

MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority.

Extranet Training Manual

January 2020 Version 6

Extranet

Features and benefits of the LABC Warranty Extranet:



- New intelligent online quote application form
- Download / upload Plot Matrix and faster quote turnaround times
- Issue your own Certificates if available
- View, search and respond to any actions which may block Certificates of Insurance from being issued
- Plot level summary of actions outstanding or documents issued
- Respond to actions, upload any documentation required against them and view progress
- Short cut links to filter any urgent actions related to Plots due to complete to help you prioritise
- Download all outstanding technical and non-technical actions in Excel format to share with any third parties
- View, add or update any individual office (except registered office) or employee details and grant Extranet access
- View technical documents submitted to us and Policy related information issued to you
- View sites relating to multiple Special Purpose Vehicles (SPV) under one Extranet account
- View outstanding payment information to ensure there are no nasty surprises at the end of the process
- Update plot addresses and confirmed sales prices for plots

If you are a company administrator you will also be able to:

- Set other company administrators
- Add new employees and offices
- Activate / deactivate Extranet users from company employees registered with LABC Warranty

For best performance, please use Chrome and ensure that any pop-ups are enabled. The system will also work with Internet Explorer version 11 (IE11) or above, Firefox and Safari

Extranet

Getting Started	
Get a Quote:	
Site Details	15
Plot Details / Matrix	
Product Details	
Role Details	
 Declaration and Supporting Documents 	
Quotes:	
Application Pending	
Incomplete Application	
Active Quotes	
Sites:	
 Product Summary 	40
 Plots 	42
 Outstanding Action Required / Respond to an Action 	
 Technical Summary 	
Site Inspections	
 Roles 	
• Fees	
Company	
 Add / Edit Office and Employee 	
 Extranet Access and Extranet Administrators 	



Getting Started





Welcome to the Extranet

To access the Extranet, click the link on the LABC Warranty website <u>www.labcwarranty.co.uk</u>

Alternatively, save the following URL into your internet browser favourites list:

https://extranet.labcwarranty.co.uk

If you have not received an email granting you access to the Extranet then click the Register link on the log in screen and complete and submit the form as requested

You will receive an email asking you to click and validate your Extranet access. This will take you through to a new screen enabling you to set up your password

Once this is done, if you have forgotten your password, simply go on to the Extranet login page and click the **Forgot Password** link. Enter your email address and click the **Reset my password** button. This will send an email to your inbox for you to click and reset your password. If you have not received this email, please ensure you check your spam filters. Please note that this link will expire within 24 hours



Home: Quick Access



warranty	Hello John , need help? Ge	t in touch 0151 650 4318		GET A QUOTE GET A CERTIFICATE					
LABC	YOUR SITES				2	INCOMPLETE APPLICATIONS	1	REGISTRATION	I STATUS X
				Search:				Status Expiry Date	Not Approved 29/09/2020
ES				_				Fees Due	£500.00
	Reference	Site Address 31 Cricklade Road, SW31	Plots	Actions	Urgent Actions	ACTIONS FOR PLOTS NEARLY COMPLETE	: >		
ΙΥ	PL-LABC-10004337 PL-LABC-10004340	Cavern City Tours Ltd, L2 6RG	11 3	<u>8</u> <u>10</u>	0		_		
G GUIDE					_	ALL ACTIONS REQUIRED	>		
	Showing 1 to 2 of 2 entries			P	Previous 1 Next		=	O	UR BLOG
ſUS						MANAGE COMPANY DETAILS	>	65	
	YOUR QUOTES AND A	PPLICATIONS			2		-		
				Search:					
	Reference	Site Address		Plots	Status	DOWNLOAD ALL TECHNICAL	↓	FAQS	ţŢ
	PL-LABC-10004320/1	Test Site, SW31		0	Incomplete				
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW		1	Active Quote		_		
	Showing 1 to 2 of 2 entries			P	Previous 1 Next				
POLICY	MD Insurance Services Ltd. is the sch	eme administrator for LABC Warranty and is auth	orised and re	gulated by the	Financial Conduct Authority. Re	gistered in England No: 3642459			
DF USE									

The Extranet **Home** page provides short cut links to all the **Quotes**, **Sites** or **Company** related information you may require. You are also able to access this information via the tabs down the left hand side of the screen

Home: Update Password & Select Company to View in this session



	Hello John , need help? Get i	n touch 0151 650 4318			GET	A QUOTE	GET A CERTIFICATE JD		
	YOUR SITES				2	INCOMPLETE APPLICATIONS	1	REGISTRA	JD John Doe Company 1
НОМЕ				Search:				Status	
QUOTES				_				Expiry Date	CHANGE PASSWORD
SITES	Reference PL-LABC-10004337	Site Address 31 Cricklade Road, SW31	Plots	Actions	Urgent Actions 0	ACTIONS FOR PLOTS NEARLY COMPLETE	>		LOGOUT
COMPANY		Cavern City Tours Ltd, L2 6RG	3	<u>10</u>	0				
TRAINING GUIDE	Showing 1 to 2 of 2 entries				Previous 1 Next	ALL ACTIONS REQUIRED	>		
FAQS							-	0	UR BLOG
CONTACT US						MANAGE COMPANY DETAILS	>	AN	
	YOUR QUOTES AND APP	PLICATIONS			2				
				Search:					
						DOWNLOAD ALL TECHNICAL	L.	FAQS	ţ,
	Reference PL-LABC-10004320/1	Site Address Test Site, SW31		Plots 0	Status				
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW		1	Active Quote		_		
	Showing 1 to 2 of 2 entries				Previous 1 Next				
					_				
PRIVACY POLICY	MD Insurance Services Ltd. is the schem	ne administrator for LABC Warranty and is auth	orised and re	gulated by the	e Financial Conduct Authority. Regi	istered in England No: 3642459			
TERMS OF USE									

You can change your Extranet Password or log out of the system by clicking on your initials in the circle in the top right hand corner of the screen. If you are registered under multiple companies, you are able to choose which you want to view from the drop down list. If this has not been enabled, please email extranet@labcwarranty.co.uk with the LABC Warranty registration number for each company you wish to be added

Home: Update Password & Select Company to View in this session



warranty	Hello John , need help? Get	in touch 0151 650 4318	GET A QUOTE		GET A CERTIFICATE				
LABC	YOUR SITES				2	INCOMPLETE APPLICATIONS	1	REGISTRA	JD John Doe Company 1
HOME				Search:				Status	Test_Company
QUOTES								Expiry Date	Company_North West
SITES	Reference	Site Address	Plots	Actions	Urgent Actions	ACTIONS FOR PLOTS NEARLY COMPLET	e >		Company_Midlands
	PL-LABC-10004337	31 Cricklade Road, SW31	11	<u>8</u>	0				Company_South West
COMPANY	PL-LABC-10004340	Cavern City Tours Ltd, L2 6RG	3	<u>10</u>	0				Company_South Wales
TRAINING GUIDE	Showing 1 to 2 of 2 entries			F	Previous 1 Next	ALL ACTIONS REQUIRED	>		JR BLOG
FAQS									
CONTACT US						MANAGE COMPANY DETAILS	>	the The	
	YOUR QUOTES AND AF	PPLICATIONS			2				
				Search:		DOWNLOAD ALL TECHNICAL			t
	Reference	Site Address		Plots	Status	ACTIONS	↓	FAQS	ţ,
	PL-LABC-10004320/1	Test Site, SW31		0	Incomplete				
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW		1	Active Quote		-		
	Showing 1 to 2 of 2 entries			F	Previous 1 Next				
PRIVACY POLICY	MD Insurance Services Ltd. is the sche	erne administrator for LABC Warranty and is auth	orised and re	gulated by the	Financial Conduct Authority. F	Registered in England No: 3642459			
TERMS OF USE									

Select and click the company you want to view in this session and the home page and site information will update accordingly. Please note that you will need to repeat the process for each different company by clicking on your initials in the top right hand corner. You are unable to view sites registered under different limited companies together



warranty	Hello John , need help? Ge	t in tou REQUEST CERTIFICATE				×	GET	A QUOTE	GET A CERTIFICATE	JD
LABC	YOUR SITES	CERTIFICATE	OF INSURAI	NCE		PLOT INITIAL CERTIFICATE	П	REGISTRATION	I STATUS	×
HOME								Status	Not Ap	
QUOTES	_				_			Expiry Date Fees Due		9/2020 500.00
SITES	Reference	Site Address	Plots	Actions	Urgent Actions					
001/01/8/	PL-LABC-10004337	31 Cricklade Road, SW31	11	<u>8</u>	0					
COMPANY	PL-LABC-10004340	Cavern City Tours Ltd, L2 6RG	3	<u>10</u>	0	ALL ACTIONS REQUIRED	>			
TRAINING GUIDE	Showing 1 to 2 of 2 entries			F	Previous 1 Next	ALL ACTIONS REQUIRED	<i></i>			
FAQS					_				UR BLOG	
CONTACT US						MANAGE COMPANY DETAILS	>	4 5		
	YOUR QUOTES AND A	PPLICATIONS			2					
				Search:	_					
	Reference	Site Address		Plots	Status	DOWNLOAD ALL TECHNICAL	u	FAQS	•	ţ,
	PL-LABC-10004320/1	Test Site, SW31	_	0	Incomplete					
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW		1	Active Quote					
	Showing 1 to 2 of 2 entries			F	Previous 1 Next					
PRIVACY POLICY	MD Insurance Services Ltd. is the sch	eme administrator for LABC Warranty and is autho	orised and reg	gulated by the F	Financial Conduct Authority. R	egistered in England No: 3642459				
TERMS OF USE										

You can use the **Get A Certificate** link on the top bar to filter your Sites and Plots to see if a **Plot Initial Certificate** or **Certificate of Insurance** (COI) can be issued or if there are any **Actions** outstanding which would stop this. Click the relevant option for the type of certificate you require



	Hello John, need help? Get in to	REQUEST CERTIFICATE			×	GET	A QUOTE	GET A CERTIFICATE	JD
					ĥ				
	YOUR SITES	PLEASE CHOOSE A SITE			Search:		REGISTRATION	ISTATUS	×
HOME		Reference	Ado	dress	Plots		Status Expiry Date	Not App 29/09	
QUOTES	Reference Site	PL-LABC-10004337	31 (Cricklade Road, SW31	11		Fees Due		00.00
SITES	PL-LABC-10004337 31 (PL-LABC-10004340	Cav	vern City Tours Ltd, L2 6RG	Hormitike Co. Bickie				
COMPANY	PL-LABC-10004340 Cav	Showing 1 to 2 of 2 entries			Previous 1 Next				
TRAINING GUIDE	Showing 1 to 2 of 2 entries				< PREVIOUS	>			R .
FAQS						4	Q	UR BLOG	
CONTACT US					MANAGE COMPANY DETAILS	>	14 5		
	YOUR QUOTES AND APPLIC	CATIONS		4				OUR BLOG	
			Search:						
		REAND ADD ICATIONS			DOWNLOAD ALL TECHNICAL		FAQS	ť	.
	Reference	Site Address	Plots	Status	ACTIONS				+
	PL-LABC-10004320/1	Test Site, SW31	0	Incomplete					
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW	1	Active Quote					
	PL-LABC-10004344/1	Test, CH41	0	Incomplete					
	Showing 1 to 3 of 4 entries		Previo	ous 1 2 Next					
PRIVACY POLICY									
TERMS OF USE	MD Insurance Services Ltd. is the scheme ad	ministrator for LABC Warranty and is authorised and reg	ulated by the f	Financial Conduct Authority. Registe	ered in England No: 3642459				

You need to select the relevant **Site** from the list by clicking on the reference number



warranty	REQUEST CERTIFICATE O	F INSURANC	CE - PL-LABC-1000	4340									×	RTIFICATE	Q
LABC	AVAILABLE PLOTS						SELECTED	PLOTS	3				П	×	
HOME	Search:				SELECT A	LL PLOTS	Search:					REMOVE ALL PLOTS		Not Approved	
QUOTES	Plot Reference	Plot Name	Plot Address	Date Certificate Issue	d				Plot Reference	Plot	Plot Address			29/09/2020 £500.00	
SITES	PL-LABC-10004340-2	Plot 2	130, 44 pall mall		A	DD >			PL-LABC-	Name Plot 1		address 123456789,			
COMPANY	PL-LABC-10004340-3	Plot 3	1, Different		A	DD >	< REMO	-	10004340-1	PIOLI	123456789 long	_			
TRAINING GUIDE	Showing 1 to 2 of 2 entries			Pr	revious 1	Next	Showing 1 to	1 OT 1	entries			Previous 1 Next		-	
FAQS														roe	
CONTACT US											< PREVIOU	IS NEXT >		A TAN	
	YOUR QUOTES AND	APPLICAT	IONS				4								
					Search:										
	Reference	s	iite Address		Plots	Status			DOWNLOAD ALL TE	ECHNICAL	৶	FAQS		ţ,	
	PL-LABC-10004320/1		est Site, SW31		0	Incomplete									
	PL-LABC-10004338/1	A	ccessories Zone Ltd, E	1 7AW	1	Active Quo	te								
	PL-LABC-10004344/1	Te	est, CH41		0	Incomplete									
	Showing 1 to 3 of 4 entrie	s			Previo	ous 1 2	Next								
PRIVACY POLICY															
TERMS OF USE	MD Insurance Services Ltd. is the	scheme adminis	strator for LABC Warranty	and is authorised and regu	ulated by the i	Financial Condu	ct Authority. Regis	tered in	England No: 3642459						

Select one or however many Plots that the certificates are needed for by clicking the **Add** button against each one, then click **Next** to proceed



warranty	REQUEST CERTIFICATE OF INSURANCE - PL-LABC-10004340		CERTIFICATE JD
LABC	PLOTS SELECTED		×
НОМЕ	Plot 1		Not Approved
QUOTES	Outstanding Items Preventing Your Certificates Being Issued		29/09/2020 £500.00
SITES			
COMPANY	FEES OUTSTANDING £10564.37 ESCROW FEES OUTSTANDING	£5000	
TRAINING GUIDE			
FAQS	Search:		BLOG
CONTACT US	Action Outstanding	Applies To	
	Additional security of £5,000.00 escrow is required with regards to New Homes Defects	Plot 1	
	Issuance of Warranty Technical Sign Off (Certificate of Approval)	Whole Site	
	Receipt of a Confirmed Sale Price is required	Plot 1	
	Builder has Outstanding Security Documents	Whole Site	ţ
	Developer has Outstanding Security Documents	Whole Site	
	Builder has outstanding Registration Fee	Whole Site	
	Developer has outstanding Registration Fee	Plot 1	
	Showing 1 to 7 of 7 entries	Previous 1 Next	
PRIVACY POLICY		< PREVIOUS	
TERMS OF USE			

This will show if there are any outstanding Actions which would stop the relevant certificate(s) from being issued

Home: Filter Plots Nearly Complete



	Hello John, need help?						QUOTE	GET A CERTIFICATE JD
warranty		ACTIONS FOR PLOTS NEARLY	COMPLETE			×		
	YOUR SITES	SELECT AN ORDER TO VIEW ANY U	IRGENT ACTIONS F	REQUIRED FOR PLOTS T	HAT ARE NEARING COMPLETION		REGISTRATION	STATUS ×
HOME					Search:		Status Expiry Date	Not Approved 29/09/2020
QUOTES	Reference	Reference	Site Address			Plots	Fees Due	£500.00
SITES	PL-LABC-10004337	PL-LABC-10000022	Test Site 1, L1	2 7QP		3		
COMPANY	PL-LABC-10004340	PL-LABC-10000028	Test Site 2, L1	2 7QP		984		
TRAINING GUIDE	Showing 1 to 2 of 2 entrie:	Showing 1 to 2 of 2 entries			Previous	Next		JR BLOG
FAQS			12.695	10				
CONTACT US	_				MANAGE COMPANY DETAILS	>	A Th	
	YOUR QUOTES AND A	PPLICATIONS		4				
			Search:					
	Reference	Site Address	Plots	Status	DOWNLOAD ALL TECHNICAL ACTIONS	↓	FAQS	ţ
	PL-LABC-10004320/1	Test Site, SW31	0	Incomplete				
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW	1	Active Quote				
	PL-LABC-10004344/1	Test, CH41	0	Incomplete				
	Showing 1 to 3 of 4 entries		etti et 7AW Prev	ious 1 2 Next				
PRIVACY POLICY								
TERMS OF USE	MD Insurance Services Ltd. is the sci	heme administrator for LABC Warranty and is autho	rised and regulated by the	Financial Conduct Authority. Reg	gistered in England No: 3642459			

You can use the Actions For Plots Nearly Complete link to select a Site and view any urgent Actions required for Plots nearing completion

Home: Download Technical Actions



	Hello John , need help? Get in to						GE	Γ Α QUOTE	GET A CERTIFICATE	JD
warranty		DOWNLOAD ALL TECHNICAL	ACTIONS			×				
LABC	YOUR SITES	SELECT A SITE AND DOWNLOAD A	LIST OF ALL OUTST	ANDING TECHNICAL	ACTIONS	IN AN EXCEL FORMAT		REGISTRATION	N STATUS	×
HOME						Search:		Status	Not Aj	oproved
QUOTES		Reference	Site Address		Plots	Download		Expiry Date Fees Due		9/2020 500.00
SITES	Reference Site	PL-LABC-10004337	31 Cricklade Road,	SW31	11	GENERATE DOCUMENT	>			
COMPANY	PL-LABC-10004337 31 C PL-LABC-10004340 Cave	PL-LABC-10004340	Cavern City Tours L	td, L2 6RG	3	GENERATE DOCUMENT				
TRAINING GUIDE	Showing 1 to 2 of 2 entries	Showing 1 to 2 of 2 entries				Previous 1 Next	>			
FAQS								0	UR BLOG	
CONTACT US						MANAGE COMPANY DETAILS	>			
	YOUR QUOTES AND APPLIC	CATIONS			5					
			Search:							
	Reference	Site Address	Plots	Status	1	DOWNLOAD ALL TECHNICAL	k	FAQS		ţ
	PL-LABC-10004338/1	Accessories Zone Ltd, E1 7AW	1	Active Quote						
	PL-LABC-10004344/1	Test, CH41	0	Incomplete						
	PL-LABC-10004345/1	Test, CH41	0	Incomplete						
	Showing 1 to 3 of 5 entries		Previ	ous 1 2 Next	:					
PRIVACY POLICY										
TERMS OF USE	MD Insurance Services Ltd. is the scheme ad	ministrator for LABC Warranty and is authori	sed and regulated by the	Financial Conduct Author	ity. Register	ed in England No: 3642459				

You can use the **Download All Technical Actions** link to download all technical related items or Actions that must be completed before a Plot can be signed off as complete. Select the Site required and click **Generate Document** to produce the report in Excel format

Home: Download Technical Actions



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5 · C · ·														
B1 ▼ : × ✓ fx	Summary													
В	С	D		E		F	G	н	I	J	к	L	м	N O
1 Summary														
2														
	ms for the development detailed below. There are	a number of tabs separating out the require	ments:											
4			,											
5 Design Documents & Ite	ms Any design requirements should be provided as s	oon as possible.												
5 Risks & Condition	ons Areas that may provide additional risk due to the	ir nature. These may require specific inspect	ion by your surveyor.											
	cts Defects identified on site by our surveyor must be													
	nts Completion items required towards the end of co	nstruction should be provided once availabl	2,											
9														
	our development please contact one of your dedicat	ed people listed below.												
1														
2 Site Information														
13 Site Reference:	PL-LABC-10004340													
4 Site Address:	Cavern City Tours Ltd, Century Buildings, 31 Nort	h John Street, Merseyside, L2 6RG												
15 Warranty Units: 16 Development Types:	3 New Homes, Private Rental, Social Housing													
17 Development Types.	New Homes, Private Kental, Social Housing													
18 Contacts:														
19 Role	Company/Person	Tel	Email											
20 Developer:	Company 1		Eman											
21 Builder:	Company 1													
2 Site Report Recipient:	Mr John Doe		crisp-dev-c1@ex	t-crisp.co.uk										
23 Warranty Document Recipient:	Mr John Doe		crisp-dev-c1@ex	t-crisp.co.uk										
24														
5 Internal Contacts:														
26 Role	Company/Person	Tel												
27 Surveyor:	Mr Przemysław Klopocki	07920331858												
28 Account Manager:	Miss Lisa Pope	08001831755												
29 Customer Service Account Handler:	Mrs Lesley Anne Collins	01516504300												
30														
31														
32														
33														
54														
26														
37														
32 33 34 35 36 37 38														

Home: All Actions Required



	Hello John, need l	llo John, need help? Get in ta									GET A CERTIFICATE		JD
warranty			ALL ACTIONS REQUIRED					×					
LABC	YOUR SITES		SELECT A SITE TO VIEW ANY AC	TIONS REQUIRED FOR ALL PLOTS						REGISTRATIO	N STATUS	×	
НОМЕ					Sea	rch:				Status		Not Approved	1
QUOTES	_		Reference	Site Address				Plots		Expiry Date Fees Due		29/09/2020 £500.00	
SITES	Reference	Si	PL-LABC-10004337	31 Cricklade Road, SW31				11	>				
COMPANY	PL-LABC-1000433		PL-LABC-10004340	Cavern City Tours Ltd, L2 6RG				3				_	
	PL-LABC-1000434	<u>HO</u> Ca	Showing 1 to 2 of 2 entries			Previo	ous 1	Next	>				
TRAINING GUIDE	Showing 1 to 2 of 2	ACTION REQUI	IRED	Desuiare 1 Navt				GET A	CERTIFICATE		UR BL	oc l	
FAQS		AGHGMALQOI					PLOT	S NEARLY COMPL					
CONTACT US		Details of Actions Ou	lutstanding		Applies To	Plot IC	COI	Respond To Acti			A A		
	YOUR QUOTES	Confirmation and section 3.1 of the	d approval of the amount of deposit taken against an e policy and additional security being provided, if requ	y housing unit during the building period being provided in respect of any cover for irred.	Plot 1	~		RESPOND					
			the Housing Association for the Social Housing elem		Plot 2	~	~	PENDING		2			
			ty of £5,000.00 escrow is required with regards to Ne	w Homes Defects	New Homes (Plot 1)		~	RESPOND		S FAQS		ţ	
	Reference		of the deposit payment for the order		Site	~		RESPOND				÷.	
	PL-LABC-100043	Builder nas outsta	anding Registration Fee		New Homes, Private Rental, Social Housing (Plot 1 - Plot 3)	~	~	RESPOND					
	PL-LABC-100043 PL-LABC-100043	Builder has Outsta	tanding Security Documents		New Homes, Private Rental, Social Housing	~	~	RESPOND		•			
		Developer has out	utstanding Registration Fee		(Plot 1 - Plot 3) New Homes	~	~	RESPOND		0			
	Showing 1 to 3 of 5	Developer has Out	utstanding Security Documents		(Plot 1) New Homes,	~	~	RESPOND	_				
PRIVACY POLICY					Private Rental, Social Housing (Plot 1 - Plot 3)								
TERMS OF USE	MD Insurance Services Ltd	Issuance of Warra	ranty Technical Sign Off (Certificate of Approval)		Plot 1 - Plot 3		~	RESPOND		<u> </u>			
		Receipt of a Confi	firmed Sale Price is required		Plot 1		~	RESPOND		o			

You can use the **All Actions Required** short cut link to view all actions that must be completed before a Certificate of Insurance (COI) can be issued. You must select a **Site** to do this

Get a Quote: Site Details



	Hello John, need help? Get in touch 0151 650 4318	GET A QUOTE	GET A CERTIFICATE JD
НОМЕ	Quote Application		
QUOTES	STEP 1: SITE DETAILS / STEP 2: PLOT DETAILS / STEP 3: PRODUCT DETAILS / STEP 4: ROLE DET	AILS 🧨 ST	EP 5: DECLARATION DETAILS 🧪
SITES	In order to provide a formal quotation, all sections of this application form must be completed and additional information provided where required. You are able to save an section provides additional help and guidance in completing this application form. If you have any questions please do not hesitate to contact us.	nd return to the application form a	is required. The guidance notes
COMPANY	PLEASE NOTE: Failure to complete all relevant sections of this form fully may result in us being unable to provide a quotation for your site. Incomplete forms may result in	i delays.	
TRAINING GUIDE	SITE DETAILS		
FAQS	QUOTE RECIPIENT DETAILS		
CONTACT US	Quote Recipient Mr John Doe		
	Quote Recipient Office Company 1 Marketing Ltd, SW1W 0PP		
	SITE ADDRESS		
	Address Line One		
	Address Line Two		
	Address Line Three 0		
	Town/City		
PRIVACY POLICY	Postcode 0		
TERMS OF USE	CONSTRUCTION DETAILS		

Select **Get a Quote** at the top of the screen to open up the quote application form. You can save the form at any time and return to it later but you will be unable to submit your application without all the mandatory information required

Get a Quote: Site Details



Dee A Advectionant A Interview Instant Allowing additional questions: ain any non-traditional construction methods?	transported to sit dwollings e.g. po	Yes	No 0		
en Advice Imunet In Bettere Imunet Informing additional questions: In any non-traditional construction methods? Informethods? Informetho	transported to sit dwollings e.g. po	d force-dimensional units	No 0		
ni Bettes limund Allowing additional questions: ain any non-traditional construction methods? ured – volumetric?	transported to sit dwollings e.g. po	d force-dimensional units	No 0		
allowing additional questions: in any non-traditional construction methods? ured – volumetric?	transported to sit dwollings e.g. po	d force-dimensional units	No 0		
n any non-traditional construction methods?	transported to sit dwollings e.g. po	d force-dimensional units	0		
n any non-traditional construction methods?	transported to sit dwollings e.g. po	d force-dimensional units	0		
n ured - volumetric?	transported to sit dwollings e.g. po	d force-dimensional units	0		
ured - volumetric?	transported to sit dwollings e.g. po	is and stacked to form	0		
	transported to sit dwollings e.g. po	is and stacked to form			
ured - panellised?			0		
	Yes	No	0		
ured - hybrid?	Yes	No	0		
ured – sub-assemblies and components?	Yes	No	0		
factured Modern Methods of Construction?	Уез	No	0		
ttached or structurally connected to any other structure not cation?		Yes	No		
sly been in Administration?		Yes	No		
	tached or structurally connected to any other structure not ation?	actured Modern Methods of Construction? Vex tached or structurally connected to any other structure not ation?	actured Modern Methods of Construction? Yes No tached or structurally connected to any other structure not ation? Yes	actured Modern Methods of Construction? Vex No O	actured Modern Methods of Construction? Yes No tached or structurally connected to any other structure not vies No

The **Get a Quote** application form is dynamic and will only ask the questions relevant to your project. Support text is provided to help you complete the form by clicking the **(i)** icon and you will be alerted if any information has not been provided

Get a Quote: Site Details

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	He	llo John, need help? Get in touch 0151 650 4318					GET A QUOTE	GET A CERTIFICATE	JD
		Please answer the following additional questions:							
ME		Will any unit(s) contain any non-traditional construction methods?		Yes	No	Ð			
OTES		Additional information			e)			
ES		Off-site manufactured – volumetric?	Yes	No	6				
MPANY		Off-site manufactured – panellised?	Yes	No	0				
AINING GUIDE		Off-site manufactured – hybrid?	Yes	No	0				
QS		Off-site manufactured – sub-assemblies and components?	Yes	No	0				
NTACT US		Non-off-site manufactured Modern Methods of Construction?	Yes	No	0				
		Are there any units attached or structurally connected to any other structure not included in this application?		Yes	No				
		Please refer to section 12.2 of our technical manual for guidance (<u>available for download here</u>) and A Party Wall Agreement in accordance with the Party Wall Act will be in place (will not be re- The separating wall(s) between the existing and new properties meet the relevant Building F The existing adjacent foundations and wall structures are suitable to support any proposed The junction of the new and existing wall(s) will be constructed to ensure dampness cannot An effective damp proof course will be present within any shared wall(s) Movement joints will be incorporated to allow for limited differential movement Has this Site Previously been in Administration?							
IVACY POLICY				Yes	No				
RMS OF USE								SAVE 🔒 NEXT 🗲	

The **Save** button will enable you to save and exit the form. Any saved applications can be accessed via the **Home** page quick link. Click **Next** to proceed to the next page

Get a Quote: Plot Details



warranty	Hello John, need help? Get in touch 0151 650 4318		GET A QUOTE	GET A CERTIFICATE	JD
HOME	Quote Application STEP 1: SITE DETAILS STEP 3: PRODUCT	DETAILS 💉 STEP 4: ROLE DETA		EP 5: DECLARATION DETAILS 🖌	
QUOTES	PLOTS			-	
COMPANY					
TRAINING GUIDE	We require detailed information about each plot being built. The easiest way to do this is by downloading the Pl Please select the option required:	or matrix template and uploading this once complete.	Alternatively, use our Plot Wizard	u.	
FAQS	Do you want to use the download/upload plot matrix? Yes No				
CONTACT US					
	Please note: Please ensure you complete all sections of the spreadsheet as required. If you have any questions	, relating to the information required, please contact us	s on 0800 083 5293		
	,↓,	Drop plot matrix fi	e below or click to uploa	d	
	Click to download plot matrix template	Click or o	Irag files to upload]	
			SAVE	<pre></pre>	1
PRIVACY POLICY					_
TERMS OF USE					

You are able to download and upload an Excel document to provide Plot information as requested or select the manual option and complete the Plot information on screen

Get a Quote: Plot Details



warranty	ERTIFICATE
HOME Quote Application	
QUOTES STEP 1: SITE DETAILS V STEP 2: PLOT DETAILS V STEP 3: PRODUCT DETAILS V STEP 4: ROLE DETAILS V STEP 5: DECLARAT	FION DETAILS 🧪
SITES	
COMPANY	
TRAINING GUIDE • Open • Decuments • Documents • Documents • Documents • Open	
FAQS Organize V New folder	
CONTACTUS Performed Provides Provides Provides Provide	
Image: Downloads Name Date modified Type Size Image: Downloads Image: Downloads Date modified Type Size Image: Downloads Image: Downloads Date modified Type Size Image: Downloads Image: Downloads Date modified Type Size Image: Downloads Image: Downloads Image: Downloads Date modified Type Size Image: Downloads Type Image: Downloads Date modified Type Size Image: Downloads Type Type Type Type Image: Downloads Date modified Type Size Image: Downloads Type Type <t< th=""><th></th></t<>	
Libraries 06/08/2019 15:49 File folder E Documents 03/09/2019 17:57 Microsoft Excel W 333 KB Drop plot matrix file below or click to upload	
Image: Pictures 18/09/2019 17:08 Microsoft Excel W 30 KB Image: Pictures 08/08/2019 12:23 Microsoft Excel W 149 KB	
Image: Computer Image: 04/09/2019 11:04 JPEG image: 113 KB Image: 04/09/2019 11:04 Image: Computer Image: 02/08/2019 12:22 Adobe Acrobat D 407 KB	i
File name: Open Cancel	
SAVE REVIOUS	NEXT >
PRIVACY POLICY	
TERMS OF USE	

Get a Quote: Plot Matrix



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					Plot_Matrix - Exc	el								_
File Home Insert Page Layout Formulas Data													2	s 🗛 Share
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				Conditional Format				d Cell Note		Delete For	Fill	∗ ∠ Sort 8	Find 8	
raste → Format Painter B I U · □ · □ · △ · ▲ · =	= = •= •=	🔛 Merge & Center 🕚	* 👙 * % * 58 →8	Formatting * Table	Theck Cell	Explanatory		a cell Note		v v	🗸 🕹 Cle	sort & ar ▼ Filter ▼	Select -	
Paste $\downarrow \bigcirc \bigcirc$	Align	nment	G Number G			Styles				Cells		Editing		^
C2 • : × ✓ fx New Build														^
A B C						J K	L N	0	Q	R	т	U V	w	X
1 Plot Name Warranty Product New Build/Conversion Ur		of Works Reconstr	uction Cost Estimated S	ale Price Block N	ame Sq m									
2 1 New Homes New Build														
3 New Build 4 Conversion														
5	⊟ 5 • ∂	9 - 1						Plot. Matrix - Ex	-					
6								PIOL MALIA - CA						
7			ge Layout Formulas											
8	📇 🔏 Cut	t Calibri	• 11 • A A	= =	🔐 Wrap Text	Number	- 1	Normal	Bad	Go	od	Neutral	Calculation	· ·
9 10	Parte Cop	py *				17. N. A.	▲ 0 Conditional	Format as	Evolution	and Inc	t	Linked Cell	Note	•
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13		* : × ~												
14														
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16														
17 18			C New Build/Conversion						J	K	L	N	0	
19	2 1	New Homes	New Build/Conversion		No Works Started									
20	3 2	Social Housing	New Build		No Works Started									
21	4 3	Social Housing	New Build		No Works Started									
22	5													
23	6													
24 25	7 8													
25	9							_						
27	10													
28	11													
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32 33	15													
33 34	16													
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36														
37														
Plots +														Þ

If you have downloaded and saved the Plot Matrix, you will need to complete the information required by using the dropdown boxes

Get a Quote: Upload



Lucare and u	Hello John , nee	d help? Get in tou	ch 0151 650 4318						GET A QUOTI		GET A CERTIFICATE	đ
HOME	Quote Ap	plication										
QUOTES	STEP 1: SITE	DETAILS 🗸	STEP 2: PL	OT DE	TAILS 🖍	STEP 3: PRODUCT D	etails 🧪	STEP 4: ROLE DET	AILS 🧪	STEP	5: DECLARATION DETAIL	s 🧪
SITES												
COMPANY	PLOTS										3	
TRAINING GUIDE	PLO	T SUMMARY								R	ELOAD PLOT DETAILS	
FAQS												
CONTACT US		Total Reco	Instruction Cost	s: £4	400,001.00	 Total Estima 	ated Sale Price:	£250,000.00				
	Feel	free to alter the ta	able as you wish.								0	
		Plot Name	Warranty Product		New Build / Conversion	Unit Type	Stage of Works	Reconstruction Cost (£)	Estimated Sale Price (£)	Block	Area / Sqm	
	1	1	New Homes	•	New Build 👻	Detached 👻	No Works Started 👻	150,000.00	250,000.00			
	2	2	Social Housing	•	New Build 👻	Semi Detached 🔻	No Works Started 👻	150,000.00				
	3	3	Social Housing	-	New Build 👻	Semi Detached 💌	No Works Started 🔻	100,001.00				
	Ð	Tip! click to add	additional rows to the table	e.	Tip! click the '-' to delet the table.	te selected rows from						
PRIVACY POLICY									SAVE	8		>
TERMS OF USE												

The information uploaded in the Plot Matrix will be automatically totalled and displayed on screen

Get a Quote: Change Plot Info



warranty	Hello John , nee	ed help? Get in to	uch 0151 650 4318						GET A QUOTE		GET A CERTIFICATE
ABC	Quote Ap	oplication	PL-LABC-1000	4351	/1						
	STEP 1: SITE	DETAILS 🗸	STEP 2:	PLOT DE	TAILS 🗸	STEP 3: PRODUCT D	etails 🧪	STEP 4: ROLE DET	ails 🖍	STEP	9 5: DECLARATION DETAILS
Y	PLOTS										3
G GUIDE	PLO	T SUMMARY	,							R	ELOAD PLOT DETAILS
				-		T I I F I					
US	•	Total Reco	onstruction Cos	sts: £(600,001.00	 Total Estima 	ated Sale Price:	£350,000.00			
us			onstruction Cos	sts: £(600,001.00	 Total Estima 	ated Sale Price:	£350,000.00			0
JS				sts: £0	600,001.00 New Build / Conversion	Iotal Estima Unit Type	ated Sale Price: Stage of Works	£350,000.00	Estimated Sale Price (£)	Block	Area / Sqm
s		free to alter the	table as you wish.	sts: £0		1			Estimated Sale Price (E) 350,000.00	Block	
JS	Feel	free to alter the Plot Name	table as you wish. Warranty Product		New Build / Conversion	Unit Type	Stage of Works	Reconstruction Cost (£)		Block	
us	Feel	Free to alter the Plot Name	table as you wish. Warranty Product New Homes	•	New Build / Conversion	Unit Type Detached	Stage of Works No Works Started 👻	Reconstruction Cost (£) 200,000.00		Block	
US	Feel 1 2 3	Free to alter the	table as you wish. Warranty Product New Homes Social Housing	- - -	New Build / Conversion New Build New Build	Unit Type Detached Semi Detached Semi Detached	Stage of Works No Works Started No Works Started	Reconstruction Cost (E) 200,000.00 250,000.00		Block	
POLICY	Feel 1 2 3	Free to alter the	table as you wish. Warranty Product New Homes Social Housing Social Housing	- - -	New Build / Conversion New Build ~ New Build ~ New Build ~	Unit Type Detached Semi Detached Semi Detached	Stage of Works No Works Started No Works Started	Reconstruction Cost (E) 200,000.00 250,000.00			

You are able to re-upload if required by selecting the **Reload Plot Details** link or the information can be manually updated on screen by clicking the arrows in each section of the table

Get a Quote: Product Details



Hello John, need help? Get in touch 0151 650 4318		GET A QUOTE	GET A CERTIFICATE
Quote Application PL-LABC-10004351/7	1		
STEP 1: SITE DETAILS 🗸	ILS V STEP 3: PRODUCT DETAILS V	: ROLE DETAILS 🧪	TEP 5: DECLARATION DETAILS
PRODUCTS			2
NEW HOMES			
Total number of units	1		
Total estimated reconstruction cost of units Total estimated selling price of units	£200,000.00 £350,000.00		
Period of cover 10 Years	0		
SOCIAL HOUSING			
Total number of units	2		
Total estimated reconstruction cost of units Period of cover 10 Years	£400,001.00		
Please confirm if any of the following additional cover optio Please note that these additional extensions to the standard additional fees.	ns are required; cover provided are available subject to meeting scheme criteria and will incur		
Loss of Rent?	Yes No		
Insolvency of the Builder during construction?	Yes No		
For insolvency cover, please provide contract cost (E) 100000	For insolvency cover, please provide contract cost		

You will be asked further questions relating to the products selected e.g. New Homes, Social Housing, Private Rental etc.

Get a Quote: Role Details



Quote Application PL-L	ABC-10004351/1				
STEP 1: SITE DETAILS 🗸	STEP 2: PLOT DETAILS 🗸	STEP 3: PRODUCT DETAILS	STEP 4: ROLE DET/	AILS 🖍	TION DETAILS
ROLES					
the 'Add role' option.					
EXTERNAL ROLES TO B	BE SET FOR THIS SITE			ADD R	OLE 🧪
	Role	Company Name	Contact Name		
Set to Me					
Set to Me	Invoice Recipient	Company 1	Mr John Doe	EDIT 🧪	
		Company 1 Company 1 Company 1	Mr John Doe Mr John Doe	EDIT 🧨 EDIT 🧪	
~	Invoice Recipient				
✓ ✓	Invoice Recipient Site Report Recipient	Company 1	Mr John Doe	EDIT 🧨	
✓ ✓	Invoice Recipient Site Report Recipient Warranty Document Recipient	Company 1Company 1	Mr John Doe Mr John Doe	EDIT 💉	
✓ ✓ ✓	Invoice Recipient Site Report Recipient Warranty Document Recipient Building Control Provider	 Company 1 Company 1 Company 1 	Mr John Doe Mr John Doe N/A	EDIT 🥕	

These are the companies and contacts who will have a role on your site. You must allocate a contact to each role in order to proceed or set these as you. Add Role enables additional roles to be added or new companies / contacts can be added via the Edit link

Get a Quote: Edit Role



		GET A CERTIFICATE JD
LABC	Set to me / my company Yes No	<u>.</u>
HOME	Quo ENTER COMPANY DETAILS ENTER CONTACT DETAILS	
QUOTES	STEP	STEP 5: DECLARATION DETAILS 🧪
SITES	ExtranetTestCompany name ExtranetTestCompany Title	
COMPANY	Legal form type	
TRAINING GUIDE	First Name O	n the role, please select the 'Set s to the application, please select
FAQS	CORRESPONDENCE ADDRESS	
CONTACT US	Postcode Lookup Country Code United Kingdom Telephone	ADD ROLE
	Address Line Two	
	Address Line Three	
	Town/City ① Email ①	
	Postcode	
	Country Code All United Kingdom Contact Telephone Number	
		•
PRIVACY POLICY		<pre> PREVIOUS NEXT > </pre>
TERMS OF USE		

To edit a role select Edit and complete the information in the dialogue box before selecting OK to save



	Hello John , need help? Get	in touch 0151 650 4318			GET A QUOTE	GET A CERTIFICATE JD
НОМЕ	Quote Applicati	on PL-LABC-10004351/1				
QUOTES	STEP 1: SITE DETAILS 🗸	STEP 2: PLOT DETAILS	STEP 3: PRODUCT	DETAILS V STEP 4: ROLE DETAI	ILS 🖍 ST	EP 5: DECLARATION DETAILS 🧪
SITES						
COMPANY	ROLES					
TRAINING GUIDE	Please complete th	e table below to allocate the correct company	and contact (if required) for each role. The qu	idance notes provide definitions for each role if require		ne role, please select the 'Set o the application, please select
FAQS	EDIT DEVELO					
CONTACT US	Set to me / my o	ompany		Ye		ADD ROLE
	ExtranetTestCor	npany		ADD COMPANY DETAILS MANU	ALLY	
	ОК	CANCEL X				
	~	Warranty Documer	nt Recipient 🕕 Company 1	Mr John Doe	EDIT 🧨	
		Building Control Pr	rovider 🚯	N/A	EDIT 🧨	
	~	Developer	Company 1	N/A	EDIT 🧪	
	~	Builder	Company 1	N/A	EDIT 🧪	
	All roles must be set					
PRIVACY POLICY					SAVE	<pre> PREVIOUS NEXT > </pre>
TERMS OF USE						

If you are using a separate Developer or Builder for your project, click **Edit** and start typing the Developer's or Builder's company name, and then select the correct option from the dropdown list. If the company is not already listed, click **Add Company Details Manually**



	Hello J (*		GET A CERTIFICATE
warranty LABC		EDIT DEVELOPER	
		Set to me / my company	Yes No
HOME	Quo		
QUOTES	STEP	ENTER COMPANY DETAILS	STEP 5: DECLARATION DETAIL:
		Company name	INGE COMPANY
SITES		ExtranetTestCompany	
COMPANY			
TRAINING GUIDE		Legal form type	the role, please select the 'Set
I RAINING GUIDE		[to the application, please select
AQS		CORRESPONDENCE ADDRESS	
CONTACT US			D Postcode Lookup
		Address Line One	0
		Address Line Two	9
		Address Line Three	0
		Town/City	0
		Postcode	0
		Country Code	
	All	United Kingdom Contact Telephone Number	0
PRIVACY POLICY			PREVIOUS NEXT
TERMS OF USE			

Check that the company information detailed is correct (if already listed) or complete the dialogue box and click **OK** to save. The role will then be populated with the company name provided



	Hello John, need help? Get in touch 0151 650 4318 GET A QUOTE GET A CERTIFICATE
	Quote Application PL-LABC-10004359/1
НОМЕ	STEP 1: SITE DETAILS 🗸 STEP 2: PLOT DETAILS 🗸 STEP 3: PRODUCT DETAILS 🗸 STEP 4: ROLE DETAILS 🗸 STEP 5: REGISTRATION DETAILS 🖍 STEP 6: DECLARATION DETAILS 🖍
QUOTES	
SITES	DEVELOPER REGISTRATION DETAILS
COMPANY	A Developer is the company which owns the land on which the Development is being built and may or may not be responsible for both the construction and sale of property.
TRAINING GUIDE	Is the Developer company already registered with LABC Warranty?
	What is the Registration number of the Developer company with LABC Warranty?
FAQS	
CONTACT US	BUILDER REGISTRATION DETAILS
	A Builder is the company which constructs properties on behalf of a Developer or Client.
	Is the Builder company already registered with LABC Warranty? Yes No
	Is the Builder company associated to another company that is already registered with LABC Warranty?
	COMPANY BACKGROUND
	Is Property Development your full time occupation?
	Number of Units constructed in last financial year
	Value must be a valid number
	Number of units to be constructed in the next financial year?
	Value must be a valid number
PRIVACY POLICY	What is the estimated value of land bank held? (£) Image: Comparison of the standard standar
TERMS OF USE	DETAILS OF PREVIOUS DEVELOPMENT PROJECTS

You must confirm if the Developer and/or Builder is registered with LABC Warranty and if so, provide their 7 digit registration number e.g. REG/LABC/**3000000**

HOME

QUOTE

SITES

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FAQS

PRIVAC

TERMS



llo John, need help? Get in touch 0151 650 4318	GET A QUOTE	GET A CERTIFICA
COMPANY BACKGROUND		
Is Property Development your full time occupation?		Yes No
Number of Units constructed in last financial year		
Value must be a valid number		
Number of units to be constructed in the next financial year?		
Value must be a valid number		
What is the estimated value of land bank held? (£)		
Value must be a valid number		
DETAILS OF PREVIOUS DEVELOPMENT PROJECTS		
Can you provide details of previous development Projects?		Yes No
MEMBERSHIP WITH OTHER WARRANTY PROVIDERS		
Do you have any memberships with any other warranty providers?		Yes No
Has the company ever been refused membership from a new home warranty provider's register?		Yes No
PREVIOUS CLAIMS EXPERIENCE		
Has the company had any claims in the last 3 years in relation to this type of insurance?		Yes No
ASSOCIATED COMPANIES		
Is there a parent / holding company (or other company able to provide a form of guarantee) associated with this organisation?		Yes No
	aut D	
	SAVE 📑	PREVIOUS NE

If the Developer and/or Builder is not registered, you must provide details of their construction and claims experience

Get a Quote: Declaration

HOME

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FAQS

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Y	DECLARATION & SUBMISSION		
	CLAIMS EXPERIENCE & GENERAL INSURANCE QUESTIONS		
	Please answer the following questions for you or any director or partner / any individual or organisati	on referenced within this application:	
	Have you sustained any losses or had any claims in the last three years that would be covered by this insurance?	Yes No	
	Have you ever been refused property insurance or had any special terms imposed by any insurer?	Yes No	
	Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind?	Yes No	
	Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?	Yes No	
	Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years	Yes No	
	ACCOMPANYING DOCUMENTS		
	Other Supporting Documents Click or drag files to upload		
	DECLARATION		
	It is important that you answer all questions fully, truthfully and accurately. Please remember that the	answers you give will be used to determine	

You are required to complete the claims and general insurance declaration

Get a Quote: Declaration



Hello John, need help? Get in touch 0151 650 4318 GET A CERTIFICATE **GET A QUOTE** LABC Have you sustained any losses or had any claims in the last three years that would Yes No be covered by this insurance? You will need to complete the form Close before submitting Additional information HOME You must enter a value Have you ever been refused property insurance or had any special terms imposed Yes No QUOTES by any insurer? Have you ever been convicted or is there any kind of prosecution pending for any Yes offence involving dishonesty of any kind? SITES Have you ever been prosecuted or received notification of intended prosecution Yes under the Health and Safety Act 1974 or Consumer Prosecution Act 1987? COMPANY Have you ever been involved with a house builder or construction company that Yes has gone into liquidation / declared bankrupt in the past? If Yes, please provide TRAINING GUIDE details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years FAQS ACCOMPANYING DOCUMENTS CONTACT US Other Supporting Documents Click or drag files to upload DECLARATION It is important that you answer all questions fully, truthfully and accurately. Please remember that the answers you give will be used to determine the terms that we can offer. If incorrect information is provided, this may result in the policy being amended or cancelled and may reduce the amount payable in the event of a claim or may result in the non-payment of a claim. I/We declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail on behalf of the proposed insured. Yes Please confirm PRIVACY POLICY SAVE 🔒 PREVIOUS SUBMIT TERMS OF USE

You will be advised if any additional information is required to be uploaded based upon your responses

Get a Quote: Supporting Docs



	Hello John, need help? Get in touch 0151 650 4318	GET A QUOTE	GET A CERTIFICATE	JD
	Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind? Yes No			
IE	Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?			
TES	Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide			
s	details of what company and when. A Statement of Affairs will usually be required if the liquidation / bankruptcy occurred in the last 5 years			
IPANY	ACCOMPANYING DOCUMENTS			
INING GUIDE	Other Supporting Documents			
S	Click or drag files to upload			
ITACT US	Technic Remove file			
	DECLARATION It is important that you answer all questions fully, truthfully and accurately. Please remember that the answers you give will be used to determine the terms that we can offer. If incorrect information is provided, this may result in the policy being amended or cancelled and may reduce the amount payable in the event of a claim or may result in the non-payment of a claim. I/We declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail on behalf of the proposed insured. Yes			
MS OF USE		SAVE	C PREVIOUS SUBMIT	

You will be required to upload any documentation related to your application before submitting your **Quote** application. You will be able to see on screen if the upload has been successful and delete / re-upload if required

Get a Quote: Submission



	Hello John, need help? Get in touch 0151 650 4318	GET A QUOTE	GET A CERTIFICATE	Œ
	Have you ever been convicted or is there any kind of prosecution pending for any offence involving dishonesty of any kind? Yes No			
ME	Have you ever been prosecuted or received notification of intended prosecution under the Health and Safety Act 1974 or Consumer Prosecution Act 1987?			
IOTES	Have you ever been involved with a house builder or construction company that has gone into liquidation / declared bankrupt in the past? If Yes, please provide details of what company and when. A Statement of Affairs will usually be required			
TES	if the liquidation / bankruptcy occurred in the last 5 years			
MPANY	ACCOMPANYING DOCUMENTS			
AINING GUIDE	Other Supporting Documents			
QS	Click or drag files to upload			
INTACT US	Technic Remove file			
	DECLARATION It is important that you answer all questions fully, truthfully and accurately. Please remember that the answers you give will be used to determine the terms that we can offer. If incorrect information is provided, this may result in the policy being amended or cancelled and may reduce the amount payable in the event of a claim or may result in the non-payment of a claim. I/We declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail on behalf of the proposed insured. Yes			
IVACY POLICY		SAVE 🔒	PREVIOUS SUBMIT	
RMS OF USE				

Once all the information required is complete, you will be able to click the **Submit** button. This will submit the application and you will receive the formal quotation document bundle and terms and conditions via email once it has been formally underwritten

Quote: Application Pending



	Hello John, need help? Get in touch 0151 650 4318	Hello John, need help? Get in touch 0151 650 4318			GET A CERTIFICATE JD
	YOUR QUOTES	1 INCOMPLET	E APPLICATIONS	5 APPLICATIONS PENDING	2
HOME					
QUOTES	APPLICATIONS PENDING				2
SITES	Show 10 • entries				Search:
COMPANY					
TRAINING GUIDE	PL-LABC-10004353/1	TEST, T56	4 PLOTS	APPLICATION SUBMITTED: 01-10-2019	
FAQS	PL-LABC-10004354/1	GG, L1 6GH	3 PLOTS	APPLICATION SUBMITTED: 01-10-2019	
CONTACT US	Showing 1 to 2 of 2 entries				Previous 1 Next
PRIVACY POLICY					
TERMS OF USE					

Once submitted, your application will show on the **Quotes** tab under **Applications Pending**. You will be sent your formal quotation via email
Quote: Incomplete Applications



		Hello John, need help? Get in touch 015	1 650 4318			GET A C	UOTE	GET A CERTIFICATE	JD
	YOU	JR QUOTES		1 INCOMPLETE APPLICATIONS 4	AF	PLICATIONS P	ENDING		2
HOME									_
QUOTES	IN	COMPLETE APPLICATIONS							4
SITES	Sh	ow 10 🔻 entries						Search:	
COMPANY									
TRAINING GUIDE		PL-LABC-10004344/1	TEST, CH41	0 PLOTS	DELETE	APPLICATION	Ē	COMPLETE APPLICATION	/
FAQS		PL-LABC-10004345/1	TEST, CH41	0 PLOTS	DELETE	APPLICATION	×	COMPLETE APPLICATION	/
CONTACT US		PL-LABC-10004346/1	TEST SITE, LL11	0 PLOTS	DELETE	APPLICATION	Ø	COMPLETE APPLICATION	r -
		PL-LABC-10004348/1	TEST SITE, LL17	0 PLOTS	DELETE	APPLICATION	×	COMPLETE APPLICATION	/
	Sh	owing 1 to 4 of 4 entries						Previous 1	Next
	-								-
PRIVACY POLICY									
TERMS OF USE									

Any incomplete applications can be accessed via the **Home** page quick link or the **Quotes** tab under **Incomplete Applications**. Click **Complete Application** to continue with the application or **Delete Application** to remove from the Extranet

Quote: Your Active Quotes



warranty	Hello John, need help? Get in toucl	0151 650 4318			GET A QUOTE	GET A CERTIFICATE	J
HOME	YOUR QUOTES	ĩ	INCOMPLETE APPLICATIONS	4	APPLICATIONS PENDING		2
QUOTES	YOUR QUOTES						1
SITES	Show 10 • entries					Search:	
COMPANY	Sibilities					Search	
TRAINING GUIDE	PL-LABC-10004338/1		ACCESSORIES ZONE LTD, E1 7AW		1 PLOTS		^
FAQS	Sales Account Manager Miss Lisa Kavanagh			EXPIRES	TOTAL NUMBER OF PLOTS	TOTAL FEES DUE	
CONTACT US	07393764110			07-10-2019	1	£1,661.26	
	Product Name	Number of Plots	Total Reconstruction Cost	Total Estimated Sa	le Price	Total Fees	
	New Homes	1		£100,000.00	£150,000.0	Click to view your formal quotation	
						VIEW QUOTE DOCUMENTS C	8
	Showing 1 to 1 of 1 entries					Previous 1	Next
PRIVACY POLICY							
TERMS OF USE							

Any quotes which have been submitted via the Extranet and not yet accepted, will be available to view under the **Quotes** tab and **Your Quotes**. Click on the **View Quote** button to view the quote summary

Quote: Your Active Quotes



	Hello John , need help? Get in to						GET A QUOTE	GET A CERTIFICATE
LABC		VIEW QUOTE DOCUMEN	IS			×		
	YOUR QUOTES	Document Type	File Name	Applies To	Date Uploaded		CATIONS PENDING	2
HOME		Quotation	Quote Acceptance - PL-LABC- 10004338_1.pdf	Whole Site	30/09/19 12:47			
SITES	YOUR QUOTES	Quotation	Quote - PL-LABC- 10004338_1.pdf	Whole Site	30/09/19 12:47			1
COMPANY	Show 10 entries	Policy Document	LABC New Homes Policy v9.pdf	Plot 1	30/09/19 12:47	DOWNLOAD		Search:
TRAINING GUIDE	PL-LABC-10004338/1	Terms and Conditions	Terms and Conditions.pdf	Whole Site	30/09/19 12:47	DOWNLOAD	1 PLOTS	^
FAQS	Sales Account Manager Miss Lisa Kavanagh	Terms of Business	Terms of Business.pdf	Whole Site	30/09/19 12:47	DOWNLOAD	DTAL NUMBER OF PLOTS	TOTAL FEES DUE
CONTACT US	07393764110	Site Statement of Fact	Site Statement of Fact - PL-LABC- 10004338.pdf	Whole Site	30/09/19 12:47		1	£1,661.26
	Product Name	Showing 1 to 6 of 6 entries				Previous 1 Next		Total Fees
	New Homes	showing 1 to 0 of 0 entries			±100,00	Plevious I Next	£150,000.00	D £1,661.26
								VIEW QUOTE DOCUMENTS Q
	Showing 1 to 1 of 1 entries							Previous 1 Next
PRIVACY POLICY								
TERMS OF USE								

Click the **Download** button to view the document required

Quote: Your Active Quotes



	Hello John , need help? Get in to				GET A QUOTE GET A CERTIFICATE
varranty BC	_	VIEW QUOTE DOCUMEN	NTS		
	YOUR QUOTES	Document Type	File Name	Applies To	Date Uploaded CATIONS PENDING
		Quotation	Quote Acceptance - PL-LABC- 10004338_1.pdf	Whole Site	30/09/19 12:47
	YOUR QUOTES	Quotation	Quote - PL-LABC- 10004338_1.pdf	Whole Site	1/3
	Show 10	Policy Document	LABC New Homes Policy v9.pdf	Plot 1	Quotation
UIDE	PL-LABC-10004338/1	Terms and Conditions	Terms and Conditions.pdf	Whole Site	Thank you for requesting a quotation from LABC Warranty. Below is the full breakdown of your quotation. Please read the information provided carefully and refer to the
	Sales Account Manager Miss Lisa Kavanagh	Terms of Business	Terms of Business.pdf	Whole Site	conditions detailed in this quotation. <u>Any words or terms highlighted in bold are defined in the relevant policy</u> wording. Quotation Reference: PL-LABC-10004338/1
s	07393764110	Site Statement of Fact	Site Statement of Fact - PL-LABC- 10004338.pdf	Whole Site	Sile Address: Accessories Zone Ltd. 8 Gravel Lane, London, Greater London, El 7AW Proposer: Company 1 Developer: Riverside Construction (Hereford) Ltd Builder: Riverside Construction (Hereford) Ltd
	Product Name New Homes	Showing 1 to 6 of 6 entries			Underwriter: Amfrust Europe Limited - 100% Scheme Administrator: MD Insurance Services Ltd Date Quote Provided: 30/09/2019 1,661.26 Quote Void Unit: 07/10/2019
	Showing 1 to 1 of 1 entries				If you require any further information regarding this quatation, please contact us on 0800 183 1755. Developers and Builders will need to, or already, be registered with LABC Warranty and must maintain their registration during the Building Ferded and Defects Insurance Period for any site registered with LABC Warranty. The initial registration fee is currently £500.00 with renewal currently £350.00 per year. These fees may be subject to change.
					LASC New Home Warranty L Premium: £315.85 Insurance Premium Tax (PT) *: £37.91 Technical Audil Fee: £1,300.00
					Consumer Code Fee: £7.50 Totat: £1,661.26
DLICY					Grand Total: £1,661.26
JSE					* The insurance Premium Tax (PT) included on this Quotation is based on the prevailing rate at the current time, However, this rate may change in line with any changes made by HMRC and the final PT rate may then change to reflect this. If the rate of PT increases we may be required to collect the additional PT rate may then the rate of the collected before we are able to issue the certificate of insurance. This may result in a change to the overall mount payable.
					These fees along with the conditions and any applicable endorsements detailed for each product hereafter are based on the information contained in the site statement of fact. Please ensure you refer to these sections and supporting days unerstation before according this and unation.

and supporting documentation before accepting this quotation.

Sites: Summary of Sites Registered



	Hello John , need help? Get in touch (0151 650 4318		GET A QUOTE	GET A CERTIFICATE		
	YOUR SITES						2
НОМЕ	Show 10 • entries						Search:
QUOTES							
SITES	Reference	Site Address	Plots	Plots Near Completion	Actions	Urgent Actions	
COMPANY	PL-LABC-10004337	31 Cricklade Road, SW31	11	0	8	0	GET A CERTIFICATE
TRAINING GUIDE	PL-LABC-10004340	Cavern City Tours Ltd, L2 6RG	3	0	<u>10</u>	0	GET A CERTIFICATE
FAQS	Showing 1 to 2 of 2 entries						Previous 1 Next
CONTACT US							
PRIVACY POLICY							
TERMS OF USE							

Your Sites is a list of all the open sites registered with LABC Warranty since 1st January 2016. Click the reference number to open the record. This shows a summary of **Plots** and **Actions** outstanding. **Urgent Actions** relate to **Plots** nearly complete

Sites: Product Summary



Hello John , need help? Get in tou	ich 0151 650 4318			GET A QUOTE	GET A CERTIFICATE	
PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING	Sales Account Manag Robin Smit 07778 218 2929 robin.smith@labo	th	Sales Account Manager John Jones C 07778 218 2929 John.jones@labcwarranty	Jar 、。	Account Manager IE Roberts 151 650 4343 ne.roberts@labcwarrant	ty.co.uk
SHORE ROAD MERSEYSIDE CH41 1AU						
PRODUCTS 5	plots 11	ACTION REQUIRED	TECHNICAL SUMMARY	SITE INSPECTIONS	ROLES	FEES £30,779.81
	TECHNICAL DOCUM	IENTS		PO	LICY DOCUMENTS	
	0				10	
PRODUCT SUMMARY Search:	0				10 cors issu 0 / 1 ⁻	GET A CERTIFICATE
	0	N	mber of Plots Total Reconst	uction Cost Total E	COI'S ISSU	GET A CERTIFICATE
Search:		■ Ni × 2	mber of Plots Total Reconst £200,000.00	uction Cost Total E £300,0	COI'S ISSI 0 / 1 stimated Sale Price	
Search: Product Name LABC Self Build Warranty (Policy LABC New Home Warranty (Policy	Version 12) y Version 9)			£300,0	COI'S ISSU O / 1 stimated Sale Price	GET A CERTIFICATE
Search: Product Name LABC Self Build Warranty (Policy LABC New Home Warranty (Policy LABC Private Rental Warranty (Policy	Version 12) y Version 9)	 2 4 2 	£200,000.00 £11,400,000. £200,000.00	£300,0 20 £600,0 £300,0	COI'S ISSU 0 / 1 stimated Sale Price 00.00 00.00	GET A CERTIFICATE Total Fees £12,574.75 £5,035.51 £2,536.32
Search: Product Name LABC Self Build Warranty (Policy LABC New Home Warranty (Policy LABC Private Rental Warranty (Policy LABC Commercial Warranty (Policy	Version 12) y Version 9) olicy Version 3) cy Version 7)	 2 4 2 2 1 	£200,000.00 £11,400,000. £200,000.00 £100,000.00	٤३٥०,0 ٥٥ ٤٥०,0 ٤٥ ٤٥ ٤٦ ٤٦	COI'S ISSI 0 / 1 stimated Sale Price 00.00 00.00 00.00 00.00	GET A CERTIFICATE Total Fees £12,574.75 £5,035.51 £2,536.32 £2,518.35
Search: Product Name LABC Self Build Warranty (Policy LABC New Home Warranty (Policy LABC Private Rental Warranty (Policy	Version 12) y Version 9) olicy Version 3) cy Version 7)	 2 4 2 	£200,000.00 £11,400,000. £200,000.00	£300,0 20 £600,0 £300,0	COI'S ISSI 0 / 1 stimated Sale Price 00.00 00.00 00.00 00.00	GET A CERTIFICATE Total Fees £12,574.75 £5,035.51 £2,536.32

This shows a summary of the warranty products associated to your **Site** and if any Certificates of Insurance (COI) have already been issued

Sites: Product Summary



	Hello John, need help? Get in touch 0151 650 4318			GET A QUOTE	GET A CERTIFICATE
	0			10	
НОМЕ	PRODUCT SUMMARY			COI'S IS: 0 / 2	GET A CERTIFICATE
QUOTES	Search:				
SITES					
COMPANY	Product Name LABC Self Build Warranty (Policy Version 12)	Number of Plots	Total Reconstruction Cost	Total Estimated Sale Price	Total Fees £12,574.75
RAINING GUIDE	Covers				
AQS	Structural Insurance				
CONTACT US	LABC New Home Warranty (Policy Version 9)	~ 4	£11,400,000.00	£600,000.00	£5,035.51
	Covers		1		
	Insolvency of the Developer during the Building Period				
	Defects Insurance				
	Structural Insurance				
	Contaminated Land				
	LABC Private Rental Warranty (Policy Version 3)	✓ 2	£200,000.00	£300,000.00	£2,536.32
	LABC Commercial Warranty (Policy Version 7)	✓ 1	£100,000.00	£150,000.00	£2,518.35
	LABC Social Housing Warranty (Policy Version 7)	✓ 2	£200,000.00	£300,000.00	£3,114.88
PRIVACY POLICY					Previous 1 Next
ERMS OF USE					_

Each warranty product can be expanded to show what cover is provided



PL-LABC-100122 1 THE ROAD THE TOWN L1 1AA	261 Mr D	oount Manager David Jones 197869634	Mr Luit Mr	Management Surveyor Christopher Jones 01516504300 ding Control Surveyor Christopher Jones 01516504300			ervice Account Handler topher Jones 504300		
PRODUCTS	PLOTS	ACTION REQUIRED TECH	INICAL SUMMARY SIT	E INSPECTIONS RO	ILES	FEES	FINANCIAL DOCUMENTS	TECHNICAL DOCUMENTS	POLICY DOCUMENTS
1	10	3/ 0!	6	0 1	18	£7,164.10	0	0	7
PLOTS							UPI	DATE PLOT DETAILS 🖌	GET A CERTIFICATE
Search:								PLOTS NEARLY C	OMPLETE FOR COI
Search:	Pict Nerre	Plot Address	Product	Stage of Works	Actions	Plot Initial Cartificate		PLOTS NEARLY C	XOMPLETE FOR COI
	Plot Norma Plot 1	Plot Address 1 The Road, CH411AU	Product New Homes	Steps of Works Waiting for Inspection	Actions 2	Plot initial Cartificate GET A CERTIFICATE	P		XOMPLETE FOR COI
Reference							n N N	Certificate of Insurance	
Reference PL-LABO-10012261-1	Plot 1	1 The Road, CH411AU	New Homes	Waiting for Inspection	2	GET A CERTIFICATE		Certificate of insurance GET A CERTIFICATE	•
Reference <u>PL-LABC-10012261-1</u> <u>PL-LABC-10012261-2</u>	Plot 1 Plot 2	1 The Road, CH411AU 2 The Road, CH411AU	New Homes	Waiting for Inspection Waiting for Inspection	2	GET A CERTIFICATE	•	Certificate of Insurance GET & CERTIFICATE GET & CERTIFICATE	
Rufundos <u>PL-LABC-10012261-1</u> <u>PL-LABC-10012261-2</u> <u>PL-LABC-10012261-3</u>	Plot 1 Plot 2 Plot 3	1 The Road, CH411AU 2 The Road, CH411AU 3 The Road, CH411AU	New Homes New Homes New Homes	Waiting for Inspection Waiting for Inspection Waiting for Inspection	2 2 2	GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE		Certificate of Insurance GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE	
Reference PL-LABC-10012261-1 PL-LABC-10012261-2 PL-LABC-10012261-3 PL-LABC-10012261-4	Plot 1 Plot 2 Plot 3 Plot 4	1 The Road, CH411AU 2 The Road, CH411AU 3 The Road, CH411AU 4 The Road, CH411AU	New Homes New Homes New Homes New Homes	Waiting for Inspection Waiting for Inspection Waiting for Inspection Waiting for Inspection	2 2 2 2	GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE		Certificate of Insurance GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE	
Rafesece PL-LABC-10012261-1 PL-LABC-10012261-2 PL-LABC-10012261-3 PL-LABC-10012261-4 PL-LABC-10012261-5	Plot 1 Plot 2 Plot 3 Plot 4 Plot 5	1 The Road, CH411AU 2 The Road, CH411AU 3 The Road, CH411AU 4 The Road, CH411AU 5 The Road, CH411AU	New Homes New Homes New Homes New Homes New Homes	Waiting for Inspection Waiting for Inspection Waiting for Inspection Waiting for Inspection Waiting for Inspection	2 2 2 2 2 2	GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE GET A CERTIFICATE		Certificate of Insurance GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE GET & CERTIFICATE	

Summary of the Plots associated to your Site and if any Certificates have already been issued which you will be able to download and view as a pdf (if issued after Extranet launch). Filter and respond to any outstanding Actions relating to an individual Plot by clicking on the relevant Plot reference number. Click the Plots Nearly Complete for COI button to filter Plots where urgent action is required. You can also add confirmed Sale prices and postal address to one or many plots by pressing the Update Plot Details button. This action will display your list of plots to make these changes against as displayed on the next page.





17	OATE PLOT DETAILS											×	GET A CERTIFICATE
	Name	Address 1	Address 2	nter the new value. Whe	Town	Postcode	Country	Confirmed Sole Price	nary or your changes.				
-1	Plot 1	1 The Road			The Town	CH411AU	United Kingdom	£250,000.00					
	Plot 2	2 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					
	Plot 3	3 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					
	Plot 4	4 The Road			The Town	CH411AU	United Kingdom	£250,000.00					ENTS POLICY DOCUMENTS
	Plot 5	5 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					7
	Plot 6	6 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					
	Plot 7	7 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					
PL	Plot 8	S The Road			The Town	CH411AU	United Kingdom,	£250,000.00					GET A CERTIFICATE
	Plot 9	9 The Road			The Town	CH411AU	United Kingdom,	£250,000.00					NEARLY COMPLETE FOR COL
Se	Plot 10	10 The Road			The Town	CH411AU	United Kingdom,	£250,000.00	I				NEARDY COMPLETE FOR COT
Re										PREVIOUS <	NEXT >	CANCEL 🙁	
PL-LABC-	<u>-10012261-1</u>	Plot 1	1 The Road	I, CH411AU	Na	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE	•	GET A CERTIFICATE	
PL-LABO	-10012261-2	Plot 2	2 The Road	(CH411AU	Ne	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE		GET A CERTIFICATE	
PL-LABC-	-10012261- <u>3</u>	Plot 3	S The Road	(CH411AU	Na	w Homes	Waiting for Inspe	sction	2	GET A CERTIFICATE		GET A CERTIFICATE	
PL-LABC-	-10012261-4	Plot 4	4 The Road	(CH411AU	Na	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE		GET A CERTIFICATE	•
PL-LABC-	-10012261-5	Plot 5	5 The Roes	I, CH411AU	Na	w Homes	Waiting for Inspe	sction	2	GET A CERTIFICATE	•	GET A CERTIFICATE	
PL-LABC-	<u>-10012261-6</u>	Plot 6	6 The Ross	(CH411AU	Ne	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE	•	GET A CERTIFICATE	
PL-LABO	<u>-10012261-7</u>	Plot 7	7 The Roes	(CH411AU	Na	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE		GET A CERTIFICATE	
PL-LABC-	-10012261-8	Plot 8	8 The Road	(CH411AU	Ne	w Homes	Waiting for Inspe	ection	2	GET A CERTIFICATE	•	GET A CERTIFICATE	

The functionality to change addresses and confirmed sale prices behaves in a similar fashion to an Excel spreadsheet. You can click on the relevant address cells that you wish to change and the confirmed Sale Price cells you wish to change. You can do this for one or more plots at any time providing a certificate of insurance has not been issued for the plot or plots being changed.



warranty	Hello Roger, need help? Get in touch 0151 650 4318		GET A QUOTE GET I	A CERTIFICATE
LABC OME	PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE	Products Social Housing Stage of Works None	Plot Initial Certificate Not Applicable Certificate of Insurance Not yet issued	
es	PLOT 13 - ACTION REQUIRED			GET A CERTIFICATE
AINING GUIDE				
QS	ACTION REQUIRED		DOCUMENTS	
ONTACT US	1		8	
	Show 25 🔻 entries		Search	:
	Type Details	Applies To	Plot IC COI Date Raised Photos Respond	To Action
	Condition Issuance of Warranty Technical Sign Off (Certificate of Approval)	Plot 5, Plot 7 - Plot 11, Plot 13 - Plot 40	RESPO	ND 📀
	Showing 1 to 1 of 1 entries			Previous 1 Next
NVACY POLICY				
RMS OF USE				

This is the **Plot** summary screen and shows all outstanding **Actions** or **Documents** issued for the **Plot** selected. You can switch between **Actions** and **Documents** using the 2 main buttons. To return to the main Site summary screen click the site reference in the blue box in the top left corner.



warranty	REQUEST CERTIFICATE OF I	NSURANCE - PL-	LABC-10005656-1						ERTIFICATE ×	TE
LADU				PLOTS	SELECTED					
НОМЕ					NH1					
QUOTES										
SITES	Your Certificates of	Insurance will	be emailed to you short	ly and available to do	ownload on the nex	t screen.			_	
COMPANY	1									
TRAINING GUIDE									GENERATE FEES	
FAQS							•		£0.00	
CONTACT US		TE	CHNICAL DOCUMENTS				D			
			2				F*	9	•	
	PLOTS								GET A CERTIFICATE	
	Search:							PL	TS NEARLY COMPLETE FOR COI	
	Reference	Plot Name	Plot Address	Product	Stage of Works	Actions	Plot Initial Certificate		Certificate of Insurance	
	PL-LABC-10005656-1	NH1	Test 1, CH41 1AU	New Homes	Pre-Handover	<u>0</u>	GET A CERTIFICATE		GET A CERTIFICATE	
PRIVACY POLICY	PL-LABC-10005656-2	NH2	Test 2, CH41 1AU	New Homes	Pre-Handover	Q	GET A CERTIFICATE		GET A CERTIFICATE	
TERMS OF USE	PL-LABC-10005656-3	NH3	Test 3, CH41 1AU	New Homes	Pre-Handover	Q	GET A CERTIFICATE		GET A CERTIFICATE	

The **Get A Certificate** button will enable you to request a Certificate for the relevant **Plot**. If there are no **Actions** outstanding for the Plot then you can generate your own Certificate by clicking the **Generate** button. If you have outstanding **Actions** which prevent the Certificate from being issued, these will be listed for your reference.



warranty	REQUEST CERTIFICATE OF I	NSURANCE - PL-L/	ABC-10005656-2						CERTIFICATE	TE
LABC										
HOME	Show 10 • entries							Search:		
QUOTES	Certificate Number		Name	Address						
SITES	PL-LABC-10005656-2		NH2	Test 2, CH41 1AU		DOWNLOAD		ىلە		
COMPANY										
TRAINING GUIDE	Showing 1 to 1 of 1 entries							Previous 1 Next	FEES	
FAQS									£0.00	
CONTACT US		TEC	HNICAL DOCUMENTS				POI	LICY DOCUMENTS		
			2					11		
	PLOTS								GET A CERTIFICATE	
	Search:							PLOTS NEARLY COMP	LETE FOR COI	
	Reference	Plot Name	Plot Address	Product	Stage of Works	Actions	Plot Initial Certificate	Certificate of Insuran	се	
	PL-LABC-10005656-1	NH1	Test 1, CH41 1AU	New Homes	Pre-Handover	Q	Not Applicable	ISSUED: 03/12/	2019 Ľ	L.
	PL-LABC-10005656-2	NH2	Test 2, CH41 1AU	New Homes	Pre-Handover	<u>0</u>	Not Applicable	ISSUED: 03/12/	2019 Ľ	
PRIVACY POLICY		NH2	Tost 2 CH41 1AU	Now Homos	Dro Handover				ATE	
TERMS OF USE	PL-LABC-10005656-3	NH3	Test 3, CH41 1AU	New Homes	Pre-Handover	<u>0</u>	GET A CERTIFICATE	GET A CERTIFIC		

The Certificate will be available to view and download on screen and will also be emailed to you

Sites: Action Required



	Hello John , need help? Get in to	uch 0151 650 4318				GET A	QUOTE	GET A CERTIFICATE	JD
номе	PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD	Sales Account Manager Robin Smith C 07778 218 2929	1	Sales Account Manager John Jones O7778 218 2929		Sales Account M Jane Rc 0151 650 4	berts	ntu co uk	
QUOTES	MERSEYSIDE CH41 1AU	robin.smith@labcw	arranty.co.uk	lonn.jones@rabcwarranty.co	J.UK	jane.robent	Selabewalla	nty.co.uk	
SITES]					
COMPANY	PRODUCTS 5	PLOTS	ACTION REQUIRED 8/ 0!	TECHNICAL SUMMARY	SITE INSPECTIONS		ROLES	FEES £30,779.	.81
TRAINING GUIDE					-				
FAQS		TECHNICAL DOCUME	NTS			POLICY DOCU	MENTS		
CONTACT US		0				10			
	ACTION REQUIRED			,				GET A CERTIFICATE	
							PLOTS	NEARLY COMPLETE FOR COI	
	Details of Actions Outstanding				Applies To	Plot IC	СОІ	Respond To Action	
		amount of deposit taken against itional security being provided, if re		ng period being provided in respect of an	y cover for NH 1, PR 1, PR PR 7	5, 🗸		PENDING	X
	Confirmation of the Housing Ass	ociation for the Social Housing ele	ment		PR 6, SH 1	~	~	PENDING	X
	Additional security of £5,000.00 e	escrow is required with regards to	New Homes Defects		New Homes (N 1, PR 1, PR 5, P 7)		~	RESPOND	•
PRIVACY POLICY	Builder has outstanding Registrat	tion Fee			New Homes,	~	~		
TERMS OF USE	g regene				Private Rental, Social Housing (NH 1, PR 1, PR		Ť	RESPOND	0

Actions relate to any item or action that must be completed by you before a Certificate can be issued

Sites: Respond to Action



warranty	Hello John, need help? Get in to RESPOND TO ACTION OUTSTANDING	GET A QUOTE	GET A CERTIFICATE	đ
LABC	PRODUCTS DETAILS OF ACTIONS OUTSTANDING - APPLIES TO NEW HOMES, PRIVATE RENTAL, SOCIAL HOUSING (NH 1, PR 1, PR 4 - PR 7,	ROLES	FEES	
НОМЕ	5 PR 10, SH 1)	15	£30,779.8	1
QUOTES	Builder has Outstanding Security Documents	LICY DOCUMENTS		
SITES	Please enter details of action undertaken to close this outstanding item	10		
COMPANY	Document attached			
TRAINING GUIDE	ACTION REQUIRED Please Note: You can optionally upload documents below (up to max of 15 files or 50MB) to support the closure of this outstanding action.		GET A CERTIFICATE	
FAQS		PLOTS N	EARLY COMPLETE FOR COI	
CONTACT US	Details of Actions Outstanding	Plot IC COI	Respond To Action	
	Confirmation and approval of the section 3.1 of the policy and add Drop files here or click to upload	×	PENDING	
	Confirmation of the Housing Ass	✓ ✓	DENDING	
	Additional security of £5,000.00 SUBMIT CANCEL	\langle		
	Builder has outstanding Registration Fee Priva Socia (NH 1 PR 7.	Subm		-xtranet.
PRIVACY POLICY		has now been forwarded to our Custo further information or clarificatio	mer Services team. Should we rec on we will respond accordingly.	
TERMS OF USE	Developer has outstanding Registration Fee New homes of	0		

You must confirm what has been done to close off the **Action** and you can upload evidence to support this. Confirmation of successful submission will be shown on screen. An email notification is sent when the **Action** is closed or if further action or information is required

Sites: View Action Response



	Hello John , need help? Get in	RESPOND TO ACTION OUTSTANDING ×	GET A QUOT	E	GET A CERTIFICATE	JD
	TECHNICAL SUMMARY	DETAILS OF ACTIONS OUTSTANDING - APPLIES TO WHOLE SITE			GET A CERTIFICATE	
НОМЕ		Site Exposure & Geo Technical				
QUOTES	DESIGN DOCUMENT		SK ITEMS		OPEN: <u>0</u>	
SITES		John Doe - 30/09/19 13:03				4
COMPANY	COMPLETION DOCS	LABC Miss Chinnu Nizar - 30/09/19 13:05	ENERATE ALL TECH	INICAL ITEM	ıs 🕁	
TRAINING GUIDE		•				
FAQS	Show 10 v entries	John Doe - 30/09/19 15:13 JD	Applies To	Sea Date Raised	rch:	
CONTACT US	Site Exposure & Geo Technica	this has been sent via email	Whole Site	30/09/2019		
	Architects Design	*	Whole Site	30/09/2019	RESPOND	
	Architects Design	Please enter details of action undertaken to close this outstanding item	Whole Site	30/09/2019	PENDING	
	Architects Design		Whole Site	30/09/2019		
	Structural Engineers Design	Please Note: You can optionally upload documents below (up to max of 15 files or 50MB) to support the closure of this outstanding action.	Whole Site	30/09/2019	RESPOND	
	Basement / Substructure		Whole Site	30/09/2019	RESPOND	
	Superstructure	L	Whole Site	30/09/2019	RESPOND	Ī.
	Services	Drop filos hore or eliek to upload	Whole Site	30/09/2019	RESPOND	
PRIVACY POLICY	Showing 1 to 7 of 7 entries	Drop files here or click to upload			Previous 1 Ne	xt
TERMS OF USE						

Once your response to the Action is reviewed by the LABC Warranty team, if further action or information is required, you will receive an email confirming the details. This will also be available to view on the Extranet via the **View Response** button. Once the Action has been closed, you will no longer be able to see any responses

Sites: Technical Summary Design Documents



warranty	Hello John, need help? Get in touch 0151 650 4318		GET A QUOTE GET A CERTIFICATE
LABC	PL-LABC- Sales Account Manager 10005656 Robin Smith	Sales Account Manager	Sales Account Manager
HOME	TEST_SITE COTTON 218 2929	John Jones	Jane Roberts 0151 650 4343
QUOTES	2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE	john.jones@labcwarranty.co.uk	jane.roberts@labcwarranty.co.uk
SITES	CH41 1AU		
COMPANY	PRODUCTS PLOTS ACTION REQUIRED	TECHNICAL SUMMARY SITE INSPECT	
TRAINING GUIDE	5 11 8/ 0!	9 0	15 £30,779.81
FAQS	TECHNICAL DOCUMENTS		POLICY DOCUMENTS
CONTACT US	0		10
	TECHNICAL SUMMARY		GET A CERTIFICATE
	DESIGN DOCUMENTS OPEN: 9 DESIGN I	TEMS OPEN: 0	RISK ITEMS OPEN: 0
	Select to view all outstanding design related documents for this site COMPLETION DOCS OPEN: 0 SITE DEF	ECTS OPEN: 0	GENERATE ALL TECHNICAL ITEMS
PRIVACY POLICY	Show 10 v entries		Search:

Design Documents are the design related documents your architect has produced for your Site (plans, drawings or calculations for example). These documents are required at the start of the project

Sites: Technical Summary Design Items



	Hello John , need help? Get in touc	0151 650 4318				GET A QUOTE	GET A CERTIFICATE
LABC	PL-LABC- 10005656	Sales Account Manager Robin Smith		Sales Account Manager		Sales Account Manager	
HOME	TEST_SITE	07778 218 2929	-	07778 218 2929		0151 650 4343	
QUOTES	2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE	robin.smith@labcwarra	anty.co.uk	john.jones@labcwarranty.c	:o.uk	jane.roberts@labcwarranty	.co.uk
SITES	CH41 1AU						
COMPANY	PRODUCTS	PLOTS	ACTION REQUIRED	TECHNICAL SUMMARY	SITE INSPECTIONS	ROLES	FEES
TRAINING GUIDE	5	11	8/ 0!	9	0	15	£30,779.81
FAQS					-		
CONTACT US		TECHNICAL DOCUMENTS	S			POLICY DOCUMENTS 10	
	TECHNICAL SUMMARY						GET A CERTIFICATE
	DESIGN DOCUMENTS	OPEN: 9	DESIGN	TEMS	OPEN: 0	RISK ITEMS	OPEN: 0
	COMPLETION DOCS	OPEN: (t to view all outstanding design-related queries f	OPEN: 0	GENERATE ALL TECHNICAL I	темз 🛃
PRIVACY POLICY	Show 10 • entries						Search:
TERMS OF USE	Area Description of C	utstanding Design Document			Applies To	Date Raised	Respond

Design Items are queries, questions or issues that our surveying team have raised in relation to the design elements of your construction project. Any items raised will require responses and closing before final sign off

Sites: Technical Summary Risk Items



warranty	Hello John , need help? Get in to	ouch 0151 650 4318				GET A QUOTE	GET A CERTIFICATE
HOME	PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE CH41 TAU	Sales Account Manager Robin Smith C 07778 218 2929 P robin.smith@labcwa		Sales Account Manager John Jones 07778 218 2929 iohn.jones@labcwarranty.		Sales Account Manager Jane Roberts € 0151 650 4343 ☑ jane.roberts@labcwarrant	y.co.uk
SITES	PRODUCTS	PLOTS	ACTION REQUIRED	TECHNICAL SUMMARY	SITE INSPECTIONS		FEES
TRAINING GUIDE	5	11	8/ 0!	9	0	15	£30,779.81
FAQS							
CONTACT US			NTS			POLICY DOCUMENTS 10	
	TECHNICAL SUMMARY						GET A CERTIFICATE
	DESIGN DOCUMENTS	S OPEN	l: 9 DESIGN	ITEMS	OPEN: <u>0</u>	RISK ITEMS	OPEN: Q
	COMPLETION DOCS	OPE	I: <u>O</u> SITE DEI	ECTS	OPEN: 0	Select to view all outstanding items re GENERATE ALL TECHNICAL	
PRIVACY POLICY	Show 10 • entries						Search:
TERMS OF USE	Area Description	of Outstanding Design Document			Applies To	Date Raised	Respond

Risk Items are possible risk areas our surveying team have identified for your construction project that our on-site surveyor will need to verify and clear before final sign off

Sites: Technical Summary Completion Docs



	Hello John , need help? Get in touch	0151 650 4318				GET A QUOTE	GET A CERTIFICATE
HOME	PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE CH41 1AU	Sales Account Manager Robin Smith • 07778 218 2929 • robin.smith@labcwarr	anty.co.uk	Sales Account Manager John Jones • 07778 218 2929 • john.jones@labcwarranty.cc		Sales Account Manager Jane Roberts 0151 650 4343 iane.roberts@labcwarranty	.co.uk
SITES COMPANY TRAINING GUIDE	PRODUCTS 5	PLOTS 11	ACTION REQUIRED 8/ 0!	TECHNICAL SUMMARY	SITE INSPECTIONS	ROLES 15	FEES £30,779.81
FAQS CONTACT US		TECHNICAL DOCUMENT				POLICY DOCUMENTS	
	TECHNICAL SUMMARY	0				10	GET A CERTIFICATE
	DESIGN DOCUMENTS	OPEN: 2	DESIGN IT	EMS	OPEN: 0	RISK ITEMS	OPEN: 0
	COMPLETION DOCS	OPEN: 0	SITE DEFE	стя		GENERATE ALL TECHNICAL I	темз 🛃
PRIVACY POLICY	Select to view all outstanding documents we require Show 10 * entries	prior to plot sign off (e.g. Gas and Electrica	(Certificates etc.)				Search:
TERMS OF USE	Area Description of Ou	utstanding Design Document			Applies To	Date Raised	Respond

Completion Documents are the certification documents for each house (Electrical certificate or gas certificate for example) that we need to receive and review before sign off

Sites: Site Defects



Hello J	lohn , need help? Get in too	uch 0151 650 4318						SET A QUOTE	e	T A CERTIFICATE	
	RODUCTS 5	PLOTS 11	ACTION REQ 8/ 0!		TECHNICAL SUMMARY 9	SITE INSPECT	IONS	ROLES		FEES £30,779.81	1
		TECHNICAL DOCU	MENTS				POLICY	OCUMENTS			
		0						10			
TECHN	IICAL SUMMARY									GET A CERTIFICATE	
	DESIGN DOCUMENTS	0	PEN: 9	DESIGN ITEN	IS	OPEN: 0	RISK ITE	MS		OPEN: 0	_
	COMPLETION DOCS	0	PEN: 0	SITE DEFECT	s	OPEN: <u>0</u>	GENERA	TE ALL TECH	NICAL ITEMS	₩	
Show	10 • entries			Se	ect to view all outstanding defects for this sit	te			Search		
Area		Description of Outstanding Design	n Document					Applies To	Date Raised	Respond	
Site Exp Technic	rposure & Geo ical	A full geo-technical site and s	oil investigation report fo	r the entire site				Whole Site	30/09/2019	RESPOND	0
Archite	ects Design	A copy of the planning layout	and site location plan wh	ich should includ	le a schedule of plots and house ty	pes		Whole Site	30/09/2019	RESPOND	0
Archite	ects Design	A full set of floor plans, elevat	ions, principle sections a	nd specification				Whole Site	30/09/2019	RESPOND	0

Site Defects are issues or problems that our on-site surveyor has raised when inspecting your project. They will need rectifying to our satisfaction before we can sign off any Plot

Sites: Site Inspections



	Hello John , need help? Get in touch	0151 650 4318		GET A QUOTE	GET A CERTIFICATE
warranty	Helo Joint, need help: Oct in touch			GETAQUOTE	GET A CERTIFICATE
LABC	PL-LABC-	Sales Account Manager	Sales Account Manager	Sales Account Manager	
HOME	10005656	Robin Smith	John Jones	Jane Roberts	
QUOTES	TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD	C 07778 218 2929 C robin.smith@labcwarranty.co.uk	 ↓ 07778 218 2929 ☑ john.jones@labcwarranty.co.uk 	 0151 650 4343 jane.roberts@labcwarranty. 	co.uk
SITES	MERSEYSIDE CH41 1AU				
COMPANY	PRODUCTS	PLOTS ACTION REQUIRED	TECHNICAL SUMMARY	NSPECTIONS ROLES	FEES
TRAINING GUIDE	1	2 8/8!	11	1 12	£30,779.81
FAQS					
CONTACT US		TECHNICAL DOCUMENTS		POLICY DOCUMENTS	
	SITE INSPECTIONS				GET A CERTIFICATE
	Date of Inspection	Inspected By	Plots Inspected	Defects Raised	Site Inspection Report
	25/02/2019	Mr Test	1	1	
	Showing 1 to 1 of 1 entries				Previous 1 Next
					_
PRIVACY POLICY					
TERMS OF USE					

The **Site Inspection** reports associated with any site visit will be listed here and available to view or download. If you need to access any historic reports please contact your customer services team. Select **View Report** to view the pdf

Sites: Site Inspections



 	🕞 Order LABC Warranty 🛛 🗙 🕒 Site Inspection Report - 🗆 🗙 🔲	146 Married Street Parceyllines (1400) - American	
Control Contro Control Control	$ \in ightarrow {f C} $ () file://tpgfile/Company%20Data/LABC/Marketing/Department	nt%20Managers/Kate%20Roberts/Extranet/Site%20Inspection%20Report%20-%20PL-LABC-10000017.pdf	☆ ○ :
	★ Site Inspection Redf ▲	LABC A le inspection was undertaken at ma insurace, birkenhead, CH41 1AU, PL-ABC-10000017 on 25/02/2019. Argess on sile was noted as below, with comments and guidance provided accordingly. DIOPCORESE <u> </u>	show all

Sites: People Linked to the Site (Roles)



	Hello John , need help? Get in touch	0151 650 4318				GET A QUOTE	GET A CERTIFICATE JD
	PRODUCTS 5	PLOTS 11	ACTION REQUIRED 8/ 0!	TECHNICAL SUMMARY	SITE INSPECTIONS	ROLES	FEES
НОМЕ	5		8/ 0:	9		15	£30,779.81
QUOTES		TECHNICAL DOCUMENT	s		POLI	ICY DOCUMENTS	
SITES		0				10	
COMPANY							
TRAINING GUIDE	ROLES						GET A CERTIFICATE
FAQS	EXTERNAL ROLES						
CONTACT US	Quote Recipient		Invoice Recipient	Warran	ty Document Recipient	Site Report Re	cipient
	Company 1		Company 1	E Comp	pany 1	Company 1	
	L Mr John Doe		Mr John Doe	💄 Mr Jo		L Mr John Doe	
							ALL EXTERNAL ROLES Q
	LABC WARRANTY ROLES						
	Sales Account Ma	anager	Surveyor	Custon	ner Service Account Handl	er Technical Adn	ninistrator
	💄 Miss Lisa Kavanagh		L Mr Rolf Glaser		Jessica Noonan	💄 Miss Abigail Sn	all
PRIVACY POLICY	07393764110		V 07810017570	📞 0151)	6504300	L 01516504300	
TERMS OF USE						ALL	LABC WARRANTY ROLES Q

Roles are the companies and contacts who will have a role on your site. Should you need to make any changes, please call Customer Services on 0151 650 4318 or email customerservices@labcwarranty.co.uk including your site reference and details of the change

Sites: People Linked to the Site



Hello John , need help? Get in touch 0 1	151 650 4318			GET A QUOTE	GET A CERTIFICATE
ROLES					GET A CERTIFICATE
ALL EXTERNAL ROLES (10)					×
Show 10 • entries					
Roles	Company	Name	Phone	Email	
Quote Recipient	Company 1	Mr John Doe		crisp-dev-c1@ext-crisp.co.uk	
Builder	Riverside Construction (Hereford) Ltd	N/A	07970976230	iversideconstruction@aol.co	m
Developer	Riverside Construction (Hereford) Ltd	N/A	07970976230	riversideconstruction@aol.com	
Invoice Recipient	Company 1	Mr John Doe		crisp-dev-c1@ext-crisp.co.uk	
Building Control Provider	Swindon Borough Council	N/A		ouildingcontrol@swindon.gov	.uk
PRS Company	Riverside Construction (Hereford) Ltd	N/A	07970976230	iversideconstruction@aol.co	m
Applicant (Self-build)	Kingston Estates Limited	Mr Riaz Ahmad			
Broker	LABC	N/A	02070916860	nfo@labc.uk.com	
Warranty Document Recipient	Company 1	Mr John Doe		crisp-dev-c1@ext-crisp.co.uk	
Site Report Recipient	Company 1	Mr John Doe		crisp-dev-c1@ext-crisp.co.uk	
Showing 1 to 10 of 10 entries If you wish to amend any of the ab	ove roles or contact details, please contact our customer se	ervices team			Previous 1 Next
LABC WARRANTY ROLES					
Sales Account Man	ager Surveyor	Custome	r Service Account Handle	er Technical Ad	ministrator
	-				

Expand to view all Roles or click the X to close

Sites: Fees



	Hello John , need help? Get in	touch 0151 650 4318					GET A QUOTE	GET A CERTIFICATE JD
HOME QUOTES	PL-LABC- 10005656 TEST_SITE 2 SHORE LINES BUILDING SHORE ROAD MERSEYSIDE CH41 1AU	Sales Account Manage Robin Smith C 07778 218 2929 Probin.smith@labov	1	Sales Account I John Jo C 07778 218	nes		Sales Account Manager Jane Roberts 0151 650 4343 jane.roberts@labcwarrant	ty.co.uk
COMPANY	PRODUCTS	PLOTS	ACTION REQUIRED	TECHNICAI	L SUMMARY	SITE INSPECTIONS	ROLES	FEES
TRAINING GUIDE	5	11	8/ 0!		9	0	15	£30,779.81
FAQS			2170					
CONTACT US		TECHNICAL DOCUM	INTS				POLICY DOCUMENTS	
	FEES							GET A CERTIFICATE
	TOTAL FEE		ved To Date anding	£25,779.81 £0.00 £25,779.81	ESCR	OW	Fees Due Fees Received To Date Fees Outstanding	£5,000.00 £0.00 £5,000.00
PRIVACY POLICY		For any queries rela	ting to these payments, please ema	ail details and your s	site reference numb	ber (PL-LABC-10004337) to <u>fin</u>	ance@labcwarranty.co.uk	

Fees shows a summary of any fees relating to the Site. For any queries relating to payments, please email your details and site reference e.g. PL-LABC-1000000 to finance@labcwarranty.co.uk

Company: Offices & Employees



Hello John , ne	eed help? Get in touch 0151 650 4318			GE	T A QUOTE	GET A CERTIFICATE
COMPANY	1 REG NO: (NOT KNO	WN) OFFICES:2 EMPLOYEES:	3			ADD NEW OFFICE
London	Office	Company 1 Marketing Ltd, SW1W 0PP		Employees: 3		~
	ndon Office	Company 1 Marketing Ltd Warwick House				
5		25 Buckingham Palace Road London SW1W 0PP		1	EDIT OFFICE	1
EMI	PLOYEES				ADD N	IEW EMPLOYEE
Se	earch:					
Se		Email Address	Telephone	Mobile	Extrane Status	t Action
Name	,	Email Address crisp-dev-c1@ext-crisp.co.uk	Telephone	Mobile		Action
Name Mr Jo	o ohn Doe		Telephone	Mobile 07795888444	Status	Action
Name Mr Jo Miss	ohn Doe Daisy Shah	crisp-dev-c1@ext-crisp.co.uk	Telephone 01516666666		Admini	Action Strator EDIT EDIT EDIT
Name Mr Jo Miss Mr Jo	ohn Doe Daisy Shah	crisp-dev-c1@ext-crisp.co.uk daisy.shah@company1.com		07795888444	Status Admini: Admini:	Action Strator EDIT EDIT EDIT

The **Company** tab provides a summary of the information we hold on your company, office(s) and employees. If you are set up as an Extranet Administrator, you can add a new office by clicking the **Add New Office** button

Company: Add New Office



	Hello John , need help? Get in tou	ADD NEW OFFICE		×	GET A QUOTE	GET A CERTIFICATE	JD
	COMPANY 1 REG N	ADD NEW OFFICE DETAILS Is this your main correspondence address?				ADD NEW OFFICE	
HOME		Do you want to set the address using a postcode lookup?	Yes No				
QUOTES	London Office	Select and Begin Typing				^	
SITES	London Offi	Office Name					
COMPANY	London On.						
TRAINING GUIDE		Office Email Office Phone Number					
FAQS	EMPLOYEES	United Kingdom	Telephone		ADD N	EW EMPLOYEE 🖌	
CONTACT US	Search:		SAVE 📄 C				
			SAVE 🖬 C	LOSE X			
	Name	Email Address	Telephone	Mobile	Extranet Status	Action	
	Mr John Doe	crisp-dev-c1@ext-crisp.co.uk			Adminis	trator EDIT /	
	Miss Daisy Shah	daisy.shah@company1.com		07795888444	Adminis	trator EDIT 🖍	
	Mr Joe Bloggs	Joe@bloggs.com	01516666666	077777799999	Register	ed EDIT 🖍	
	Showing 1 to 3 of 3 entries					Previous 1 Next	
PRIVACY POLICY	Liverpool Office	Company 1, L2 6RG		Employees: 2		~	
TERMS OF USE							

Complete the new office details as required and click **Save**. The new office will then appear on the Extranet and you will be able to add new employees as required

Company: Add New Employee



Kurrenty Konce London Office List Name Last Name Nated Kingdon Nate		Hello John , need help? Get in tou	ADD NEW EMPLOYEE X	GET A QUOTE GET A CERTIFICATE
HOME CUOTES SITES COMPANY COMPANY CMPLOYEES Search: CONTACT US Music Balay Shah Music Balay Shah Do they require extranet access? Will here bages for the properties of the prope		London Office	Title First Name Last Name	
QUOTES London Off STES Mobile Phone Number United Kingdom 12345678910 COMPANY TRAINING QUDE Search: Search: Office Phone Number United Kingdom CONTACT US Name Mr John Doe EXTENNER CACESS Miss Dairy Shah Do they require extranet access? Yes No	HOME			~
STES COMPANY COMPANY EMPLOYEES Search: Search: Office Phone Number United Kingdom Contact US Nume Miss Daisy Shah Do they require extranet access? Yes No Determine Do they require extranet access? Yes No Determine Will they be an Extranet access? Yes No Determine Determine Will they be an Extranet access? Yes No Determine Will they be an Extranet access? Yes No Determine Determine <	QUOTES			
COMPANY TRAINING GUIDE FAQS CONTACT US Name Mr John Doe EXTRANET ACCESS Miss Daisy Shah Do they require extranet administrator?	SITES		Mobile	EDIT OFFICE
TRAINING GUIDE FAQS CONTACT US Name Mr John Doe EXTRANET ACCESS Miss Dalsy Shah Do they require extranet access? Yes No	COMPANY			
FAQS CONTACT US Name Mr John Doe EXTRANET ACCESS Miss Daisy Shah Do they require extranet access? Yes No Mr Lice Bloops Will they be an Extranet administrator?	TRAINING GUIDE	EMPLOYEES		ADD NEW EMPLOYEE
CONTACT US Name Mr John Doe Extranet Access Miss Daisy Shah Do they require extranet access? Yes No Extranet Administrator EDIT Mr John Doe Extranet access? Yes No Peristered EDIT	FAQS	Search:	Office(s) Associated to	
EXTRANET ACCESS Do they require extranet access? Yes No Administrator Mr. loe Bloggs Will they be an Extranet administrator? No EDIT	CONTACT US	Name		
Yes No Administrator Mr. loe Bloggs Will they be an Extranet administrator? EDIT		Mr John Doe	EXTRANET ACCESS	Administrator
Mr Joe Bloggs Will they be an Extranet administrator?		Miss Daisy Shah	Do they require extranet access? Yes No	Administrator
Yes No		Mr Joe Bloggs	Will they be an Extranet administrator? Yes No	Registered EDIT /
Showing 1 to 3 of 3 entries SAVE CANCEL Previous 1 Next		Showing 1 to 3 of 3 entrie	SAVE CANCEL 😵	Previous 1 Next
Liverpool Office Company 1, L2 6RG Employees: 2		Liverpool Office	Company 1, L2 6RG Employees:	:2 🗸
PRIVACY POLICY Showing 1 to 2 of 2 entries Previous 1	PRIVACY POLICY	Showing 1 to 2 of 2 entries		Previous 1 Next

Complete details as required and click **Save**. The new employee will appear on the Extranet and you can add further employees by clicking the **Add New Employee** button. You are able to provide Extranet access and set as Extranet Administrator if required

Company: Grant Extranet Access (Administrators Only)



	Hello John , need help? Get in tou	EDIT EMPLOYEE		×	GET A QUOTE	GET A CERTIFICATE
ABC	onoming i to o or o circito.	EDIT EMPLOYEE DETAILS Title First Name	Last Name	_		
	Liverpool Office	Mr Test	Tester			^
_	Liverpool O	test@test.com				
	تر ۲	Mobile Phone Number United Kingdom	Mobile • 07123456789		EDIT OFFICE 🖍	1
IY						
G GUIDE	EMPLOYEES	Office Phone Number United Kingdom	Telephone		ADD N	IEW EMPLOYEE 🖍
	Search:	Office(s) Associated to				
TUS	Name	Liverpool Office		· ·	Extranet Status	Action
	Mr John Doe	EXTRANET ACCESS			Administrator	EDIT 🖍
	Mr Joe Bloggs	Do they require extranet access?	Yes No		Administrator	EDIT 🖍
	Mr Test Tester	Will they be an Extranet administrator?	Yes No		Registered	EDIT 🖍
	Mr Test Tester				GRANT ACCES	SS EDIT 🖍
	Showing 1 to 4 of 4 entries		SAVE 🔒	CANCEL 🛞		Previous 1 Next
POLICY	Showing 1 to 2 of 2 entries					Previous 1 Next
OF USE						

Extranet Administrators can give employees Extranet access by clicking the **Grant Access** button. We recommend that a company has more than one Extranet Administrator. This is shown under the **Extranet Status** column

Company: Edit / Remove Extranet Access (Administrators Only)



warranty	Hello John , need help? Get in touch 0151 d	50 4318		GET A Q	GET A CERTIFICATE
	London Office	Company 1 Marketing Ltd, SW1W 0PP		Employees: 3	^
TES	London Office	Company 1 Marketing Ltd Warwick House			
;	ی ۲	25 Buckingham Palace Road London SW1W 0PP		EDIT	OFFICE /
NING GUIDE	EMPLOYEES				ADD NEW EMPLOYEE
•	Search:				
TACT US	Name	Email Address	Telephone	Mobile	Extranet Status Action
	Mr John Doe	crisp-dev-c1@ext-crisp.co.uk		_	Administrator
	Miss Daisy Shah	daisy.shah@company1.com		07795888444 or	ck to edit the contact information for this employee the office they are associated to
	Mr Joe Bloggs	Joe@bloggs.com	01516666666	07777799999	Registered EDIT /
	Showing 1 to 3 of 3 entries				Previous 1 Next
	Liverpool Office	Company 1, L2 6RG		Employees: 3	~
ACY POLICY	Showing 1 to 2 of 2 entries				Previous 1 Next
IS OF USE					

Extranet Administrators can withdraw employee Extranet access by clicking the Edit button

Company: Edit / Remove Extranet Access (Administrators Only)



	Hello John , need help? Get in tou	EDIT EMPLOYEE ×	GET A QUOTE	GET A CERTIFICATE	JD
	London Office	EDIT EMPLOYEE DETAILS Title First Name Last Name			
НОМЕ		Mr John Doe		^	
QUOTES	London Offi	crisp-dev-c1@ext-crisp.co.uk		_	
SITES		Mobile Phone Number Mobile	EDIT OFFICE		
COMPANY			_	_	
TRAINING GUIDE	EMPLOYEES	Office Phone Number United Kingdom	ADI	NEW EMPLOYEE	
FAQS	Search:	Office(s) Associated to			
CONTACT US	Name	London Office, Liverpool Office -	Extra Status		
	Mr John Doe	Primary Office As you have selected multiple offices, please select which is the primary office	Admi	nistrator EDIT /	
	Miss Daisy Shah	London Office - Company 1 Marketing Ltd, Warwick House, SW1W 0PP 🔹	Admi	nistrator EDIT /	
	Mr Joe Bloggs	EXTRANET ACCESS	Regis	tered EDIT 🖍	
	Showing 1 to 3 of 3 entries	Do they require extranet access? Yes No		Previous 1 Next	
	Liverpool Office	SAVE CANCEL 🔇		~	
PRIVACY POLICY	Showing 1 to 2 of 2 entries			Previous 1 Next	
TERMS OF USE					

Change Extranet Access to No and click Save to withdraw access

Extranet Training Guide



warranty	Hello John, need help? Get in touch 0151 650 4318	GET A QUOTE	GET A CERTIFICATE	(
	TRAINING			
DME				
JOTES	Click <u>here</u> to access our Extranet training support materials.			
TES		100		
DMPANY			A. A. M.	
RAINING GUIDE				
QS				
DNTACT US		A	20	
		-		
	Extranet Training	Manual		
	September 2019	Version	1 100.05	
			AL TON	
			AL PORT	
RIVACY POLICY		ALT.	915	
ERMS OF USE		the.	Nor	

Additional Extranet training support materials are available via the Training Guide tab on the left hand side

Frequently Asked Questions





The answers to Frequently Asked Questions are available via the **FAQS** tab on the left hand side or speak to your dedicated Account Manager if further training is required

Contact Us



JD

GET A CERTIFICATE

SEND

GET A QUOTE

warranty	Hello John, need help? Get in touch 0151 650 4318
warranty LABC	CONTACT
HOME	Name
QUOTES	John Doe
SITES	Email Address crisp-dev-c1@ext-crisp.co.uk
COMPANY	Message
TRAINING GUIDE	The Message field is required.
FAQS	
CONTACT US	
PRIVACY POLICY	
TERMS OF USE	

If you have an Extranet that relates to the Extranet, please contact us using the form provided



MD Insurance Services Ltd. is the scheme administrator for LABC Warranty and is authorised and regulated by the Financial Conduct Authority.