABC

Header: Hello Test, need help? Get in touch 0800 083 5293

Buttons: GET A QUOTE, GET A CERTIFICATE, TE

Navigation: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, TERMS OF USE

YOUR QUOTES 0 | INCOMPLETE APPLICATIONS 1 | APPLICATIONS PENDING 2

### Incomplete applications

Entries per page: 10


Search

PL-LABC-10024972/1	Test Site 3, B16 9DT	0 plots	DELETE APPLICATION	COMPLETE APPLICATION
--------------------	----------------------	---------	--------------------	----------------------

Showing 1 - 1 of 1 entries

Any incomplete applications can be accessed via the **Home** page quick link or the **Quotes** tab under **Incomplete Applications**. Click **Complete Application** to continue with the application or **Delete Application** to remove from the Extranet.

# Quote: Your active quotes



HOME

QUOTES

SITES

REPORTING

COMPANY

TRAINING GUIDE

MARKETING MATERIAL

CONTACT US

---

PRIVACY POLICY

TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE
GET A CERTIFICATE
TE

YOUR QUOTES 1
INCOMPLETE APPLICATIONS 1
APPLICATIONS PENDING 1

Your quotes 1

Entries per page 10 Search

PL-LABC-10024973/1 Test Site, CH45 1AU 5 plots ^

Sales account manager  
Miss account manager  
 01516504300

Expires  
**13-02-2024**

Total number of plots  
**5**

Total fees due  
**£12,054.30**

Product name	Number of plots	Total reconstruction cost	Total estimated sale price	Total fees
New Homes	1	£150,000.00	£200,000.00	£2,548.98
Social Housing	3	£360,000.00	N/A	£4,584.42
Commercial	1	£200,000.00	N/A	£4,920.90

VIEW QUOTE DOCUMENTS

Showing 1 - 1 of 1 entries < **1** >

Any quotes which have been submitted via the Extranet and not yet accepted will be available to view under the **Quotes** tab and **Your Quotes**. Click on the **View Quote** button to view the quote summary.

# Quote: Your active quotes

The screenshot displays a web application interface. A modal window titled "VIEW QUOTE DOCUMENTS" is open, showing a table of documents. The table has the following columns: Document type, File name, Applies to, Date uploaded, and a DOWNLOAD button with a document icon. The background shows a sidebar with navigation links (HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, TERMS OF USE) and a main content area with a search bar and summary statistics.

Document type	File name	Applies to	Date uploaded	DOWNLOAD
Terms and Conditions	Terms and Conditions.pdf	Whole site	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Site Statement of Fact	Site Statement of Fact - PL-LABC-10024973.pdf	Whole site	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Quotation	Quote Acceptance - PL-LABC-10024973_1.pdf	Whole site	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Quotation	Quote - PL-LABC-10024973_1.pdf	Whole site	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Policy Document	LABC Social Housing Policy v12.pdf	2 - 4	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Insurance Policy Information Document	LABC Social Housing Policy v12 IPID.pdf	2 - 4	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Policy Document	LABC New Homes Policy v14.pdf	1	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Insurance Policy Information Document	LABC New Homes Policy v14 IPID.pdf	1	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Policy Document	LABC Commercial Policy v12.pdf	5	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>
Insurance Policy Information Document	LABC Commercial Policy v12 IPID.pdf	5	06/02/2024 11:45:10	<a href="#">DOWNLOAD</a>

Click the **Download** button to view the document required.

# Quote: Your active quotes

**VIEW QUOTE DOCUMENTS**

Document type

- Terms and Conditions
- Site Statement of Fact
- Quotation
- Quotation
- Policy Document
- Insurance Policy Information
- Policy Document
- Insurance Policy Information
- Policy Document
- Insurance Policy Information

Showing 1 - 10 of 10 entries

**Quotation**

Thank you for requesting a quotation from LABC Warranty.

Below is the full breakdown of your quotation. Please read the information provided carefully and refer to the conditions detailed in this quotation. Any words or terms highlighted in bold are defined in the relevant policy wording.

Quotation Reference:	FL-LABC-10024973/1
Site Address:	Test Site, Test Street, Test Town, CH45 1AU
Proposer:	Test Company
Developer:	Test Company
Builder:	Test Company
Underwriter:	HSB Engineering Insurance Limited - 100%
Scheme Administrator:	MD Insurance Services Ltd
Date Quote Provided:	06/02/2024
Quote Valid Until:	13/02/2024

If you require any further information regarding this quotation please contact us on 0800 183 1755.

Developers and Builders will need to, or already, be registered with LABC Warranty and must maintain their registration during the **Building Period** and **Defects Insurance Period** for any site registered with **LABC Warranty**. The initial registration fee is currently £750.00 with renewal currently either £500.00 or £950.00 if you register more than 50 units in the year. These fees may be subject to change.

LABC Warranty for New Homes	
Premium:	£561.43
Insurance Premium Tax (IPT) *:	£67.37
Consumer Code Fee:	£7.50
Technical Audit Fee:	£1,912.68
<b>Total:</b>	<b>£2,548.98</b>

LABC Warranty for Social Housing	
Basic Premium:	£1,819.92
Insurance Premium Tax (IPT) *:	£218.40
Technical Audit Fee:	£2,546.10
<b>Total:</b>	<b>£4,584.42</b>

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

45:10 DOWNLOAD

1

# Sites: Summary of sites registered

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

### YOUR SITES 1

Entries per page: 10 Search


Reference	Site address	Plots	Plots near completion	Actions	Urgent actions
PL-LABC-10024970	Test Site 1, LI18 5JJ	25	1	<a href="#">10</a>	8 <a href="#">GET A CERTIFICATE</a>

Showing 1 - 1 of 1 entries < 1 >

- HOME
- QUOTES
- SITES**
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

**Your Sites** is a list of all the open sites registered with LABC Warranty since 1<sup>st</sup> January 2016. Click the reference number to open the record. This shows a summary of **Plots** and **Actions** outstanding. **Urgent Actions** relate to **Plots** nearly complete.

# Sites: Product summary



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10024970**

Test Site 1  
Test  
L118 5UJ

**Sales Account Manager**  
Miss Test Manager  
01516504300

**Risk Management Surveyor**  
Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**  
Mr Test Handler  
01514520742

PRODUCTS

2

PLOTS

25

ACTION REQUIRED

10 / 8!

TECHNICAL SUMMARY

20

SITE INSPECTIONS

1

ROLES

13

FEES

£28,759.92

FINANCIAL DOCUMENTS

2

TECHNICAL DOCUMENTS

1

POLICY DOCUMENTS

9

**PRODUCT SUMMARY**

COI'S ISSUED  
**0 / 25**

[GET A CERTIFICATE](#)

Search


Product Name	Number of Plots	Total Reconstruction Cost	Total Estimated Sale Price	Total Fees	
LABC Warranty for New Homes (Policy version 14) ▾	6	£600,000.00	£1,200,000.00	£8,209.56	i
LABC Warranty for Social Housing (Policy version 12) ▾	19	£1,900,000.00	£3,800,000.00	£15,550.36	i

Showing 1 - 2 of 2 entries < **1** >

TE

This shows a summary of the warranty products associated to your **Site** and if any Certificates of Insurance (COI) have already been issued.

# Sites: Product summary



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[GET A QUOTE](#) [GET A CERTIFICATE](#) TE

**PRODUCT SUMMARY** COI'S ISSUED 0 / 25 [GET A CERTIFICATE](#)

Search


Product Name	Number of Plots	Total Reconstruction Cost	Total Estimated Sale Price	Total Fees
LABC Warranty for New Homes (Policy version 14) ^	6	£600,000.00	£1,200,000.00	£8,209.56
<b>COVERS</b>				
Insolvency of the Developer				
Defects				
Structural				
Contaminated Land				
Machinery Inherent Defects				
LABC Warranty for Social Housing (Policy version 12) ^	19	£1,900,000.00	£3,800,000.00	£15,550.36
<b>COVERS</b>				
Defects				
Structural				
Contaminated Land				
Machinery Inherent Defects				

Showing 1 - 2 of 2 entries

< **1** >

Each warranty product can be expanded to show what cover is included on the order.

# Sites: Plots



LABC

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE

GET A CERTIFICATE

TE

PL-LABC-10024970

Test Site 1  
Test  
LI18 5UJ

**Sales Account Manager**

Miss Test Manager  
01516504300

**Risk Management Surveyor**

Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**

Mr Test Handler  
01514520742

PRODUCTS

2

PLOTS

25

ACTION REQUIRED

10 / 8!

TECHNICAL SUMMARY

20

SITE INSPECTIONS

1

ROLES

13

FEES

£28,759.92

FINANCIAL DOCUMENTS

2

TECHNICAL DOCUMENTS

1

POLICY DOCUMENTS

9

PLOTS

UPDATE PLOT DETAILS

GET A CERTIFICATE

Search


PLOTS NEARLY COMPLETE FOR COI

Reference	Plot Name	Plot Address	Product	Stage of Works	Actions	Plot Initial Certificate	Certificate of Insurance
<a href="#">PL-LABC-10024970-1</a>	1		New Homes	First Fix Complete	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>
<a href="#">PL-LABC-10024970-2</a>	2		New Homes	Waiting for inspection	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>
<a href="#">PL-LABC-10024970-3</a>	3		New Homes	Waiting for inspection	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>
<a href="#">PL-LABC-10024970-4</a>	4		New Homes	Waiting for inspection	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>
<a href="#">PL-LABC-10024970-5</a>	5		New Homes	Waiting for inspection	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>
<a href="#">PL-LABC-10024970-6</a>	6		New Homes	Waiting for inspection	<a href="#">29</a>	<a href="#">GET A CERTIFICATE</a>	<a href="#">GET A CERTIFICATE</a>

Summary of the **Plots** associated to your **Site** and if any Certificates have already been issued which you will be able to download and view as a pdf (if issued after Extranet launch). Filter and respond to any outstanding Actions relating to an individual **Plot** by clicking on the relevant underlined **Plot** reference number. **Click the Plots Nearly Complete for COI** button to filter **Plots** were urgent action is required.



# Sites: Plots



- HOME
- QUOTES
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**PL-LABC-10024970**
1  
PL-LABC-10024970-1

TEST SITE 1  
TEST  
LL18 5UJ

Products  
**New Homes**

Stage of Works  
**First Fix Complete**

Plot Initial Certificate  
**Not yet issued**

Certificate of Insurance  
**Not yet issued**

GET A QUOTE

GET A CERTIFICATE

TE

**1 - ACTION REQUIRED**
UPDATE PLOT DETAILS ✎
GET A CERTIFICATE 📄

ACTION REQUIRED

29

DOCUMENTS

7

Entries per page: 10

Click to view details of all actions outstanding for this plot

Search

Type	Details	Applies To	Plot IC	COI	Date Raised	Photos	Respond to Action
Condition	Additional security of £5,000.00 escrow is required with regards to New Homes Defects	1 - 6		✓			RESPOND ✓
Condition	As cover has been requested for Insolvency of the Developer (Section 3.1) cover, please provide the actual amount of deposit/s taken against any Home during the building period when sold. At this point, Developer finances will be assessed alongside aggregate insolvency exposures for the Developer group and cover shall only be in place once agreed by the Scheme Administrator and after the Plot Initial Certificate/s have been issued. We may require additional security (such as an indemnity agreement) to be able to provide cover or we may determine that cover cannot be provided.	1 - 6	✓				RESPOND ✓
Condition	Builder has outstanding Registration Fee	Whole Site	✓	✓			RESPOND ✓
Condition	Builder has Outstanding Security Documents	Whole Site	✓	✓			RESPOND ✓
Condition	Developer has outstanding Registration Fee	1 - 6	✓	✓			RESPOND ✓
Condition	Developer has Outstanding Security Documents	Whole Site	✓	✓			RESPOND ✓
Condition	Issuance of Warranty Technical Sign Off (Certificate of Approval)	Whole Site		✓			RESPOND ✓

This is the **Plot** summary screen and shows all outstanding **Actions** or **Documents** issued for the **Plot** selected. You can switch between **Actions** and **Documents** using the two main buttons. To return to the main Site summary screen, click the site reference in the black box in the top left corner.


# Sites: Plots

The screenshot shows the LABC warranty website interface. On the left is a navigation menu with items: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The top right contains buttons for 'GET A QUOTE' and 'GET A CERTIFICATE', along with a user profile icon labeled 'TE'. The main content area displays plot details for 'PL-LABC-10024970' (Plot 1, PL-LABC-10024970-1). It lists 'Products' as 'New Homes' and 'Stage of Works' as 'First Fix Complete'. The status for 'Plot Initial Certificate' and 'Certificate of Insurance' is 'Not yet issued'. A dark banner indicates '1 - ACTION REQUIRED' with buttons for 'UPDATE PLOT DETAILS' and 'GET A CERTIFICATE'. A modal window titled 'REQUEST CERTIFICATE OF INSURANCE - PL-LABC-10005656-1' is open, showing a table of 'PLOTS SELECTED' with one entry 'NH1'. Below the table, a message states: 'Your Certificates of Insurance will be emailed to you shortly and available to download on the next screen.' A 'GENERATE' button is visible at the bottom right of the modal. The background table lists various conditions and their completion status.

Type	Condition	Whole Site	1 - 6	Respond to Action
	Builder has outstanding Registration Fee	✓	✓	RESPOND ✓
	Builder has Outstanding Security Documents	✓	✓	RESPOND ✓
	Developer has outstanding Registration Fee	✓	✓	RESPOND ✓
	Developer has Outstanding Security Documents	✓	✓	RESPOND ✓
	Issuance of Warranty Technical Sign Off (Certificate of Approval)	✓	✓	RESPOND ✓

The **Get A Certificate** button will enable you to request a Certificate for the relevant **Plot**. If there are no **Actions** outstanding for the Plot then you can generate your own Certificate by clicking the **Generate** button. If you have outstanding **Actions** which prevent the Certificate from being issued, these will be listed for your reference.

# Sites: Plots



- HOME
- QUOTES
- SITES
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GET A QUOTE

GET A CERTIFICATE

TE

**PL-LABC-10024970**

TEST SITE 1  
TEST  
LL18 SUJ

1  
PL-LABC-10024970-1

Products  
**New Homes**

Stage of Works  
**First Fix Complete**

Plot Initial Certificate  
**Not yet issued**

Certificate of Insurance  
**Not yet issued**

**REQUEST CERTIFICATE OF INSURANCE - PL-LABC-10005656-2**
✕

Show 10 entries
Search: \_\_\_\_\_


Certificate Number	Name	Address	
PL-LABC-10005656-2	NH2	Test 2, CH41 1AU	<div style="background-color: orange; color: white; padding: 5px; display: inline-block; border-radius: 5px;">DOWNLOAD</div>

Showing 1 to 1 of 1 entries
Previous **1** Next

Type	Condition				
Condition	assessed alongside aggregate insolvency exposures for the Developer group and cover shall only be in place once agreed by the Scheme Administrator and after the Plot Initial Certificate/s have been issued. We may require additional security (such as an indemnity agreement) to be able to provide cover or we may determine that cover cannot be provided.	1 - 6	✓		RESPOND
Condition	Builder has outstanding Registration Fee	Whole Site	✓	✓	RESPOND
Condition	Builder has Outstanding Security Documents	Whole Site	✓	✓	RESPOND
Condition	Developer has outstanding Registration Fee	1 - 6	✓	✓	RESPOND
Condition	Developer has Outstanding Security Documents	Whole Site	✓	✓	RESPOND
Condition	Issuance of Warranty Technical Sign Off (Certificate of Approval)	Whole Site	✓		RESPOND

The Certificate will be available to view and download on screen and will also be emailed to you.

# Site: Action Required





- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
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- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293



**PL-LABC-10024970**

Test Site 1  
Test  
L118 5UJ



**Sales Account Manager**

 Miss Test Manager  
 01516504300

**Risk Management Surveyor**

 Mrs Test Surveyor  
 07776433760

**Customer Service Account Handler**






 Mr Test Handler  
 01514520742

Click to view details of all actions outstanding for this site. Any actions in red relate to plots that are nearing completion and may require urgent attention

PRODUCTS 2	PLOTS 25	ACTION REQUIRED 10 / 8!	TECHNICAL SUMMARY 20	SITE INSPECTIONS 1
ROLES 13	FEES £28,759.92	FINANCIAL DOCUMENTS 2	TECHNICAL DOCUMENTS 1	POLICY DOCUMENTS 9

**ACTION REQUIRED**
GET A CERTIFICATE

PLOTS NEARLY COMPLETE FOR COI

Details of Actions Outstanding	Applies To	Plot IC	COI	Actions
Confirmation of the Housing Association for the Social Housing element	7 - 25	✓	✓	RESPOND 
Additional security of £5,000.00 escrow is required with regards to New Homes Defects	New Homes (1 - 6)		✓	RESPOND 
As cover has been requested for Insolvency of the Developer (Section 3.1) cover, please provide the actual amount of deposit/s taken against any Home during the building period when sold. At this point, Developer finances will be assessed alongside aggregate insolvency exposures for the Developer group and cover shall only be in place once agreed by the Scheme Administrator and after the Plot Initial Certificate/s have been issued. We may require additional security (such as an indemnity agreement) to be able to provide cover or we may determine that cover cannot be provided.	1 - 6	✓		RESPOND 
Builder has outstanding Registration Fee	New Homes, Social Housing (1 - 25)	✓	✓	RESPOND 
Builder has Outstanding Security Documents	New Homes, Social Housing (1 - 25)	✓	✓	RESPOND 

GET A QUOTE

GET A CERTIFICATE

TE

**Actions** relate to any item or action that must be completed by you before a Certificate can be issued.

# Site: Updating address / sales price

**UPDATE PLOT DETAILS**

To update plot details please click on the field you wish to update, and enter the new value. When you've made all the changes you require press the 'NEXT' button below to view a summary of your changes.

Name	Address 1	Address 2	Address 3	Town	Postcode	Country	Confirmed Sale Price
1	42 Test	Test Street		Test Town	CH411AU	United Kingdom	↕
2	42 Test	Test Street		Test Town	CH411AU	United Kingdom	↕
3							↕
4							↕
5							↕
6							↕
7							↕
8							↕
9							↕

PREVIOUS NEXT CANCEL

To add a sales price or address, click on **Update Details** and key in to the table on the new pop up window. Complete each field and click **Next** to proceed.

# Site: Updating address / sales price

The screenshot displays the warrantyLABC website interface. A modal window titled "UPDATE PLOT DETAILS" is open, showing a "Confirm Changes" dialog. The dialog contains a table with the following data:

Plot Name	Updates
1	• Address of 42 Test, Test Street, Test Town, CH411AU, United Kingdom added
2	• Address of 42 Test, Test Street, Test Town, CH411AU, United Kingdom added

Below the table are three buttons: "PREVIOUS", "UPDATE", and "CANCEL".

The background shows a table of actions outstanding for various plots. The table has columns for "Plot Name", "Plot IC", "COI", and "Actions".

Plot Name	Plot IC	COI	Actions
New Homes (1 - 6)	✓	✓	PENDING
New Homes (1 - 6)	✓	✓	RESPOND
New Homes, Social Housing (1 - 25)	✓	✓	RESPOND
New Homes, Social Housing (1 - 25)	✓	✓	RESPOND
New Homes (1 - 6)	✓	✓	RESPOND
New Homes, Social Housing (1 - 25)	✓	✓	RESPOND
Issuance of Warranty Technical Sign Off (Certificate of Approval)	1 - 25	✓	RESPOND
Receipt of a Confirmed Sale Price is required	1 - 6	✓	UPDATE DETAILS
Receipt of Plot Postal Addresses is required	1 - 25	✓	UPDATE DETAILS

Review the information input and click **Update** to submit the information.

# Site: Updating address / sales price

The screenshot displays the Warranty LABC website interface. A modal window titled "UPDATE PLOT DETAILS" is open, showing a "Update Plots" message with a loading spinner. The message states: "Your plot updates have been received and are now being processed. This may take a few minutes. You may continue to work on this page and we'll notify you when the process is complete. If you leave we will email the result of your plot updates." Below the message are buttons for "PREVIOUS", "UPDATE", and "CONTINUE".

The background shows a table of plot information with columns for "COI" and "Actions". The table contains the following entries:

COI	Actions
✓	PENDING
✓	RESPOND
✓	RESPOND
✓	RESPOND
✓	RESPOND
✓	RESPOND
✓	RESPOND
✓	RESPOND
✓	UPDATE DETAILS

A blue notification banner at the bottom right of the page reads: "Your plot updates are processing... If you leave this page your results will be emailed to you".

You will get a notification screen to show the information submitted is being processed. Once the action is complete, click **Done** to close the window. If you try to make further changes once this has been submitted, you will receive a further on screen notification.

# Site: Respond to action

The screenshot displays the warrantyLABC website interface. A modal window titled "RESPOND TO ACTION OUTSTANDING" is open, showing details for an outstanding action. The modal includes a text input field for "Confirmation of the Housing Association for the Social Housing element", a red error message "Please enter details of action undertaken to close this outstanding item", and a file upload area with a paperclip icon and instructions: "Drop files here or click to upload" and "Drag and drop files here or click". The modal also features "SUBMIT" and "CANCEL" buttons. In the background, the website shows a navigation menu on the left, a header with "warrantyLABC", and a main content area with a table of actions. A "Submitted" confirmation message is overlaid on the bottom right, stating: "Thank you for your response to the outstanding Admin Condition from the Extranet. This has now been forwarded to our Customer Services team. Should we require any further information or clarification we will respond accordingly." with an "OK" button.

You must confirm what has been done to close off the **Action** and you can upload evidence to support this. Confirmation of successful submission will be shown on screen. An email notification is sent when the **Action** is closed or if further action or information is required.



# Site: View action response

The screenshot displays the LABC Warranty website interface. A modal window titled "RESPOND TO ACTION OUTSTANDING" is open, showing a list of messages from "Test Employee 1". The messages are:

- Test Employee 1 - 06 Feb, 2024 1:42 pm: Action has been completed
- Test Employee 1 - 06 Feb, 2024 1:44 pm: we are working with Test Housing Association


Below the messages, there are instructions: "Please enter details of action undertaken to close this outstanding item" and "Please enter the details of Action undertaken". A note states: "Please Note: You can optionally upload documents below (up to max of 15 files or 50MB) to support the closure of this outstanding action." There is a file upload area with the text "Drop files here or click to upload" and "Drag and drop files here or click".

The background shows the website's sidebar with navigation links: HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area displays site details for "PL-LABC-1002497" and a table of actions.

es To	Plot IC	COI	Actions
	✓	✓	PENDING
Homes (1 -		✓	RESPOND
	✓		RESPOND
Homes, Social Housing (1	✓	✓	RESPOND
New Homes, Social Housing (1	✓	✓	RESPOND

Once your response to the Action is reviewed by the LABC Warranty team, if further action or information is required you will receive an email confirming the details. This will also be available to view on the Extranet via the **View Response** button. Once the Action has been closed, you will no longer be able to see any responses.

# Site: Technical summary – design documents



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- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10024970**

Test Site 1  
Test  
L118 5UJ

**Sales Account Manager**  
Miss Test Manager  
01516504300

**Risk Management Surveyor**  
Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**  
Mr Test Handler  
01514520742

PRODUCTS  
2

PLOTS  
25

ACTION REQUIRED  
10 / 8!

TECHNICAL SUMMARY  
20

SITE INSPECTIONS  
1

ROLES  
13

FEES  
£28,759.92

FINANCIAL DOCUMENTS  
2

TECHNICAL DOCUMENTS  
1

POLICY DOCUMENTS  
9

**TECHNICAL SUMMARY**

GET A CERTIFICATE

DESIGN DOCUMENTS  
OPEN: 14

DESIGN ITEMS  
OPEN: 0

RISK ITEMS  
OPEN: 3

COMPLETION DOCUMENTS  
OPEN: 3

SITE DEFECTS  
OPEN: 0

GENERATE ALL TECHNICAL ITEMS

**Design Documents**

14

Entries per page: 25 Search

Area	Description of Outstanding Design Document	Applies To	Date Raised	Respond
Architects Design	A copy of the planning layout and site location plan which should include a schedule of plots and house types	Whole Site	05-02-2024	RESPOND
Site Exposure & Geo	A full geo-technical site and soil investigation report for the entire site	Whole Site	05-02-2024	RESPOND


GET A QUOTE

GET A CERTIFICATE

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**Design Documents** are the design-related documents your architect has produced for your Site (plans, drawings or calculations for example). These documents are required at the start of the project.

# Site: Technical summary – design items



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- TERMS OF USE

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01516504300    07776433760    01514520742

Test Site 1  
Test  
L118 5UJ

PRODUCTS  
2

PLOTS  
25

ACTION REQUIRED  
10 / 0!

TECHNICAL SUMMARY  
24

SITE INSPECTIONS  
3

ROLES  
13

FEES  
£28,759.92

FINANCIAL DOCUMENTS  
2

TECHNICAL DOCUMENTS  
1

POLICY DOCUMENTS  
9

**TECHNICAL SUMMARY**
GET A CERTIFICATE

DESIGN DOCUMENTS  
OPEN: 14

DESIGN ITEMS  
OPEN: 2

RISK ITEMS  
OPEN: 3

COMPLETION DOCUMENTS  
OPEN: 3

SITE DEFECTS  
OPEN: 2

GENERATE ALL TECHNICAL ITEMS

Select to view all outstanding design-related queries for this site
2


Entries per page: 25 Search

Area	Description of Outstanding Design Item	Applies To	Date Raised	Respond
External Walls	All windows to be replaced	Whole Site	06-02-2024	RESPOND <input checked="" type="checkbox"/>
Ground Conditions	Basement tanking. The basement is required to be tanked.	Whole Site	06-02-2024	RESPOND <input checked="" type="checkbox"/>

Showing 1 - 2 of 2 entries < 1 >

**Design Items** are queries, questions or issues that our surveying team have raised in relation to the design elements of your construction project. Any items raised will require responses and closing before final sign-off.

# Site: Technical summary – risk items



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Hello Test, need help? Get in touch 0800 083 5293

LI18 5UJ

PRODUCTS 2	PLOTS 25	ACTION REQUIRED 10 / 8!	<b>TECHNICAL SUMMARY</b> 20	SITE INSPECTIONS 1
ROLES 13	FEES £28,759.92	FINANCIAL DOCUMENTS 2	TECHNICAL DOCUMENTS 1	POLICY DOCUMENTS 9

**TECHNICAL SUMMARY** GET A CERTIFICATE

DESIGN DOCUMENTS OPEN: 14	DESIGN ITEMS OPEN: 0	<b>RISK ITEMS</b> OPEN: 3	COMPLETION DOCUMENTS OPEN: 3	SITE DEFECTS OPEN: 0	GENERATE ALL TECHNICAL ITEMS
------------------------------	-------------------------	------------------------------	---------------------------------	-------------------------	------------------------------

Select to view all outstanding items relating to risks identified for this site

**Risk Items** 3

Entries per page: 25 Search

Area	Description of Outstanding Risk Item	Applies To	Date Raised	Respond
Foundations	Ensure that the Structural elements of the engineered foundation design are inspected	Whole Site	05-02-2024	RESPOND <input checked="" type="checkbox"/>
Roofs	Ensure the flat roof element is inspected prior to the scaffold being dropped	Whole Site	05-02-2024	RESPOND <input checked="" type="checkbox"/>
Roofs	The manufacturers specification and fixing schedule for the tiled roof	Whole Site	05-02-2024	RESPOND <input checked="" type="checkbox"/>

Showing 1 - 3 of 3 entries < 1 >

GET A QUOTE

GET A CERTIFICATE

TE

**Risk Items** are possible risk areas our surveying team have identified for your construction project that our on-site surveyor will need to verify and clear before final sign-off.

# Site: Technical summary – completion docs



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LI18 5UJ

PRODUCTS 2	PLOTS 25	ACTION REQUIRED 10 / 8!	<b>TECHNICAL SUMMARY</b> 20	SITE INSPECTIONS 1
ROLES 13	FEES £28,759.92	FINANCIAL DOCUMENTS 2	TECHNICAL DOCUMENTS 1	POLICY DOCUMENTS 9

**TECHNICAL SUMMARY** GET A CERTIFICATE

DESIGN DOCUMENTS OPEN: 14	DESIGN ITEMS OPEN: 0	RISK ITEMS OPEN: 3	<b>COMPLETION DOCUMENTS</b> OPEN: 3	SITE DEFECTS OPEN: 0	GENERATE ALL TECHNICAL ITEMS
------------------------------	-------------------------	-----------------------	--	-------------------------	------------------------------

Select to view all outstanding documents we require prior to plot sign off (e.g. Gas and Electrical Certificates etc.)

Completion Documents 3

Entries per page  
25

Search

Area	Description of Outstanding Completion Document	Applies To	Date Raised	Respond
Building Control / Regulatory Requirements	Competent person's scheme certificates - Electrical	1 - 25	05-02-2024	RESPOND <input checked="" type="checkbox"/>
Building Control / Regulatory Requirements	Competent person's scheme certificates - Gas	1 - 25	05-02-2024	RESPOND <input checked="" type="checkbox"/>
Building Control / Regulatory Requirements	Single ply membrane electronic testing certificate	1 - 25	05-02-2024	RESPOND <input checked="" type="checkbox"/>

Showing 1 - 3 of 3 entries < 1 >


GET A QUOTE

GET A CERTIFICATE

TE

**Completion Documents** are the certification documents for each house (Electrical certificate or gas certificate for example) that we need to receive and review before sign off.

# Site: Technical summary – site defects



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Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE
GET A CERTIFICATE

Test Site 1  
Test  
LI18 SUJ

PRODUCTS  
2

PLOTS  
25

ACTION REQUIRED  
10 / 0!

TECHNICAL SUMMARY  
24

SITE INSPECTIONS  
3

ROLES  
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£28,759.92

FINANCIAL DOCUMENTS  
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TECHNICAL DOCUMENTS  
1

POLICY DOCUMENTS  
9

TE

TECHNICAL SUMMARY
GET A CERTIFICATE

DESIGN DOCUMENTS  
OPEN: 14

DESIGN ITEMS  
OPEN: 2

RISK ITEMS  
OPEN: 3

COMPLETION DOCUMENTS  
OPEN: 3

SITE DEFECTS  
OPEN: 2

GENERATE ALL TECHNICAL ITEMS

Select to view all outstanding defects for this site

Site Defects
2

Entries per page: 25

Search


Area	Details	Raised By	Date Raised	Applies To	Photos	Respond
External Walls	Please ensure breather membrane and DPC are mechanically fixed so do not bridge the cavity and sufficiently lap and cover the sole plate.	Mr Steven Grant	06-02-2024	1 - 25		RESPOND <input checked="" type="checkbox"/>
External Walls	Differential movement gaps provided are not adequate between top of brickwork cladding and underside of soffit.	Mr Steven Grant	06-02-2024	1 - 2	VIEW	RESPOND <input checked="" type="checkbox"/>

Showing 1 - 2 of 2 entries

< 1 >

**Site Defects** are issues or problems that our on-site surveyor has raised when inspecting your project. They will need rectifying to our satisfaction before we can sign off any Plot.

# Site: Site inspections



- HOME
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Hello **Test**, need help? Get in touch 0800 083 5293

**PL-LABC-10024970**

Test Site 1  
Test  
L118 5UJ

**Sales Account Manager**  
Miss Test Manager  
01516504300

**Risk Management Surveyor**  
Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**  
Mr Test Handler  
01514520742

PRODUCTS  
2

PLOTS  
25

ACTION REQUIRED  
10 / 8!

TECHNICAL SUMMARY  
20

SITE INSPECTIONS  
1

ROLES  
13

FEES  
£28,759.92

FINANCIAL DOCUMENTS  
2

TECHNICAL DOCUMENTS  
1

POLICY DOCUMENTS  
9

**SITE INSPECTIONS**

GET A CERTIFICATE

Date	Inspection Type	Inspected By	Plots Inspected	Defects Raised	Site Inspection Report
04/02/2024	Technical Inspection - Warranty Inspection	Nisha Abraham	1	0	<p style="background-color: orange; color: white; padding: 2px 5px; display: inline-block;">VIEW REPORT</p>

Showing 1 - 1 of 1 entries < **1** >

GET A QUOTE

GET A CERTIFICATE


TE

The **Site Inspection** reports associated with any site visit will be listed here and available to view or download. If you need to access any historic reports please contact your customer services team. Select **View Report** to view the pdf.


# Site: Site inspections

Site Inspection Report - PL-LABC-10024970.pdf

1 / 1 | 100%



1



## Site Inspection Report

A site inspection was undertaken at Test Site 1, Test, LL18 5UJ, PL-LABC-10024970 on 04/02/2024.

Progress on site was noted as below, with comments and guidance provided accordingly.

### PLOT PROGRESS

Construction Stage	Roof Covering in Progress
Plots	1
Plot Elements Viewed	Ground Conditions
Comments	te

Now that construction is complete no further inspection is required.

**In addition to this report please also review your technical overview document which details all of our technical requirements, and is maintained throughout the build.**


Should you wish to discuss anything in more detail please contact me.

Yours sincerely,

Miss Test Person



# Site: People linked to site roles



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10024970**

Test Site 1  
Test  
LN18 5UJ

**Sales Account Manager**

Miss Test Manager  
01516504300

**Risk Management Surveyor**

Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**

Mr Test Handler  
01514520742

PRODUCTS 2	PLOTS 25	ACTION REQUIRED 10 / 8!	TECHNICAL SUMMARY 20	SITE INSPECTIONS 1
<a href="#">Click to view details of roles associated to this site</a>				
ROLES 13	FEES £28,759.92	FINANCIAL DOCUMENTS 2	TECHNICAL DOCUMENTS 1	POLICY DOCUMENTS 9

[GET A CERTIFICATE](#)

**External roles**

<p><b>Quote Recipient</b></p> <p> Test Company</p> <p> Mr Test Employee 1 08976654322</p>	<p><b>Invoice Recipient</b></p> <p> Test Company</p> <p> Mr Test Employee 1 08976654322</p>	<p><b>Warranty Document Recipient</b></p> <p> Test Company</p> <p> Mr Test Employee 1 08976654322</p>	<p><b>Site Report Recipient</b></p> <p> Test Company</p> <p> Mr Test Employee 1 08976654322</p>
---	---	---	---

[ALL EXTERNAL ROLES](#)

**LABC Warranty roles**

<p><b>Sales Account Manager</b></p> <p> Miss Test Manager 01516504300</p>	<p><b>Risk Management Surveyor</b></p> <p> Mrs Test Surveyor 07776433760</p>	<p><b>Customer Service Account Handler</b></p> <p> Mr Test Account Handler 01514520742</p>	<p><b>Technical Account Handler</b></p> <p> Mr Test Technical Account Handler 01516504300</p>
---	--	--	---


GET A QUOTE

GET A CERTIFICATE

TE

**Roles** are the companies and contacts who will have a role on your site. Should you need to make any changes, please call Customer Services on **0151 650 4318** or email [customerservice@labcwarranty.co.uk](mailto:customerservice@labcwarranty.co.uk) including your site reference and details of the change.

# Site: People linked to site roles



LABC warranty

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

### All external roles (8) ×

8









Entries per page  
25


Role	Company	Name	Phone	Email
Quote Recipient	Test Company	Mr Test Employee 1	08976654322	crisp-dev-q1@ext-crisp.co.uk
Builder	Test Company	N/A	0800 083 5293	
Developer	Test Company	N/A	0800 083 5293	
Invoice Recipient	Test Company	Mr Test Employee 1	08976654322	crisp-dev-q1@ext-crisp.co.uk
Building Control Provider	Denbighshire Council	N/A	0800 083 5293	building.control@denbighshire.gov.uk
Broker	LABC	N/A	02070916860	info@labc.uk.com
Warranty Document Recipient	Test Company	Mr Test Employee 1	08976654322	crisp-dev-q1@ext-crisp.co.uk
Site Report Recipient	Test Company	Mr Test Employee 1	08976654322	crisp-dev-q1@ext-crisp.co.uk

Showing 1 - 8 of 8 entries

If you wish to amend any of the above roles or contact details, please contact our customer services team


#### LABC Warranty roles

<b>Sales Account Manager</b>  Miss Test Manager  01516504300	<b>Risk Management Surveyor</b>  Mrs Test Surveyor  07776433760	<b>Customer Service Account Handler</b>  Mr Test Account Handler  01514520742	<b>Technical Account Handler</b>  Mr Test Technical Account Handler  01516504300
--	---	---	--

[ALL LABC WARRANTY ROLES](#) 

Expand to view all **Roles** or click the **X** to close.

# Site: Fees



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10024970**

Test Site 1  
Test  
L118 5UJ

**Sales Account Manager**  
Miss Test Manager  
01516504300

**Risk Management Surveyor**  
Mrs Test Surveyor  
07776433760

**Customer Service Account Handler**  
Mr Test Handler  
01514520742

PRODUCTS  
2

PLOTS  
25

ACTION REQUIRED  
10 / 0!

TECHNICAL SUMMARY  
24

SITE INSPECTIONS  
3

ROLES  
13

**FEES**  
£28,759.92

FINANCIAL DOCUMENTS  
2

TECHNICAL DOCUMENTS  
1

POLICY DOCUMENTS  
9

**FEES**

GET A CERTIFICATE

## Total fees

Fees Due	£23,759.92
Fees Received to Date	£0.00
Fees Outstanding	£23,759.92

## Escrow

Fees Due	£5,000.00
Fees Received to Date	£0.00
Fees Outstanding	£5,000.00

For any queries relating to these payments, please email details and your site reference number (PL-LABC-10024970) to [finance@labcwarranty.co.uk](mailto:finance@labcwarranty.co.uk)


GET A QUOTE

GET A CERTIFICATE

TE

**Fees** shows a summary of any fees and Escrow (if applicable) relating to the **Site**. For any queries relating to payments, please email your details and site reference (e.g. PL-LABC-1000000) to [finance@labcwarranty.co.uk](mailto:finance@labcwarranty.co.uk), or speak to your dedicated Customer Experience Specialist.

# Site: Financial documents



- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#)
[GET A CERTIFICATE](#)

TU

**PL-LABC-10007509**

Site 1  
Test  
DY11 1AA

**Sales Account Manager**

Miss Test Manager  
 07971086629

**Risk Management Surveyor**

Mrs Test Surveyor  
 07500107135

**Customer Service Account Handler**

Mr Test Handler  
 01516504300

PRODUCTS  
1

PLOTS  
240

ACTION REQUIRED  
2 / 2!

TECHNICAL SUMMARY  
9

SITE INSPECTIONS  
141

ROLES  
20

FEES  
£0.00

FINANCIAL DOCUMENTS  
9

TECHNICAL DOCUMENTS  
2020

POLICY DOCUMENTS  
153

Click to view and download the financial documents for this site

**FINANCIAL DOCUMENTS**

[GET A CERTIFICATE](#)


Entries per page: 25

Search

Name	Type	Date Uploaded	
Receipt.pdf	Receipt	17/12/2021 22:00	<a href="#">DOWNLOAD</a>
Policy Statement - 11 2021 - PL-LABC-10007509.pdf	Policy Statement	04/12/2021 01:10	<a href="#">DOWNLOAD</a>
Policy Statement - 10 2021 - PL-LABC-10007509.pdf	Policy Statement	03/11/2021 01:10	<a href="#">DOWNLOAD</a>
Policy Statement - 9 2021 - PL-LABC-10007509.pdf	Policy Statement	02/10/2021 01:11	<a href="#">DOWNLOAD</a>

Here you are able to access any financial documents issued to your company including invoices, receipts and policy statements.

# Site: Technical documents



- HOME
- QUOTES
- SITES**
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10007509**

Site 1  
Test  
DY11 1AA

**Sales Account Manager**

Miss Test Manager  
07971086629

**Risk Management Surveyor**

Mrs Test Surveyor  
07500107135

**Customer Service Account Handler**

Mr Test Handler  
01516504300

PRODUCTS

1

PLOTS

240

ACTION REQUIRED

2 / 2!

TECHNICAL SUMMARY

9

SITE INSPECTIONS

141

ROLES

20

FEES

£0.00

FINANCIAL DOCUMENTS

9

TECHNICAL DOCUMENTS

2020

POLICY DOCUMENTS

153

**TECHNICAL DOCUMENTS**

Search

Name	Type	Date Uploaded	
Warranty - SitePhoto-20231123142207.jpg	General Pictures	24/11/2023 07:23	DOWNLOAD
Warranty - SitePhoto-20231123142059.jpg	General Pictures	24/11/2023 07:23	DOWNLOAD
Plot 243 Gas - revised 15.11.23.pdf	Gas Certificate	16/11/2023 07:50	DOWNLOAD
Plot 244 Benchmark - revised 15.11.23.pdf	Gas Certificate	16/11/2023 07:50	DOWNLOAD
Plot 243 Benchmark - revised 15.11.23.pdf	Gas Certificate	16/11/2023 07:50	DOWNLOAD


^ v x

TU

Click to view and download technical documents for this site

Any technical documents provided to LABC Warranty are held here and available to download. Use the search function to find the relevant document required.

# Site: Policy documents



- HOME
- QUOTES
- SITES**
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

**PL-LABC-10007509**  
Site 1  
Test  
DY11 1AA

**Sales Account Manager**  
Miss Test Manager  
07971086629

**Risk Management Surveyor**  
Mrs Test Surveyor  
07500107135

**Customer Service Account Handler**  
Mr Test Handler  
01516504300

PRODUCTS  
1

PLOTS  
240

ACTION REQUIRED  
2 / 2!

TECHNICAL SUMMARY  
9

SITE INSPECTIONS

ROLES  
20

FEES  
£0.00

FINANCIAL DOCUMENTS  
9

TECHNICAL DOCUMENTS  
2020

POLICY DOCUMENTS  
153

**POLICY DOCUMENTS**

Document Types  
**Documents:** All Documents

Plots  
**Plots:** All Plots

Name	Type	Applies To	Date Uploaded	
Terms of Business.pdf	Terms of Business	Whole site	04/06/2020 12:43	<a href="#" style="background-color: orange; color: white; padding: 2px 5px;">DOWNLOAD</a>
Terms and Conditions.pdf	Terms and Conditions	Whole site	04/06/2020 12:43	<a href="#" style="background-color: orange; color: white; padding: 2px 5px;">DOWNLOAD</a>

TU

Click to view and download policy documents for this site

Here you will find all documentation relating to the structural warranty provision such as policy and quotation documents. You are able to filter by document type and per plot.

# Reporting: Developer reporting

The screenshot shows the LABC warranty reporting interface. On the left is a dark navigation sidebar with the LABC logo and menu items: HOME, QUOTES, SITES, REPORTING (highlighted), COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area has a header with the text "Hello Test, need help? Get in touch 0800 083 5293" and two buttons: "GET A QUOTE" and "GET A CERTIFICATE". A circular "TU" button is also present. Below the header is a "Reporting" section with a "Select a report" heading. A table lists reports, with "Inspection Summary Activity Report" selected and a "SELECT REPORT ✓" button next to it.

Warranty  
**LABC**

HOME  
QUOTES  
SITES  
**REPORTING**  
COMPANY  
TRAINING GUIDE  
MARKETING MATERIAL  
CONTACT US  
PRIVACY POLICY  
TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE TU

## Reporting

Select a report

Report	Select
Inspection Summary Activity Report	SELECT REPORT ✓

The reporting tab provides access to any relevant reporting that your company has access to. Click the **Select Report** button to open the report screen. Speak to your sales account manager for more details on reporting access.


# Reporting: Developer reporting

The screenshot shows the LABC warranty reporting interface. On the left is a dark sidebar with navigation links: HOME, QUOTES, SITES, REPORTING (highlighted), COMPANY, TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The top right contains buttons for 'GET A QUOTE', 'GET A CERTIFICATE', and a 'TU' profile icon. The main content area is titled 'Reporting' and includes a 'Select a report' dropdown menu with 'Inspection Summary Activity Report' selected. Below this is a date range filter with 'Start date' and 'End date' labels, a calendar icon, and an 'APPLY' button. A calendar popup is open, showing '2024' and 'Mon, 01 Jan' selected. The main report area is currently empty, with download and email icons at the bottom right.

Select the date range you wish to review using the calendar icons and click the **Apply** button to generate the report.



# Reporting: Developer reporting



LABC warranty

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE TU

## Reporting

Select a report

Report	Select
Inspection Summary Activity Report	SELECT REPORT ✓

### Inspection Summary Activity Report

Start date: 01/10/2023 End date: 31/12/2023 APPLY ✓

01/10/2023 - 31/12/2023

#### West Midlands Office

##### Inspections

01/10/2023 - 31/12/2023

The table below shows all inspections completed in the reporting period, as well as the ongoing rating scores provided by our surveyors. Click on the cells for more detail.

Site	Inspections Completed	Failed Final Inspections	Sign Offs	Defects Raised	Average Site Inspection Rating	Average QIS Score
PL-LABC-10018805 Site 3, WR1 1AA	6	0	0	1	4.53	
PL-LABC-10007509 Site 1, DY11 1AA	9	0	23	0	4.01	3.31
PL-LABC-10011557 Site 2, DY11 1AA	14	7	20	3	3.33	3.19
Grand Total	29	7	43	4	3.95	3.25

BACK TO TOP

The download and envelope icons at the top of the report provide the options to pdf or email the high-level overview to yourself. The same icons at the bottom of the report provide this functionality for the entire report including photos etc. Please note these files will take some time to download due to the file size. Each score can be clicked to expand and provide more detail.

# Company: Offices and employees

The screenshot displays the 'Company' management interface. On the left is a navigation menu with options: HOME, QUOTES, SITES, REPORTING, COMPANY (highlighted), TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main header shows 'Hello Test, need help? Get in touch 0800 083 5293' and buttons for 'GET A QUOTE' and 'GET A CERTIFICATE'. A summary bar indicates 'TEST COMPANY | REG NO: 123456 | OFFICES: 2 | EMPLOYEES: 4' with an 'ADD NEW OFFICE' button. The main content area shows a list of offices. 'Test Office2' is expanded, showing details for 'Office 2, LL18 5UJ' with 1 employee. Below this is an 'Employees' section with a search bar and a table of employees. The table has columns for Name, Email Address, Telephone, Mobile, Extranet Status, and Actions. One employee is listed: 'Mr Test Employee 1' with email 'crisp-dev-q1@ext-crisp.co.uk', telephone '01214532212', mobile '08976654322', and status 'Administrator'. An 'EDIT' button is next to the employee name. The table shows 'Showing 1 - 1 of 1 entries' with a page indicator '1'. 'Test Office 1' is partially visible below, showing 'Office 1, LE3 3RT' with 3 employees.

TEST COMPANY | REG NO: 123456 | OFFICES: 2 | EMPLOYEES: 4

ADD NEW OFFICE

Test Office2 Office 2, LL18 5UJ Employees: 1

Test Office2 Office 2  
Test  
LL18 5UJ

EDIT OFFICE

Employees ADD NEW EMPLOYEE

Search

Name	Email Address	Telephone	Mobile	Extranet Status	Actions
Mr Test Employee 1	crisp-dev-q1@ext-crisp.co.uk	01214532212	08976654322	Administrator	EDIT

Showing 1 - 1 of 1 entries

Test Office 1 Office 1, LE3 3RT Employees: 3

The **Company** tab provides a summary of the information we hold on your company, office(s) and employees. If you are set up as an Extranet Administrator, you can add a new office by clicking the **Add New Office** button.

# Company: Add new office

**ADD NEW OFFICE** [X]

**ADD NEW OFFICE DETAILS**

Is this your main correspondence address?  
*Checking this field will ensure that all future posted correspondence will be sent to this office.*

Do you want to set the address using a postcode lookup?

**Address line one**  
You must enter a value

Address line two

Address line three

**Town/city**  
You must enter a value

**Postcode**  
You must enter a value

**Country**  
Country code  
United Kingdom

**Office Name**  
You must enter a value

HOME  
QUOTES  
SITES  
REPORTING  
COMPANY  
TRAINING GUIDE  
MARKETING MATERIAL  
CONTACT US  
PRIVACY POLICY  
TERMS OF USE

GET A QUOTE GET A CERTIFICATE TE

ADD NEW EMPLOYEE

Actions  
EDIT

< 1 >

Complete the new office details as required and click **Save**. The new office will then appear on the Extranet and you will be able to add new employees as required.

# Company: Add new employee

**ADD NEW EMPLOYEE**

Add new employee details

Title  First Name  Surname   
You must enter a value You must enter a value You must enter a value

Email   
You must enter a value

Office Phone Number  
Country code  
United Kingdom  Contact telephone number   
Either Mobile or Office Phone must be provided

Mobile Phone Number  
Country code  
United Kingdom  Mobile   
Either Mobile or Office Phone must be provided

Office(s) Associated to  
Test Office2

Extranet Access

Do they require extranet access?

Will they need Extranet Access?

Complete details as required and click **Save**. The new employee will appear on the Extranet and you can add further employees by clicking the **Add New Employee** button. You are able to provide Extranet access and set as Extranet Administrator if required.

# Company: Grant access (administrators only)

The screenshot shows a web application interface for WarrantyLABC. A modal form is open for editing a user profile. The user's name is 'Test' and their email is 'test@test.com'. The form includes sections for Office Phone Number and Mobile Phone Number, both with country code dropdowns set to 'United Kingdom' and phone numbers '07787878787' and '077874285544' respectively. The 'Office(s) Associated to' field is set to 'Test Office2, Test Office 1' and the 'Primary Office' is 'Test Office2 - Office 2, LL18 5UJ'. A section titled 'Extranet Access' contains three questions with radio button options:

- Do they require extranet access? (Yes selected)
- Will they be an extranet administrator? (No selected)
- Will they have reporting access? (Yes selected)

At the bottom of the form are 'SAVE' and 'CANCEL' buttons. The background shows a sidebar with navigation links: HOME, QUOTES, SITES, REPORTING, COMPANY (highlighted), TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The top right has buttons for 'GET A QUOTE', 'GET A CERTIFICATE', and a user profile icon.

Extranet Administrators can give employees Extranet access by clicking the **Grant Access** button. We recommend that a company has more than one Extranet Administrator. This is shown under the **Extranet Status** column.

# Company: Edit / remove access (administrators only)

The screenshot displays the LABC warranty system interface. On the left is a navigation menu with options: HOME, QUOTES, SITES, REPORTING, COMPANY (highlighted), TRAINING GUIDE, MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The top header includes the LABC logo, a user greeting 'Hello Test, need help? Get in touch 0800 083 5293', and buttons for 'GET A QUOTE' and 'GET A CERTIFICATE'. A user profile icon 'TE' is in the top right. Below the header, a summary bar shows 'TEST COMPANY | REG NO: 123456 | OFFICES: 2 | EMPLOYEES: 4' and an 'ADD NEW OFFICE' button. The main content area is divided into two office sections. The top section, 'Test Office2', shows 'Office 2, LL18 5UJ' with 'Employees: 1'. It contains a card for 'Test Office2' with contact icons and an 'EDIT OFFICE' button. Below this is an 'Employees' section with an 'ADD NEW EMPLOYEE' button and a search bar. A table lists one employee: 'Mr Test Employee 1' with email 'crisp-dev-q1@ext-crisp.co.uk', telephone '01214532212', mobile '08976654322', and status 'Administrator'. An 'EDIT' button is next to the employee name. A tooltip points to the 'EDIT' button with the text: 'Click to edit the contact information for this employee or the office they are associated to'. The bottom section, 'Test Office 1', shows 'Office 1, LE3 3RT' with 'Employees: 3'.

TEST COMPANY | REG NO: 123456 | OFFICES: 2 | EMPLOYEES: 4

ADD NEW OFFICE

Test Office2 Office 2, LL18 5UJ Employees: 1

Test Office2 Office 2 LL18 5UJ EDIT OFFICE

Employees ADD NEW EMPLOYEE

Name	Email Address	Telephone	Mobile	Extranet Status	Actions
Mr Test Employee 1	crisp-dev-q1@ext-crisp.co.uk	01214532212	08976654322	Administrator	EDIT

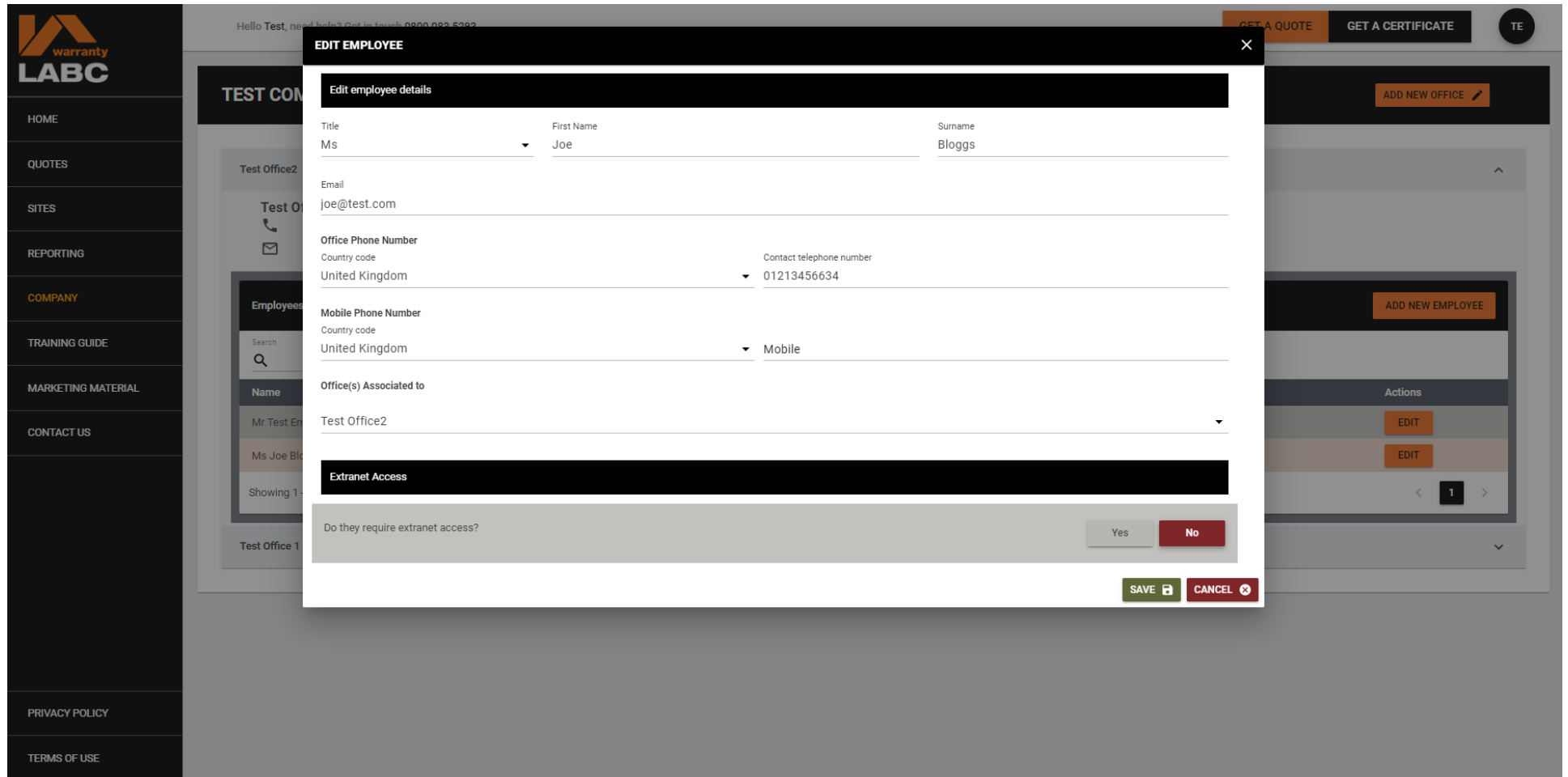
Showing 1 - 1 of 1 entries

Click to edit the contact information for this employee or the office they are associated to

Test Office 1 Office 1, LE3 3RT Employees: 3

Extranet Administrators can withdraw employee Extranet and or reporting access by clicking the **Edit** button.

# Company: Edit / remove access (administrators only)



Change Extranet Access to **No** and click **Save** to withdraw access.


# Training guide

The screenshot shows the LABC warranty website's Training Guide page. On the left is a dark navigation menu with the LABC logo at the top and links for HOME, QUOTES, SITES, REPORTING, COMPANY, TRAINING GUIDE (highlighted in orange), MARKETING MATERIAL, CONTACT US, PRIVACY POLICY, and TERMS OF USE. The main content area has a black header with 'Training Guide' in white. Below this, a text link says 'Click [here](#) to access our Extranet training support materials.' To the right is a large image of a row of brick houses with the text 'Extranet Training Manual' overlaid in white. At the top right of the page are two buttons: 'GET A QUOTE' and 'GET A CERTIFICATE', and a small circular 'TE' icon.

Additional Extranet training support materials are available via the **Training Guide** tab on the left hand side.



# Marketing material



LABC

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL**
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE


Hello Test, need help? Get in touch 0800 083 5293

GET A QUOTE GET A CERTIFICATE

TE

## Marketing Material

Click [here](#) to access our marketing material



**MARKETING MATERIALS REQUEST FORM**  
To order LABC Warranty marketing materials for your registered site, simply complete the form below.

### Site material request form

**FIRST NAME\***

**LAST NAME\***

**EMAIL\***  
Please provide a business email address

**PHONE NUMBER\***  
Please provide a contact number

### Promotional materials for your site

All Builders and Developers registered with LABC Warranty have access to FREE promotional materials for your site.


These can be used to show potential buyers that your homes benefit from the protection of an LABC Warranty. We also have materials to help explain our cover to your buyers.

If you would like to order any materials then please complete the form. Please note that our site materials are intended for business use only and you must be registered with us by providing a relevant site reference.

**Further information on each item:**

Click [here](#) to order from a range of marketing materials from the LABC Warranty website.

# Contact us



LABC

- HOME
- QUOTES
- SITES
- REPORTING
- COMPANY
- TRAINING GUIDE
- MARKETING MATERIAL
- CONTACT US
- PRIVACY POLICY
- TERMS OF USE

Hello Test, need help? Get in touch 0800 083 5293

[GET A QUOTE](#) [GET A CERTIFICATE](#) [TE](#)

### Contact

Name  
Test Employee 1

Email Address

Message  
The Message Field is required.

If you have a question that relates to the Extranet, please contact us using the form provided in the system.



**T: 0151 650 4318**

MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority.